



City of Libby
Libby Montana
www.cityoflibby.com

PO Box 1428
952 E. Spruce Street
Libby MT, 59923
(406) 293-2731
Fax (406) 293-4090

REGULAR COUNCIL MEETING #1689
MONDAY, NOVEMBER 17, 2025 @ 7:00 PM
COUNCIL CHAMBERS – CITY HALL

CALL TO ORDER:

- Pledge of Allegiance
- Prayer by Tom Cole
- Roll Call
- Welcome/Announcements
- Approve minutes for Regular Council Meeting #1688, November 3, 2025

REPORTS:

- City Administrator Report
- LORA-Tony Petrusha

COUNCIL COMMITTEES:

- Building
- Cemetery/Parks
- Fire
- Lights/Streets/Sidewalks
- Ordinance
- Water/Sewer

PUBLIC COMMENT ON NON-AGENDA ITEMS: This is an opportunity for the public to offer comments related to issues that are not currently on the agenda that the council has jurisdiction over. Public comment is limited to 3 minutes.

NEW BUSINESS: The mayor will introduce each new agenda item with a description of the item and an explanation for the recommended action to be taken. Following council discussion on each item, there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. Approve street closure request on Mineral Avenue and Second Street for Christmas parade on December 20th 4:45 - 6:30pm.
2. Approve LOR Foundation grant of \$9,150 to the City of Libby for the purchase of 3D imaging equipment-decision.
3. Approve LOR Foundation grant of \$27,401 to the City of Libby for the purchase of flashing speed signs-decision.
4. Review of gravel pit/parking lot 90% plans and discussion on moving forward-discussion.
5. Approve all claims received to date.

UNFINISHED BUSINESS: Each item will be introduced by the mayor (or assigned liaison) with a description of the item. Following council discussion on each item, there will be an opportunity for public comment. No action will be taken. Public comment is limited to 3 minutes concerning each item.

1. Employee Policies and Procedure Manual update-Discussion.
2. Chamber of Commerce request for long-term building lease-Discussion.
3. Grant Writer/Community Development Coordinator Job Description-Discussion.

GENERAL COMMENTS FROM COUNCIL: Public comment will not be taken during this portion of the meeting

ADJOURNMENT:

The manner of Addressing Council:

- Each person, not a Council member, shall address the Council at the time designated in the agenda or as directed by the Council, by stepping to the podium or microphone, giving that person's name and address in an audible tone of voice for the record, unless further time is granted by the Council, shall limit the address to the Council to three minutes.
- All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff with no personal remarks allowed.
- No person, other than the Council and the person having the floor, shall be permitted to enter any discussion either directly or through a member of the Council, without the permission of the Presiding Officer.
- Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the council meeting shall be forthwith barred from further presentation to the council by the presiding officer unless permission to continue is granted by a majority vote of the council.

ATTENTION:

To access this meeting electronically with **zoom**,
Dial: 253-215-8782
Meeting ID: 4042719951
Password: 151041
Posted: 11/13/25

City of Libby

From: Tony Petrusha <tpetrusha@yahoo.com>
Sent: Wednesday, November 12, 2025 10:32 AM
To: Leann Monigold
Cc: Ethan Kolp; Sam Sykes
Subject: Nov 17th Agenda

Leann

I would like to get on the agenda for the council meeting on the 17th.

The item will be to notify the council that a project is in the development stage for the renovation and improvement of pedestrian access on the Libby Haul Bridge. This is very early notice; the activity will begin with requesting a preliminary engineer's cost estimate that will be used to form an NRDP project to fund the actual renovation. Funding from LOR will be sought to pay for the preliminary report.

Please contact me if you have any questions,

Thank you,

Tony Petrusha
Cabinet Country Consulting LLC
Tel 406.422.3528



November 4, 2025

Contributing Organization: LOR Foundation

Applicant Organization: City Of Libby

Project Title: **Technology to Improve Libby Transportation**

Commitment Dollar Amount: \$9,150

To the City of Libby:

This letter verifies that the LOR Foundation has committed to contribute \$9,150.00 to the City of Libby for the following activities: the purchase of 3D imaging equipment and its use to enhance public safety within the city of Libby. This project was brought forward to LOR, requested by the Chief of Police, Cody Ercanbrack, and approved to move forward to this council on November 4, 2025. Funding is only for the designated project during the grant period, which will commence with the Libby City Council's acceptance of the grant funds and will end on November 2, 2026, pending the completion of all expenditures. This commitment was made on November 4, 2025, and is contingent upon the City of Libby accepting the award by November 17, 2025. If the award is not accepted by that date, this commitment should be deemed null and void.

The LOR Foundation is a private foundation with offices in Montana, Colorado, New Mexico, Wyoming, and Idaho. Listening first, LOR works with people in rural communities throughout the Mountain West to improve quality of life.

Respectfully submitted,

A handwritten signature in black ink that reads "Katina Widmer".

Katina Widmer
Community Operations Officer
720.392.6457
katina@lorfoundation.org

A handwritten signature in black ink that reads "Tabitha Viergutz".

Tabitha Viergutz
Libby Community Officer
406.520.5218
tabitha@lorfoundation.org



November 13, 2025

Contributing Organization: LOR Foundation

Applicant Organization: City Of Libby

Project Title: **Flashing Speed Signs for Roadway Safety**

Commitment Dollar Amount: \$27,401

To the City of Libby:

This letter verifies that the LOR Foundation has committed to contribute \$27,401.00 to the City of Libby for the following activities: the purchase of flashing speed signs with comprehensive speed-sensing equipment to enhance public safety within the City of Libby. This project was brought forward to LOR at the request of the Libby Streets Supervisor, Justin Williams, and approved for this council on November 13, 2025. Funding is only for the designated project during the grant period, which will commence with the Libby City Council's acceptance of the grant funds and will end on November 2, 2026, pending the completion of all expenditures. This commitment was made on November 13, 2025, and is contingent upon the City of Libby accepting the award by November 17, 2025. If the award is not accepted by that date, this commitment should be deemed null and void.

The LOR Foundation is a private foundation with offices in Montana, Colorado, New Mexico, Wyoming, and Idaho. Listening first, LOR works with people in rural communities throughout the Mountain West to improve quality of life.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary P. Wilmot".

Gary Wilmot
Executive Director
307.349.6610
gary@lorfoundation.org

A handwritten signature in black ink, appearing to read "Tabitha Viergutz".

