



## CITY OF LIBBY

952 E. SPRUCE | POST OFFICE BOX 1428

PHONE 406-293-2731 | FAX 406-293-4090 | WEBSITE: [www.cityoflibby.com](http://www.cityoflibby.com)

# REGULAR COUNCIL MEETING #1624

MARCH 6, 2023 @ 7:00PM

COUNCIL CHAMBERS – CITY HALL

### **CALL TO ORDER:**

- Pledge of Allegiance
- Prayer by Joseph Miller
- Roll Call
- Welcome
- Approve City Council meeting #1623 minutes dated February 21, 2023.

**ANNOUNCEMENTS:** Mike Fraser Public Hearing, March 20<sup>th</sup> at 6:30 pm, regarding PLLC.

### **COMMITTEE REPORTS:**

- City Administrators Report
- Fire
- Police
- Ordinances
- Lights/Streets/Sidewalks
- Building
- Water/Sewer
- Zoning Commission
- Cemetery/Parks
- Finance
- City-County Board of Health
- Park District Manager of Projects

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** This is an opportunity for the public to offer comments related to issues that are not currently on the agenda that the council has jurisdiction over. Public comment is limited to 3 minutes.

**OLD BUSINESS:** Each previous agenda item will be introduced by the mayor with a description of the item and explanation for the recommended action to be taken. Following council discussion on each item there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

**NEW BUSINESS:** The mayor will introduce each new agenda item with a description of the item and an explanation for the recommended action to be taken. Following council discussion on each item, there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. Approve appointment of John BeBee to Police Commission.
2. Approve appointment of Karen Dinkins to Police Commission.
3. Approve appointment of Steven Boyer to Police Commission.
4. Approve all claims received to date.
5. Approve all business license applications received to date.
  - a) Apollo Mechanical Contractors, 1133 W. Columbia Dr. Kennewick, WA., LLC, HVAC Services.
  - b) Lee's Services, 1504 Dakota Ave., Individual, RV Mobile Service, Service-Instruction-Customizing.
  - c) Yellow Butterfly Services LLC, 1154 Greers Ferry Rd., LLC, Light Housekeeping, Personal Care, Meal Prep, Yard Work, Clerical Services.

**UNFINISHED BUSINESS:** Each item will be introduced by the mayor (or assigned liaison) with a description of the item. Following council discussion on each item, there will be an opportunity for public comment. No action will be taken. Public comment is limited to 3 minutes concerning each item.

1. IP negotiations.

**GENERAL COMMENTS FROM COUNCIL:** Public comment will not be taken during this portion of the meeting.

**ADJOURNMENT:**

The manner of Addressing Council:

- Each person, not a Council member, shall address the Council at the time designated in the agenda or as directed by the Council, by stepping to the podium or microphone, giving that person's name and address in an audible tone of voice for the record, unless further time is granted by the Council, shall limit the address to the Council to three minutes.
- All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff with no personal remarks allowed.
- No person, other than the Council and the person having the floor, shall be permitted to enter any discussion either directly or through a member of the Council, without the permission of the Presiding Officer.
- Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the council meeting shall be forthwith barred from further presentation to the council by the presiding officer unless permission to continue is granted by a majority vote of the council.

**ATTENTION:**

To access this meeting electronically with **ZOOM**,  
Dial: 253-215-8782  
Meeting ID: **4042719951**  
Password: **151041**  
Posted: 3/2/23

## **UNAPPROVED MINUTES**

The City Council held Council Meeting #1623 on Tuesday, February 21, 2023, in the Council Chambers at City Hall.

### **Call to Order:**

The meeting was called to order at 7:00 pm by Mayor Peggy Williams.

The Pledge of Allegiance was completed, prayer was by Jeff O'Connell, roll call commenced. Present were Mayor Williams, Councilors Gary Beach, Melissa Berke, Zach McNew, Kristin Smith, Hugh Taylor, Brian Zimmerman, Administrator Sam Sikes, Clerk-Treasurer Leann Monigold, and (via Zoom) City Attorney Dean Chisholm.

