**APPROVED**

**The 1459th Regular Meeting of the City Council was held on Monday, December 5th, 2016 in the Council Chambers at City Hall.**

**Call to Order:**

The meeting was called to order at 7:00 pm by Mayor Brent Teske.

Present were Mrs. Williams, Mr. Zimmerman, Mr. Beach, Mrs. Smith, Ms. Campbell, City Treasurer/Clerk Audray McCollum and City Administrator Jim Hammons. Mr Olsen was absent.

 Prayer was offered by Bill Cunnane.

Mrs. Smith made a motion to approve the minutes from the regular meeting # 1458 held on November 21, 2016.

Mr. Zimmerman second.

Ms. Campbell stated the minutes on page 11 should reflect Ms. Campbell not Mr. Campbell.

Mr. Zimmerman stated the minutes on page 2 should reflect EPA not DEA.

Motion passed with the corrections.

**Announcements:**

Mayor Teske read two letters first one was from the Montana Athletic Club thanking the council for renewing their lease. The second was from the Big Sky Economic Development Trust Fund thanking the council for their letter of support for the Lincoln County Port Authority’s proposal in creating 10 new full time jobs in Lincoln County.

**Committee Reports:**

**Cemetery/Parks:** Mrs. Williams said there will be a committee meeting in January to go over the Fred Brown lease agreement. Mrs. Williams asked council if they had any cemetery/park issues to let her know before the meeting.

**Fire:** None

**Police:**  Chief Watson reported there were 195 citations, 28 cases and 19 arrests for the month of November.

**Resolutions/Ordinances:** None.

**Lights/Streets/Sidewalks:** Mr. Beach reported the city crews had pruned some trees and hung up the Christmas wreaths down town.

**Building:** Mr. Beach reported the electric heaters were being installed at the water treatment plant.

**Water/Sewer:** Mr. Zimmerman stated there was a water break at Hwy 2 and Hammons avenue, city crews are working to locate the leak.

**Personnel:** None.

**Budget:** None

**Finance:** None

**City Administrator:** Report is in council packets.

**CAG:** None

**KRDC**: None

**City County Health Board:** None

**Public Comment on Non- Agenda Items:**

Bill Cunnane, 622 Michigan Ave, stated concerns over the safety of Lincoln Blvd from the Catholic Church to Minnesota. Mr. Cunnane asked council to consider repaving this road next summer.

Ted Jewell, 1306 Louisiana, brought up a safety issue with people avoiding stop lights and driving though parking lots. Mr. Jewell wants council to adopt a city ordinance to address this issue.

**New Business:**

Ordinance 1888-An Ordinance of the City Council of the City of Libby Montana, amending section 17.36.050 of the Libby Municipal Code entitled **“PROCEDURE** “and adopting the amendment of section 17.36.050 of the Libby Municipal code entitled **“PROCEDURE”** second reading.

Mrs. Smith brought up some wording issues with Ordinance 1888.

Motion was tabled.

Resolution 1889-E Waste disposal of outdated office equipment:

City Attorney Chisholm stated there was an error in the resolution; the resolution should read Libby not Missoula.

Mr. Zimmerman asked if there was any personal information stored on the devices that the city wanted to dispose.

Mr. Hammons responded, the equipment had been gone though and the hard drives cleaned.

Mrs. Williams made a motion to adopt resolution 1889 and the disposal of outdated office equipment.

Mrs. Smith second.

Public comment: None.

Motion passed.

Repositioning of the stop sign at 10th and Dakota:

Mr. Beach spoke with Mr. Hammons and the chief of police. They didn’t see any reason not to move the stop sign. Mr. Beach stated the street committee recommended moving the stop sign.

Mr. Beach made a motion to move the stop sign from 10th to Dakota.

Mr. Zimmerman second.

Public comment: None.

Motion passed.

Jannelle Campbell leave of absence request:

Mrs. Smith made a motion to approve Ms. Campbell’s absence request.

Mr. Zimmerman second.

Ms. Campbell stated that she would still be available to council though email and if she was able to attend council meetings during her absence she would.

Public comment: Gary Neff, 407 10th St E, asked what days had Ms. Campbell requested for her leave.

Mayor Teske replied December 11-January 15 and January 20-Febuary 5.

Motion passed.

Fire Hall Roof:

Mr. Beach reported there was a pre bid meeting for the fire hall roof restoration. The contractors that showed interest were Krueger Sheet metal, Axiom Builders Group, Kevin Miller and Missoula Sheet Metal and Roofing. Mr. Beach stated the bids were due on December 12; the building committee would have a meeting on December 13 or 14 to open and review the bids.

Mr. Beach included the different funding option for the fire hall roof in the council packets.

Council discussion followed.

Public comment: None.

No council action was taken.

Approval of claims for November 2016:

Mrs. Williams made a motion to approve claims for November 2016.

Mr. Beach second.

Public comment: None.

Motion Passed.

Approval of business licenses received to date:

Mrs. Williams made a motion to approve all business license received to date.

Mrs. Smith second.

Mrs. Smith asked if the business licenses passed all zoning requirements. Ms. McCollum replied that Ms. Oedewaldt checked all the licenses and they passed zoning requirements.

Council discussed adding any required state certification to the business license application.

Public comment: Bill Cunnane would like to see a list of any new businesses for public review.

Council discussion followed.

Ms. McCollum will include a list of all new business for public review.

 Motion Passed.

**Unfinished Business:**

None:

**General Comments from the Council:**

Mrs. Smith thanked the city crews for pruning the trees and getting the Christmas lights up.

 Mrs. Smith wanted to know if the approval letters had been sent out for the recent council appointments.

Mayor Teske responded that he was working on the letters. Mr. Teske said he had meet with the county commissioners and gave them updated packets explaining the statue for the police commission, public meeting laws and who was on the police commission.

Mrs. Smith wants the new appointments to the commissions to be recorded and updated.

Mayor Teske stated the two positions for the planning board (bubble) have been advertised.

Mrs. Smith explained that you can live one mile outside of city limits and apply for the board.

Mayor Teske asked anyone who is interested please apply.

Mrs. Smith thanked the building committee for being diligent on the fire hall roof.

Mrs. Smith thanked mayor Teske for adopting a new agenda format.

**Adjournment:**

Mrs. Williams made a motion to adjourn the meeting.

Mrs. Smith second.

Meeting was adjourned at 7:45 pm.

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Mayor, Brent Teske Audray J. McCollum, City Clerk-Treasurer