Tabitha Viergutz
Libby Community Officer
406.520.5218
tabitha@lorfoundation.org

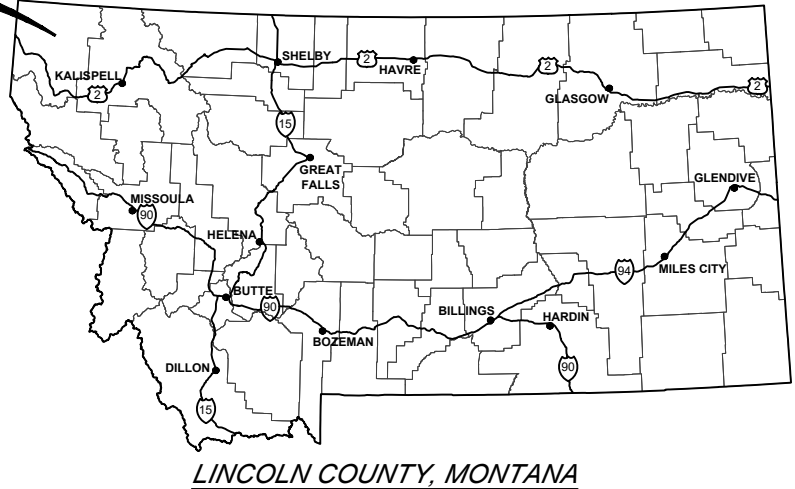
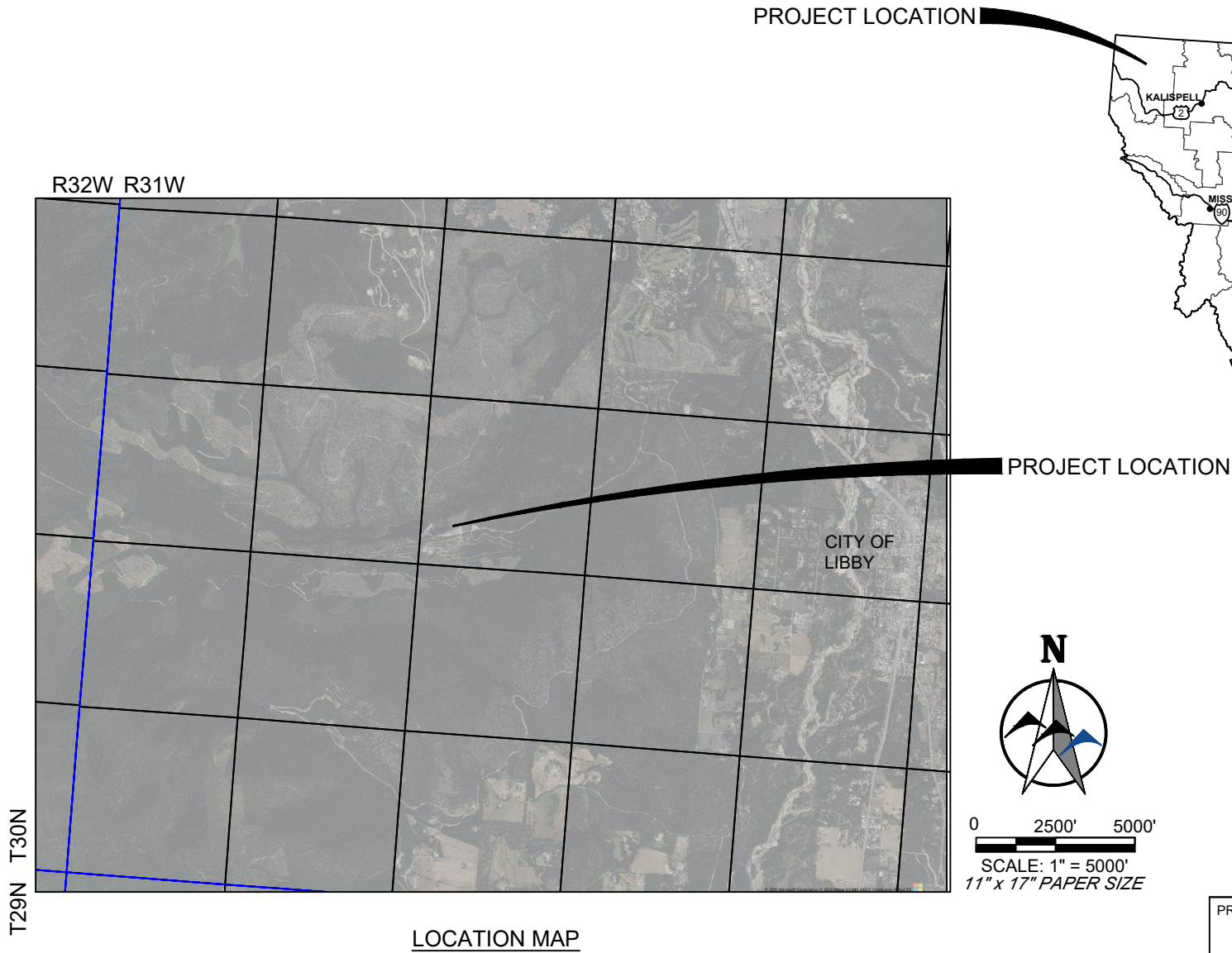
k:\helenal\city of libby\2025\203 flower creek waste gravel reclamation\05\CAD\Sheets\25203-COVR.dwg COVER 10/31/2025 3:22:53 PM

CONSTRUCTION DRAWINGS

CITY OF LIBBY

FLOWER CREEK WASTE GRAVEL RECLAMATION

Sheet List Table	
Sheet Number	Sheet Title
1	COVER
2	GENERAL NOTES
3	CONTROL ABSTRACT
4	SITE PLAN
5	GRADING PLAN
6	PARKING LOT CROSS SECTIONS
7	STORMWATER PROFILE
8	DRAINAGE AREAS



90% PLANS

PREPARED FOR:		CITY OF LIBBY	
		952 E SPRUCE ST, STE 100 LIBBY, MT 59923	
PREPARED BY:		 WWC ENGINEERING	
		1275 MAPLE STREET, SUITE F HELENA, MT 59601 (406) 443-3962 www.wwcengineering.com	
PROJECT NO. 2025-203		DESIGNED BY: <u>BJD</u>	
NO.		DRAWN BY: <u>TS</u>	
REVISION		CHECKED BY: <u>BJD</u>	
BY		DATE: <u>NOV. 2025</u>	
DATE		DRAWING NO.	
		1	

GENERAL CONSTRUCTION NOTES

1.

UNLESS SPECIFICALLY SHOWN ON THE DRAWINGS, ALL WORK SHALL CONFORM TO MPWSS, LATEST EDITION AND THESE PLANS.
2.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL PERMITS REQUIRED AND CONSTRUCTION TESTING FOR CONSTRUCTION ACTIVITIES.
3.

