**APPROVED**

**The 1476th Regular Meeting of the City Council was held on Monday, August 21 2017 in the Council Chambers at City Hall.**

**Call to Order:**

The meeting was called to order at 7:00 pm by Mayor Brent Teske.

Present were Mrs. Williams, Mr. Zimmerman, Mrs. Smith, Mr. Beach, Mr. Armstrong , Mrs. Ford, City Clerk/Treasurer Audray McCollum and City Administrator Jim Hammons. City Attorney Dean Chisholm was absent.

Prayer was offered by Mr. Cunnane.

Mrs. Ford **MADE A MOTION** to approve the minutes from the regular meeting 1475 held on August 7, 2017.

Mrs. Williams **SECOND.**

Williams, Zimmerman, Smith, Beach, Armstrong, and Ford voted for.

**MOTION PASSED.**

**Announcements:**

Mayor Teske stated the next regular council meeting will be Tuesday September 5. There will be a benefit spaghetti dinner for city worker John Hibbs on September 13 @ 6pm in the Ponderosa room.

**Committee Reports:**

**Cemetery/Parks:** Mrs. Williams is compiling a list of issue for the next committee meeting.

**Fire:**  None

**Police:**  None.

**Resolutions/Ordinances:** Mrs. Smith will be calling a meeting August 31 at noon.

**Lights/Streets/Sidewalks:** Mr. Beach stated all the major street paving projects are done. The city will be filling in potholes in the next few weeks.

**Building:** Mr. Beach is looking at maintenance issue with the city hall building; he will be calling a meeting in the next few weeks.

**Water/Sewer:** Mr. Zimmerman said there was a postponement with the Port Authority hooking up to the city sewer system.

**Personnel:** None.

**Budget:** Mrs. Williams reported the preliminary budget is available for the public to view. There is a public hearing for the budget on Monday August 28 at 7 in council chambers.

**Finance:** Cash report for June 2017 in council packets.

**City Administrator:** Jim Hammons stated the turbine at the water treatment plant was taken off line to replace a valve.

**KRDC**: None

**City County Health Board:** None.

**Public Comment on Non- Agenda Items:**

DC Orr, 1117 Nevada, stated anything that is being done in the name of the city, the city council is responsible for. Mr. Orr said the health board is not receiving the right information to do the work their doing. The City of Libby is not receiving the right information from the Health Board to do their job. The Health Board is a City/ County Health Board and the city council does not know what they are doing. Mr. Orr wants the council to understand what has happened in the past and wants the council to do their research. Mr. Orr is willing to talk to any council members about this issue.

Bill Cunnane, 622 Michigan Ave, asked Mrs. Smith the difference between a conditional permit and business license with medical marijuana dispensaries. Mrs. Smith stated a provision will be added to the medical marijuana license. The business license does not have conditions associated with them. A conditional use permit is a land use permission that will enable a greater level of scrutiny. Mr. Cunnane said the council will be approving something that is illegal according to the city ordinance.

Katelin Johnson, 1321 Main Ave, asked if there had been any changes to the breed specific ordinance. She noticed a number of pit bulls at the car show that violated the ordinance and officers were not enforcing the law. She asked why the ordinance was only enforced at certain times. Mrs. Smith stated the last committee meeting was three weeks ago, animal control and the chief of police were working on some language issue that will be discussed at the next ordinance committee meeting on Aug 31. Mayor Teske stated you need to report any law violations to an officer or dispatch.

**New Business:**

**Ginny Chewing -American legion-use fee waived for the Ponderosa room and kitchen on October 14, 2017.**

Elsie Douglas asked council for the Ponderosa room and kitchen fee be waived for district meeting~~s~~ on October 14, 2017.

Mrs. Williams stated the kitchen and room must be cleaned. Mrs. Chewing agreed they would leave the kitchen and meeting room cleaned.

Mr. Zimmerman **MADE A MOTION** approving the request.

Mr. Beach **SECOND.**

DC Orr, 1117 Nevada, stated the council is setting a dangerous prescient, because every 5013C will want to rent the Ponderosa room for no charge. Don’t be giving your constituents money away.

Williams, Zimmerman, Smith, Beach, Armstrong, and Ford voted for.

**MOTION PASSED.**

**Tina Oliphant-KRDC-update on way finding signs:**

Ms. Oliphant gave council a summary of the project and the current plan for the Way Finding signs. Ms. Oliphant then went though the different sign designs and presented how they would look. The next step will be to seek city and county approval to move forward with the project. KRDC will look for the funding to pay for 75% of the project; the remainder will be split between the city and county. The Way Finding project will be placed on a future agenda for council vote.

Mrs. Smith said the project is in line with improving our image and will help indentify were things are.

Council discussion followed.

Arlen Magill, 807 Wisconsin, expressed concerns that garage sale signs being placed on the Way Finding signs. He said the signs looked incredible and would be a major benefit for the city.

**NO ACTION WAS TAKEN.**

**Approve grant for the Libby Fire Department Grant $50.000.00 for turn out gear from Rural Development.**

Mrs. Smith **Made a Motion** to approve the grant for Libby fire department for $50.000.00 for turn out gear from Rural Development

Mr. Zimmerman **SECOND.**

Williams, Zimmerman, Smith, Beach, Armstrong, and Ford voted for.

**MOTION PASSED.**

**Purposed Fee schedule for Planning:**

Council was presented with the purposed fee schedule. Mrs. Smith stated the fee schedule mirrors the county fee schedule and is in line with other communities around the state. The fees would help cover administrative cost.

The fee schedule will be put into a resolution and presented at the next council meeting.

Alan Gerstenecker, Kootenai Valley Record, asked what the difference was between a minor and major subdivision. Mrs. Smith said a minor is 5 lots or less and a major is 6 lots and more.

**NO ACTION WAS TAKEN.**

**Approve new business license received to date:**

1. Libby Art

Mrs. Ford **MADE A MOTION** to approve all new business licenses received to date.

Mrs. Smith **SECOND.**

John Persall, 148 Rustic Ave, thanked council for passing his business license.

Williams, Zimmerman, Smith, Beach, Armstrong, and Ford voted for.

**MOTION PASSED.**

**Approval of Renewal Business Licenses received to date:**

Mrs. Ford **MADE A MOTION** to accept all renewal business licenses received to date.

Mrs. Smith **SECOND**.

Williams, Zimmerman, Smith, Beach, Armstrong, and Ford voted for.

**MOTION PASSED.**

**Unfinished Business:**

**Purchase of property on City Service road**:

Mr. Hammons said the property would be too involved with legal issue, he recommended the property be let go.

Mayor Teske asked the street committee to bring a recommendation to council.

**Council Rules and Procedures:**

**NO ACTION WAS TAKEN**

**General comments from the council:**

Mrs. Williams would like the building committee to create a use policy for waiving the fee for the Ponderosa Room and update the current policy. The building committee will review the suggestion.

Mr. Beach said the Igniters and the City Crew did a great job cleaning the down town.

**Adjournment:**

Mrs. Williams **MADE A MOTION** to adjourn the meeting.

Mr. Armstrong **SECOND.**

Williams, Zimmerman, Smith, Beach, Armstrong and Ford voted **FOR.**

**MOTION PASSED.**

Meeting was **ADJOURNED** at 7:58 pm.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attest; \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor, Brent Teske Audray J. McCollum, City Clerk-Treasurer