Mayor Williams welcomed all present.

### **Approve City Council special meeting minutes dated January 24, 2023 for LCSO claim #3888, special meeting minutes dated January 31, 2023 for MOA with LCSO, and regular meeting #1622 minutes dated February 6, 2023:**

Councilor Zimmerman **MADE A MOTION** to approve City Council special meeting minutes dated January 24, 2023 for LCSO claim #3888, special meeting minutes dated January 31, 2023 for MOA with LCSO, and regular meeting #1622 minutes dated February 6, 2023, and Councilor Beach **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

### **MOTION PASSED.**

### **Committee Reports:**

**Administrator:** Administrator Sikes reported the new Fireman's Park playground is on budget, Zero to Five and LOR will be purchasing a small playground unit for young kids and a Brava universal swing. Mr. Sikes presented a draft outline to Council showing the layout of the new pieces to be incorporated into the new playground and wanted to make sure everyone was in agreement with the design. For safety, he will be preparing a proposal for benches that would surround the playground areas for parents to sit close to the children and see if anyone would like to sponsor a bench. Council discussed the playground and total cost, additional funding had been donated, when completed the total cost would be at \$135,000.00 and agreed with the design.

**Police:** Mayor Williams announced applications for appointment are still open for the Police Commission until February 28<sup>th</sup> and can be found on the City's website. The third-party investigation report is still not available and probably won't be for a couple of weeks, and another officer will be moving to the County detention position.

**Zoning/Planning:** Councilor Smith announced a Zoning Commission meeting was held Tuesday, February 28<sup>th</sup> at 6 pm to continue work on Residential B.

**Fish, Wildlife and Parks (FWP):** Councilor Taylor announced an update was received and 44 deer have been processed: 20 bucks, 24 does, 2 positives for CWD, 21 no-detects, and 23 awaiting results as of February 10<sup>th</sup>. The property of 12 private landowners were used, and the 21 no-detects were donated to the Food Pantry.

**Public Comment on Non-Agenda Items:** None

**New Business:**

**Approve Memorandum of Agreement with Lincoln County Sheriff's Office and Lincoln County for Administrative Services:**

Mayor Williams explained this agreement is for assistance getting the incident base reporting caught up by March 15<sup>th</sup>, train Officer Buckner on the reporting, and get other administrative help when needed.

Councilor Zimmerman **MADE A MOTION** to approve Memorandum of Agreement with Lincoln County Sheriff's Office and Lincoln County for Administrative Services and Councilor Smith **SECONDED**.

Council discussed the reporting workload, why it was behind, and who is responsible for the reporting.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

**MOTION PASSED.**

**Approve all claims received to date:**

Councilor Zimmerman **MADE A MOTION** to approve all claims received to date and Councilor McNew **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

**MOTION PASSED.**

**Approve all business license applications received to date:**

Ascend Climbing & Fitness, Baskins Construction, Fig Inc. II DBA. Heavens Peak Organic Market, JAM Construction, and Mountain Rose Trading.

Councilor Smith **MADE A MOTION** to approve all claims received to date and Councilor McNew **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

**MOTION PASSED.**

**Unfinished Business:**

**IP Settlement:** Mayor Williams announce the Sub-Committee is talking to the DEQ regarding ground water and IP has not come to the table about any negotiations. EPA and DEQ were trying to get the controlled ground water program through but have been bypassing the City and have been told they must come to the table and talk to us.

**General Comments from the Council:**

Council discussed the need for a Police Commission and the current situation with the City Police Department.

**Adjournment:**

Councilor McNew **MADE A MOTION** to **Adjourn** and Councilor Zimmerman **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

**MOTION PASSED.**

Mayor Williams adjourned the meeting at 7:26 PM.

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Mayor Peggy Williams

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Clerk-Treasurer Leann Monigold