THE CONTRACTOR SHALL RESTORE ALL ROADWAY TO EQUAL OR BETTER CONDITION THAN EXISTED PRIOR TO CONSTRUCTION, AS DETERMINED BY THE OWNER AND THE ENGINEER.
4.

THE LOCATION, DEPTH AND SIZE OF EXISTING UTILITIES SHOWN ON THESE PLANS ARE APPROXIMATE. THE CONTRACTOR SHALL FIELD VERIFY THE EXISTENCE, LOCATION, DEPTH, SIZE, LINE AND GRADE OF EXISTING UTILITY CONNECTIONS PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE EXISTING FACILITIES DUE TO FAILURE TO LOCATE OR PROVIDE PROPER PROTECTION WHEN LOCATION IS KNOWN.
5.

THE CONTRACTOR IS RESPONSIBLE FOR CONTROLLING DUST AND EROSION DURING CONSTRUCTION AT CONTRACTOR'S EXPENSE. EROSION SHALL BE CONTROLLED IN ACCORDANCE WITH MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY REGULATIONS.
6.

ALL PROFILES REPRESENT EXISTING GROUND (DASHED LINE) AND FINISHED GRADE (SOLID LINE) ALONG THE ALIGNMENTS INDICATED ON THE PLANS. ELEVATIONS ARE FINISHED GROUND ELEVATIONS.
7.

ALL DISTURBED AREAS SHALL BE SEEDED BY THE CONTRACTOR USING A SEED MIX APPROVED BY THE OWNER OR THE LOCAL USDA OFFICE.
8.

THE CONTRACTOR SHALL NOTIFY ONE CALL @ 1-800-424-5555 FOR ONSITE UTILITY LOCATION. ALL EXISTING UTILITIES SHALL BE MARKED BEFORE DIGGING.
9.

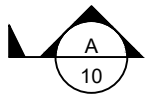
THE CONTRACTOR SHALL MAINTAIN SERVICE OF ALL EXISTING UTILITIES. IF SAID SERVICE IS DAMAGED, THE CONTRACTOR SHALL IMMEDIATELY REPAIR THE DAMAGE AT THE CONTRACTOR'S EXPENSE.
10.

THE CONTRACTOR SHALL NOTIFY THE ENGINEER A MINIMUM OF 48 HOURS PRIOR TO BEGINNING ANY WORK.
11.

IF THE CONTRACTOR DETERMINES THE NEED TO DISTURB MORE THAN 1.0 ACRE DURING THE CONSTRUCTION OF THE PROJECT, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AN MPDES PERMIT AND COMPLYING WITH ALL TERMS OF THE PERMIT. NO SEPARATE PAYMENT WILL BE MADE FOR THIS WORK.
12.

QUANTITIES SHOWN IN THESE PLANS ARE FOR INFORMATIONAL PURPOSES ONLY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING ACTUAL QUANTITIES.

DRAWING NOTATION



INDICATES CROSS SECTION LOCATION. "A" REFERS TO THE CROSS SECTION DESIGNATION. "10" REFERS TO THE SHEET NUMBER WHERE THE SECTION IS CUT OR SHOWN.



INDICATES DETAIL LOCATION. "1" REFERS TO THE DETAIL DESIGNATION. "12" REFERS TO THE SHEET NUMBER WHERE THE DETAIL IS INDICATED OR SHOWN.

ABBREVIATIONS

ACI	AMERICAN CONCRETE INSTITUTE
BAR	REBAR
BMP	BEST MANAGEMENT PRACTICES
BOT	BOTTOM
BVC	BEGIN VERTICAL CURVE
CFS	CUBIC FEET PER SECOND
CL	CENTERLINE
CMP	CORRUGATED METAL PIPE
CONC	CONCRETE OR CONCENTRIC
CP	CONTROL POINT
CSP	CORRUGATED STEEL PIPE
CTR	CENTER
CU FT	CUBIC FEET
CULV	CULVERT
DI	DUCTILE IRON OR DRAIN INLET
DIA	DIAMETER
EA	EACH
E.F.	EACH FACE
EL, ELEV	ELEVATION
EOP	EDGE OF PAVEMENT
EVC	END VERTICAL CURVE
FT	FOOT OR FEET
GPM	GALLONS PER MINUTE
HP	HORSEPOWER

HWY	HIGHWAY
INV	INVERT ELEVATION
LF	LINEAR FEET
MH	MANHOLE
MJ	MECHANICAL JOINT
O.C.	ON CENTER
O.C.E.F.	ON CENTER EACH FACE
OHP	OVERHEAD POWER
PI	POINT OF INTERSECTION
POT	POINT ON TANGENT
PS	PIPE SUPPORT
PT	POINT, POINT OF TANGENCY
PVC	POLYVINYL CHLORIDE
PWR	POWER
RCP	REINFORCED CONCRETE PIPE
R/W OR ROW	RIGHT OF WAY
SAN	SANITARY
SST	STAINLESS STEEL
STA	STATION
TBC	TOP BACK OF CURB
TYP	TYPICAL
UG	UNDERGROUND
WTR	WATER

BLOCK LEGEND

EXISTING PROPOSED

		SANITARY SEWER MANHOLE
		SANITARY SEWER CLEANOUT
		SANITARY SEWER CAP
		SANITARY SEWER METER VAULT
		SANITARY SEWER LIFT STATION
		SANITARY SEWER FM (TEE)
		SANITARY SEWER FM (11.25°)
		SANITARY SEWER FM (22.5°)
		SANITARY SEWER FM (45°)
		SANITARY SEWER FM (90°)
		SANITARY SEWER FM (CROSS)
		SANITARY SEWER FM FLANGE
		SANITARY SEWER FM VALVE
		SANITARY SEWER FM REDUCER
		SANITARY SEWER FM BF PREV.
		STORMWATER AREA INLET
		STORMWATER COMBO INLET
		STORMWATER FLARED END
		STORMWATER MANHOLE
		STORMWATER PUMP STATION
		STORM SEWER HEAD WALL
		WATER FITTING BEND 11.25°
		WATER FITTING BEND 22.5°
		WATER FITTING BEND 45°
		WATER FITTING BEND 90°
		WATER FITTING CAP
		WATER FITTING CROSS
		WATER FITTING FLANGE
		WATER FITTING TEE
		WATER FITTING VALVE

LINE STYLE LEGEND

EXISTING

PROPOSED

MAJOR CONTOUR
MINOR CONTOUR
OVERHEAD TELEPHONE
OVERHEAD POWER
NATURAL GAS
IRRIGATION LINE
FIBER OPTIC
FORCEMAIN
FENCE [CHAIN]
FENCE [BARBED]
FENCE [PRIVACY]
FIRE LINE
OVERHEAD TV
RAW WATER
SEWER
STORM
UNDERGROUND POWER
UNDERGROUND TELEPHONE
UNDERGROUND TV
WATER

EXISTING PROPOSED

		FIBER OPTIC MANHOLE
		FIBER OPTIC MARKER
		FIBER OPTIC PULL BOX
		FIBER OPTIC PEDESTAL
		FIBER OPTIC VAULT
		NATURAL GAS MARKER
		NATURAL GAS METER
		NATURAL GAS VALVE
		TELEPHONE MANHOLE
		TELEPHONE MARKER
		TELEPHONE PULL BOX
		TELEPHONE PEDESTAL
		TELEPHONE VAULT
		TREE (DECIDUOUS)
		TREE (CONIFER)
		ADA RAMP
		SIGN
		BOLLARD
		MILEPOST
		CATTLE GUARD
		BORE LOCATION
		PROP CORNER ALUMINUM CAP
		PROP CORNER BRASS CAP
		PROP CORNER CHISELED X
		HIGHWAY ROW MONUMENT
		PROP CORNER IRON PIPE
		PROP CORNER LEAD & TACK
		PROP CORNER REBAR
		PROP CORNER STONE
		CONTROL POINT
		PROP CORNER PLASTIC CAP

CITY OF LIBBY

FLOWER CREEK WASTE GRAVEL RECLAMATION

GENERAL NOTES

LINCOLN COUNTY, MONTANA

PREPARED BY



1275 MAPLE STREET, SUITE F
HELENA, MT 59601
(406) 443-3962
www.wwcengineering.com

REVISION

NO.

BY

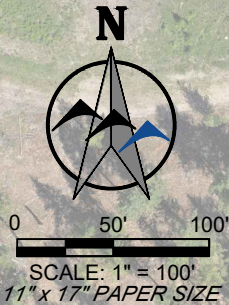
DATE

k:\Helena\city of libby\2025\203 flower creek waste gravel reclamation\05CAD\Sheets\25203-COV.R.dwg CONTROL ABSTRACT 10/31/2025 3:22:53 PM



Point Table				
Point	Northing	Easting	Elevation	Description
50	1549901.53	492361.81	2760.07	CTRL
51	1549939.39	492362.39	2759.69	CTRL
52	1549866.16	492135.16	2757.32	CTRL
53	1550111.86	492737.00	2759.43	CTRL
54	1549877.27	492814.85	2766.19	CTRL

MONTANA STATE PLANE ZONE 2500
N.G.S. O.P.U.S. SOLUTION
REFERENCE FRAME: NAD83(2011)(EPOCH 2010.0000)
PROJECT ORIGIN LOCATION:
 LATITUDE = N48°20'38.8444144"
 LONGITUDE = W115°34'39.9782190"
PROJECT HEIGHT = 27056.862 FT
DISTANCES SHOWN HEREON ARE GROUND DISTANCES
UNITS OF INTERNATIONAL FEET
CSF = 1.0004654471
VERTICAL DATUM = NAVD88 (GEOID 12B)



90% PLANS

CITY OF LIBBY

FLOWER CREEK WASTE GRAVEL RECLAMATION

CONTROL ABSTRACT

LINCOLN COUNTY, MONTANA

PREPARED BY

**WWC**ENGINEERING
1275 MAPLE STREET, SUITE F
HELENA, MT 59601
(406) 443-3962
www.wwcengineering.com

NO.	REVISION	BY	DATE

DESIGNED BY: BJD

DRAWN BY: TS

CHECKED BY: BJD

DATE: NOV. 2025

SHEET

3

PROJECT NO. 2025-203

K:\Helenacity of libby\2025\203 flower creek waste gravel reclamation\05CAD\Sheets\25203-SITE-PLAN.dwg SITE PLAN 10/31/2025 3:47:39 PM

NOTE:
BMP'S AND LOCATIONS ARE FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND COMPLYING WITH THE DEQ SWPPP.

FLOWER CREEK

PROPOSED STRAW WADDLE

DISTURBANCE AREA

PROPOSED BMP (TYP.)

BERM (TYP.)

PARKING LOT
AREA = 31,535 SF

PROPOSED FRENCH
DRAIN = 150'

PROPOSED ACCESS

SOUTH FLOWER
NORDIC SKI TRAILS

PROPOSED
STORMWATER POND

APPROX. PROPERTY LINE
(NOT SURVEYED)

PROPOSED
STORMWATER
DRAINAGE DITCH

PROPOSED ROCK CHECK
DAM, SEE DETAIL, SHEET 7

PROPOSED 62' 12" STORM CULVERT

PROPOSED STRAW WADDLE

FLOWER LAKE ROAD



0 30' 60'
SCALE: 1" = 60'

90% PLANS

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CITY OF LIBBY
FLOWER CREEK WASTE GRAVEL RECLAMATION

SITE PLAN

LINCOLN COUNTY, MONTANA

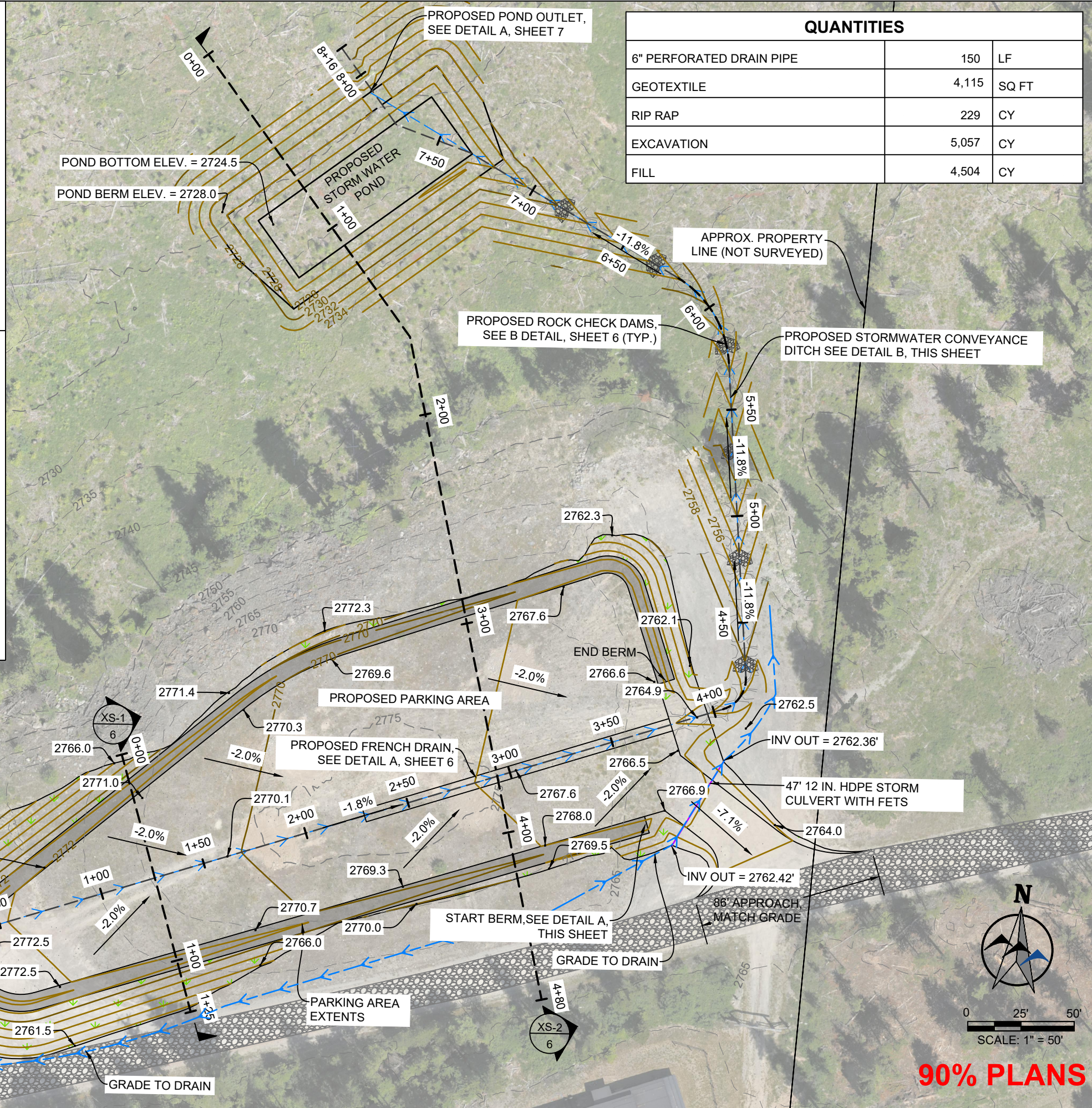
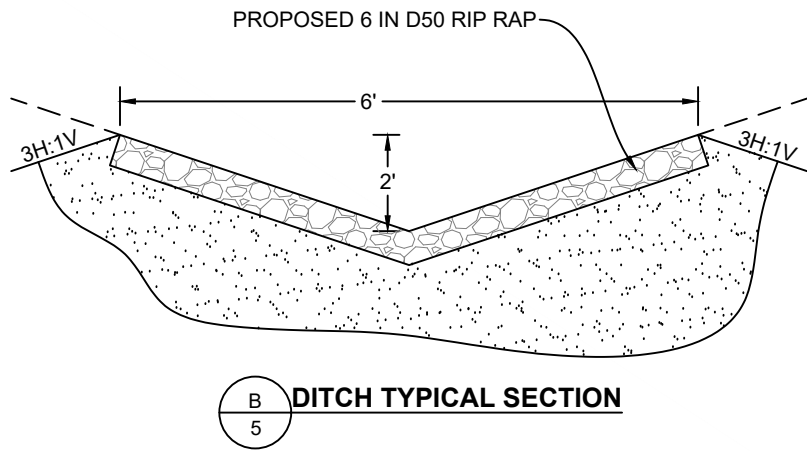
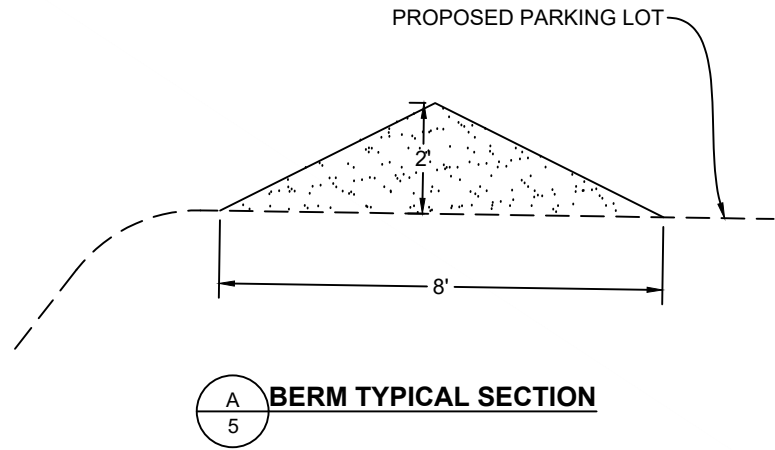
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1275 MAPLE STREET, SUITE F
HELENA, MT 59601
(406) 443-3962
www.wwcengineering.com

NO.	REVISION	BY	DATE
PROJECT NO. 2025-203			

DESIGNED BY: BJD
DRAWN BY: TS
CHECKED BY: BJD
DATE: NOV. 2025

SHEET
4

k:\helenacity of libby\2025\2025 flower creek waste gravel reclamation\05\CAD\Sheet\25203-GRAD.dwg GRADING PLAN 11/3/2025 3:15:15 PM



QUANTITIES		
6" PERFORATED DRAIN PIPE	150	LF
GEOTEXTILE	4,115	SQ FT
RIP RAP	229	CY
EXCAVATION	5,057	CY
FILL	4,504	CY

NO.	REVISION	BY	DATE

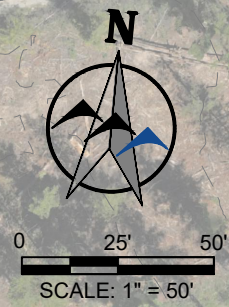
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CITY OF LIBBY
FLOWER CREEK WASTE GRAVEL RECLAMATION
GRADING PLAN
LINCOLN COUNTY, MONTANA

DESIGNED BY: BJD
DRAWN BY: TS
CHECKED BY: BJD
DATE: NOV. 2025

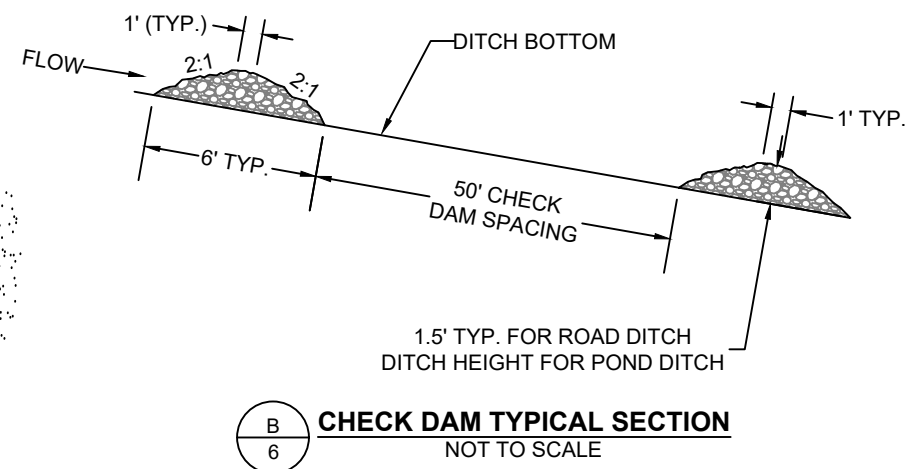
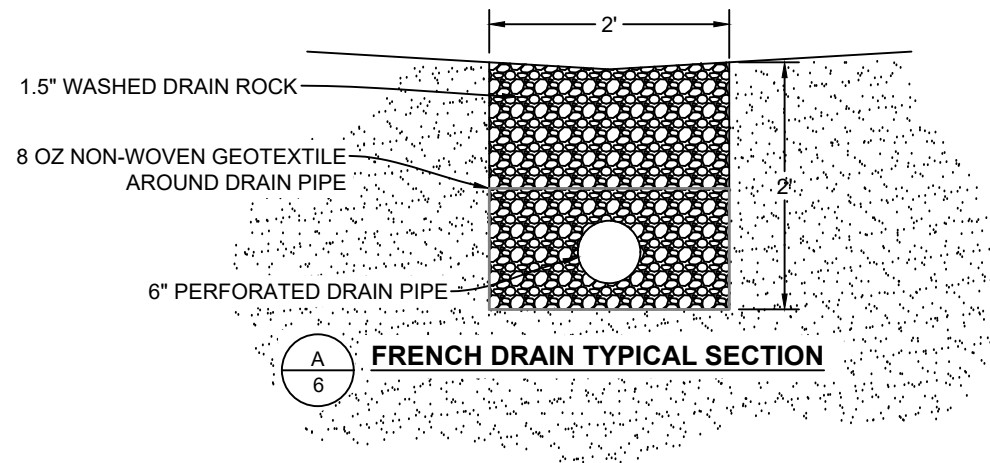
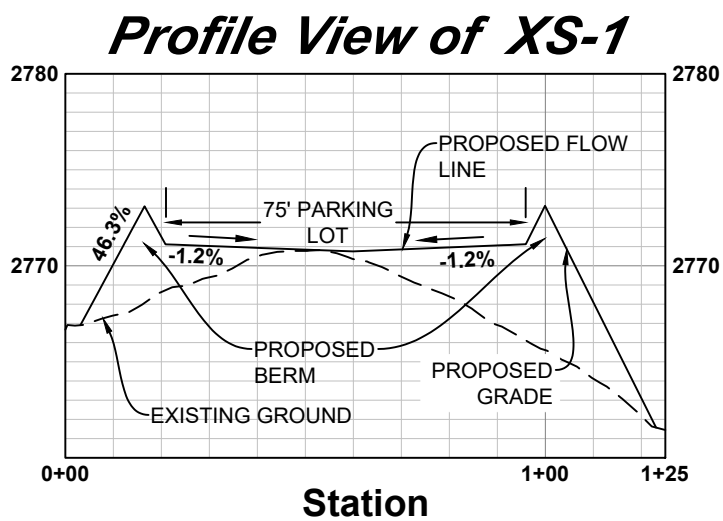
SHEET
5

PROJECT NO. 2025-203

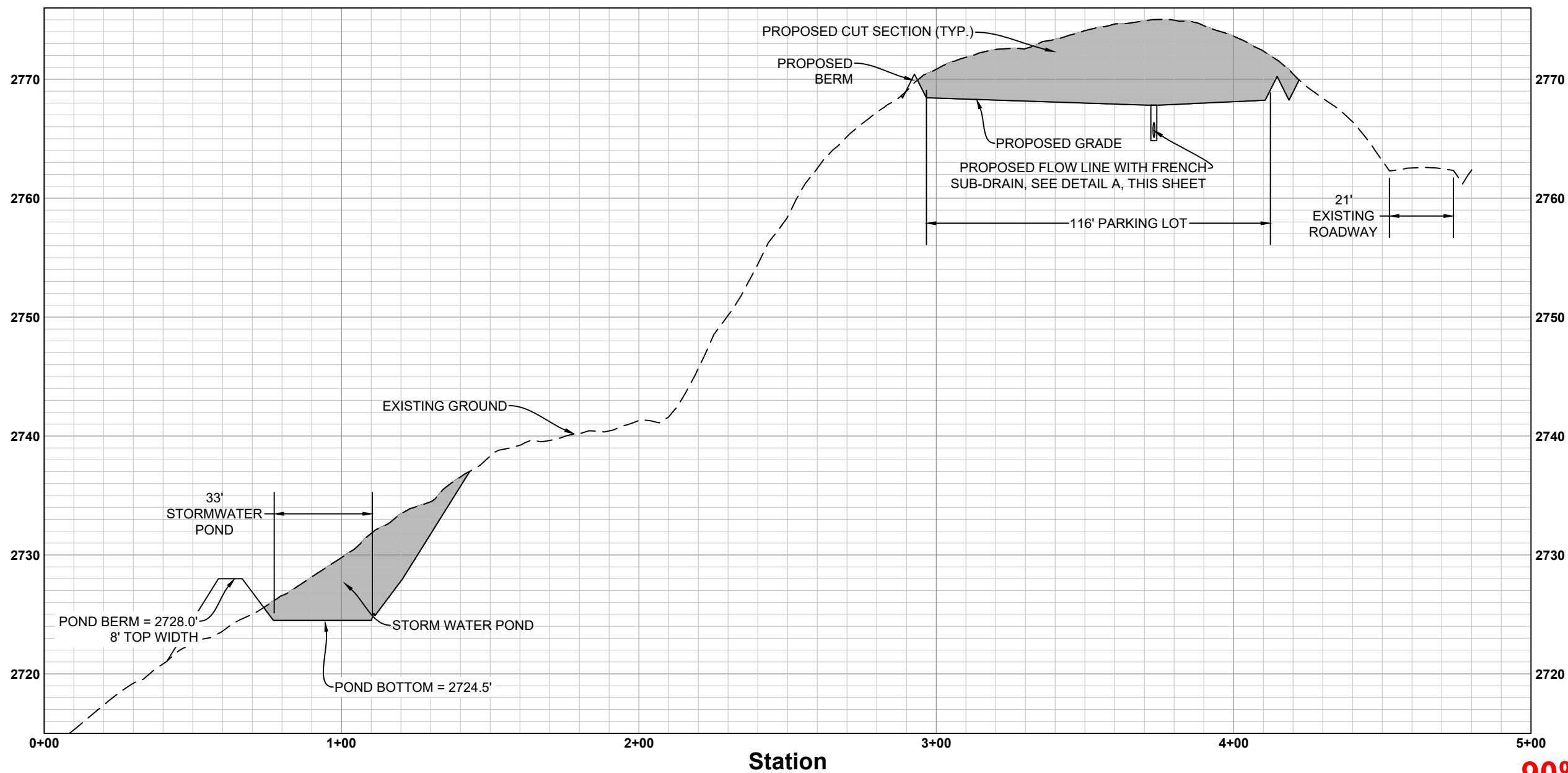


90% PLANS

k:\helenacity of libby\2025\203 flower creek waste gravel reclamation\05CAD\Sheets\20203-XS.dwg PARKING LOT CROSS SECTIONS 10/31/2025 10:12:36 AM



Profile View of XS-2



0 20' 40'
SCALE: 1" = 40'

90% PLANS

NO.	REVISION	BY	DATE

PROJECT NO. 2025-203

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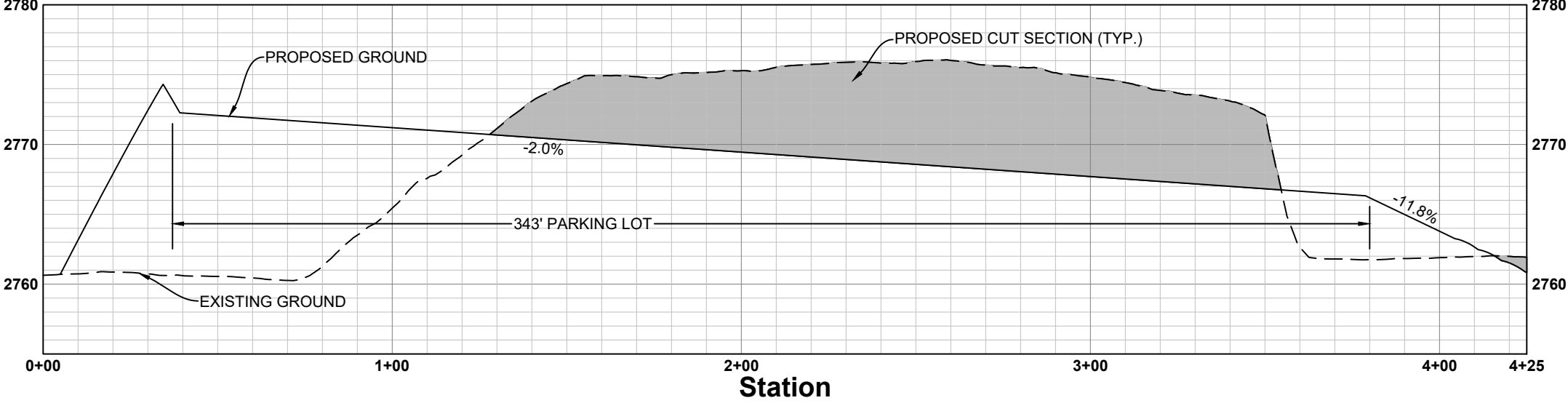
CITY OF LIBBY
FLOWER CREEK WASTE GRAVEL RECLAMATION
PARKING LOT CROSS SECTIONS
LINCOLN COUNTY, MONTANA

DESIGNED BY: BJD
DRAWN BY: TS
CHECKED BY: BJD
DATE: NOV. 2025

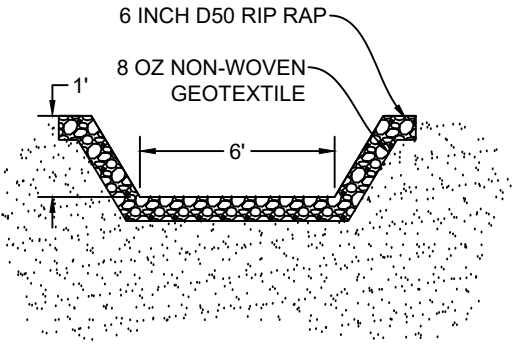
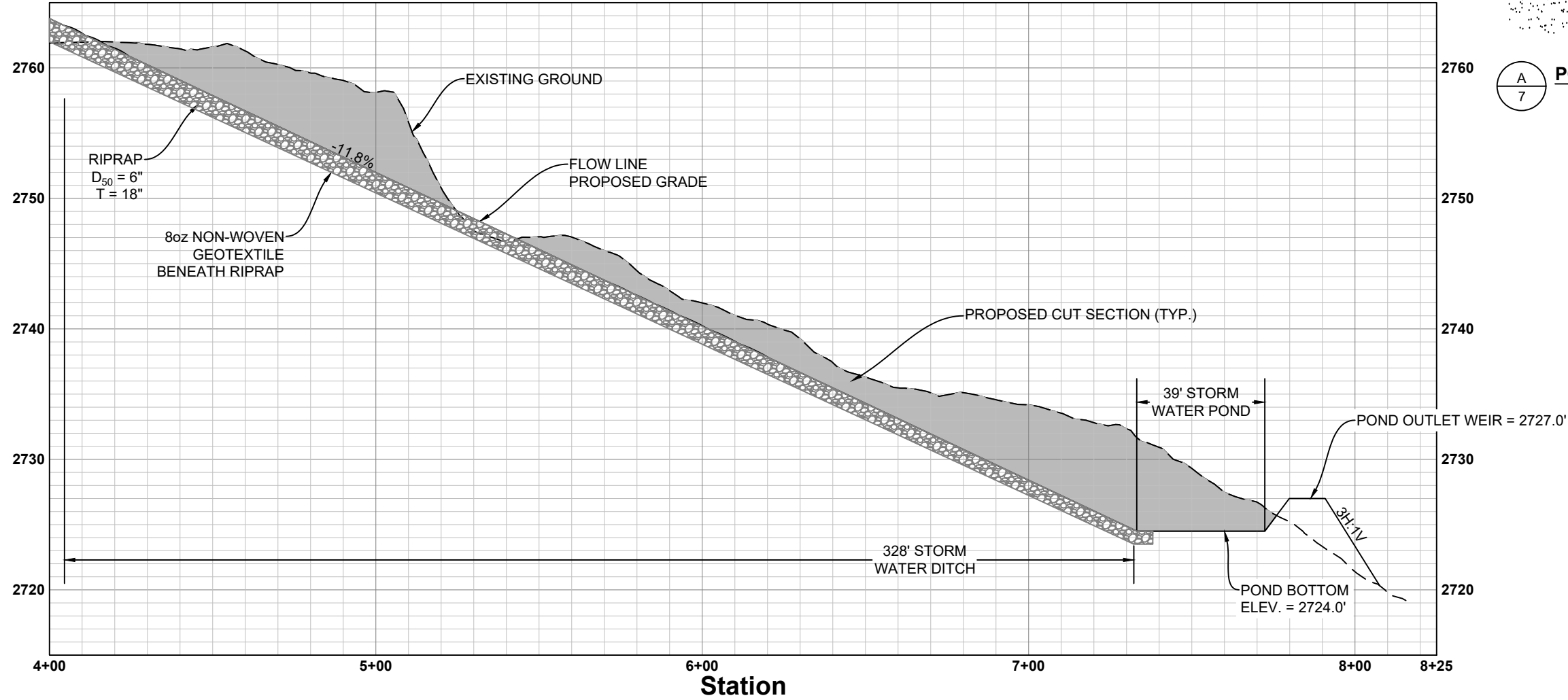
SHEET
6

k:\helenacity of libby\2025203 flower creek waste gravel reclamation\05CAD\Sheets\25203-XS.dwg STORMWATER PROFILE 10/31/2025 10:12:36 AM

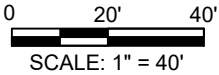
Profile View of FLOW LINE



Profile View of FLOW LINE



POND OUTLET WEIR CROSS SECTION



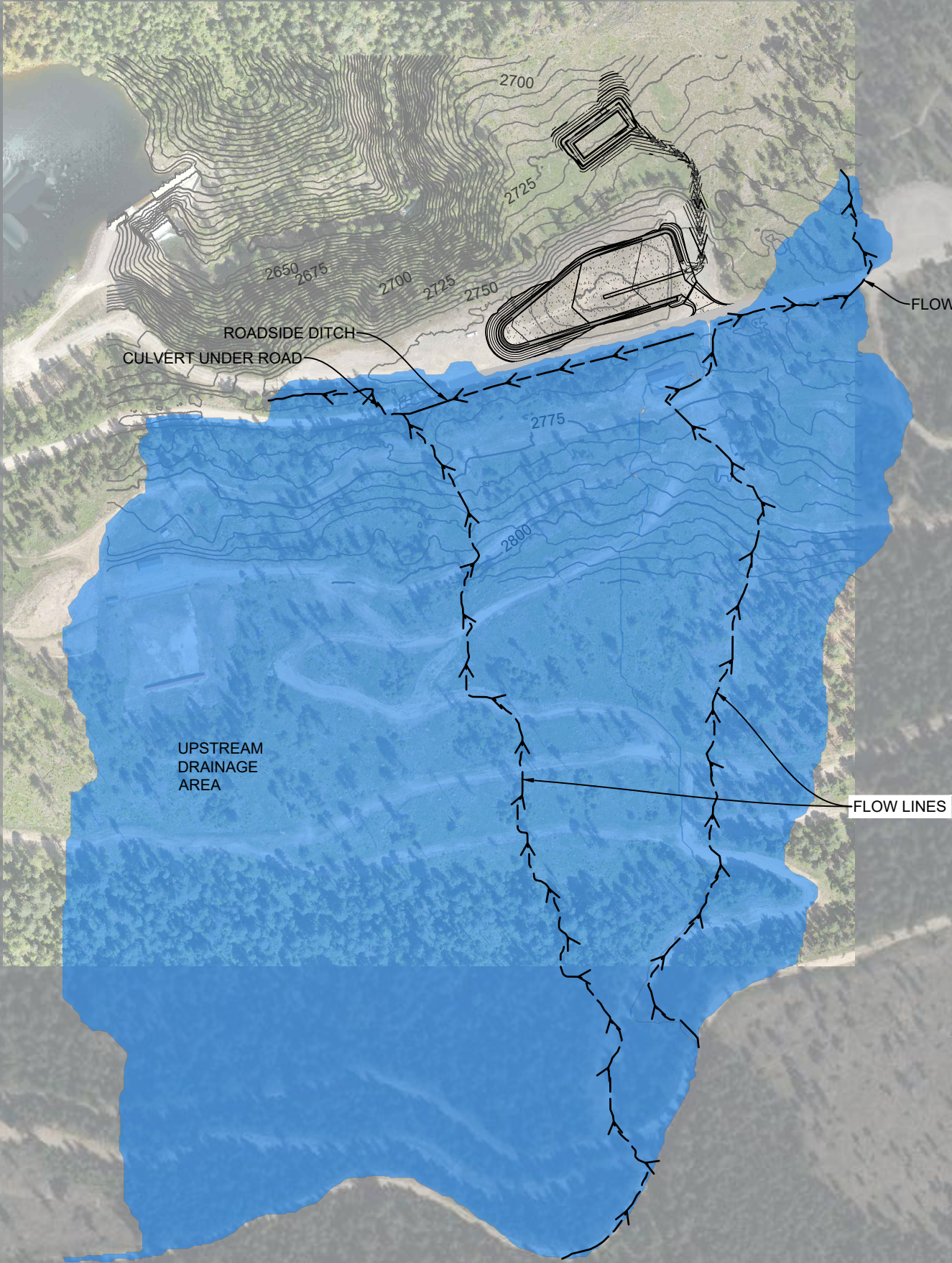
90% PLANS

PREPARED BY
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CITY OF LIBBY
FLOWER CREEK WASTE GRAVEL RECLAMATION
STORMWATER PROFILE
LINCOLN COUNTY, MONTANA

DESIGNED BY: BJD
DRAWN BY: TS
CHECKED BY: BJD
DATE: NOV. 2025

PROJECT NO. 2025-203
SHEET
7



90% PLANS

CITY OF LIBBY
FLOWER CREEK WASTE GRAVEL RECLAMATION
DRAINAGE AREAS
LINCOLN COUNTY, MONTANA

DESIGNED BY: BJD
DRAWN BY: TS
CHECKED BY: BJD
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PROJECT NO. 2025-203			