



City of Libby
Libby Montana
www.cityoflibby.com

PO Box 1428
952 E. Spruce Street
Libby MT, 59923
(406) 293-2731
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AMENDED
REGULAR COUNCIL MEETING #1705
MONDAY, JULY 20, 2026 @ 7:00 PM
COUNCIL CHAMBERS – CITY HALL

CALL TO ORDER:

- Pledge of Allegiance
- Prayer by Tom Cole
- Roll Call
- Welcome/Announcements
- Approve minutes for Council Meeting #1703 dated June 15 and #1704 dated July 6, 2026

REPORTS:

DEPARTMENT HEADS:

- City Administrator

COUNCIL COMMITTEES:

- Budget
- Building
- Cemetery/Parks
- Fire
- Lights/Streets/Sidewalks
- Ordinance
- Water/Sewer
- Wildlife

OTHER BOARDS:

- Board of Health
- Ordinance
- Planning/Zoning
- Shade Tree

PUBLIC COMMENT ON NON-AGENDA ITEMS: This is an opportunity for the public to offer comments related to issues that are not currently on the agenda that the council has jurisdiction over. Public comment is limited to 3 minutes.

NEW BUSINESS: The mayor will introduce each new agenda item with a description of the item and an explanation for the recommended action to be taken. Following council discussion on each item, there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. LOR - Mobile Data Terminals – Police Department Grant.
2. Approve Parks Committee recommendation on storage structure at Fireman's Park to house 1932 and 1956 Mack fire trucks
3. Approve CHS Mountain West Co-op propane bid.
4. Approve Noble Excavating Bid for Flower Creek Waste Gravel Reclamation Project.
5. Approve Work Order #10 – Flower Creek Five-Year Dam Inspection.
6. Approve Street Committee's recommendation - Parking on Main – Create Angle Parking.
7. Approve all claims received to date.
8. Approve all business license applications received to date.
 - a. Chapel Lumber Products LLC., 19276 Bull Lake Rd., Troy, LLC., Fencing, landscaping and excavation.
 - b. AILC Inspections, 1005 Nevada Ave., Individual, Asbestos building inspection.
 - c. JP Cleaning Services, 760 Mamaoka Dr., Troy, Individual, Residential and small business cleaning service.
 - d. Sisu Roofing and Construction LLC, 2400 Browns Meadow Rd., Kila, LLC., General construction, siding and roofing.

UNFINISHED BUSINESS: Each item will be introduced by the mayor (or assigned liaison) with a description of the item. Following council discussion on each item, there will be an opportunity for public comment. No action will be taken. Public comment is limited to 3 minutes concerning each item.

GENERAL COMMENTS FROM COUNCIL: Public comment will not be taken during this portion of the meeting

ADJOURNMENT:

The manner of Addressing Council:

- Each person, not a Council member, shall address the Council at the time designated in the agenda or as directed by the Council, by stepping to the podium or microphone, giving that person's name and address in an audible tone of voice for the record, unless further time is granted by the Council, shall limit the address to the Council to three minutes.
- All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff with no personal remarks allowed.
- No person, other than the Council and the person having the floor, shall be permitted to enter any discussion either directly or through a member of the Council, without the permission of the Presiding Officer.
- Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the council meeting shall be forthwith barred from further presentation to the council by the presiding officer unless permission to continue is granted by a majority vote of the council.

ATTENTION:

To access this meeting electronically with **ZOOM**,
Dial: 253-215-8782
Meeting ID: 4042719951
Password: 151041
Posted:7/16/26



July 14, 2026

Contributing Organization: LOR Foundation

Applicant Organization: City Of Libby

Project Title: Mobile Data Terminals to Improve Libby Transportation

Amount: \$21,854

To the City of Libby:

This letter verifies that the LOR Foundation has approved a grant of \$21,854.00 to the City of Libby for the following project: purchase and installation of mobile data terminals for all city police vehicles.

Project Activities

- Activity 1: Purchase MDT units, associated mounting hardware, and printers (July 2026).
- Activity 2: Install and configure MDTs in all patrol vehicles; integrate with dispatch system (Summer 2026).
- Activity 3: Conduct officer training on MDT operation, digital reporting, and GPS protocols (Summer 2026).
- Activity 4: Launch full operational deployment; begin tracking response times and radio traffic reduction (Summer 20206 - ongoing).

Budget Details

- Total: \$21,854
- Details: 8 laptops, 7 computer docks, 6 computer mounts, 6 printers and mounts, shipping and handling

This project was brought to LOR by the Libby Police Department and approved to move forward to this council on July 14, 2026. Funding is only for the designated project during the grant period, which will commence with the Libby City Council's acceptance of the grant funds and will end on July 1, 2027, pending the completion of all expenditures. This commitment was made on July 14, 2026, and is contingent upon the City of Libby accepting the award by July 20, 2026. If the award is not accepted by that date, this commitment should be deemed null and void.

The LOR Foundation is a private foundation with offices in Montana, Colorado, New Mexico, Wyoming, and Idaho. Listening first, LOR works with people in rural communities throughout the Mountain West to improve quality of life.

Respectfully submitted,



Gary Wilmot
Executive Director
307.349.6610
gary@lorfoundation.org



Tabitha Viergutz
Libby Community Officer
406.250.5218
tabitha@lorfoundation.org

Date: July 17, 2026
To: Council Members
From: Ethan Kolp, Chair, Parks Committee
Re: Fire Dept request for storage building at Fireman's Park

At its meeting on June 8th, the Parks Committee, with all members present, reviewed the request submitted by Steve Lauer of the Libby Volunteer Fire Department, for the construction of a building to store and display of two antique fire trucks.

The Committee discussed the pros and cons of the request and came to the conclusion that the request was appropriate based on several factors:

The firehouse is currently full and the trucks are being stored at two other county buildings.

The proposed footprint of the building does not block any right of ways, camping spots, or access to infrastructure.

The building can serve an educational purpose and would be an overall asset to the park.

The Fire Department would provide all labor for construction and source the materials needed

Several concerns were brought up about the location and after the meeting was adjourned Steve contacted City Council and suggested a second site if the first was deemed unacceptable. The Committee has not discussed the second spot.

After all objections were addressed the Committee voted unanimously to recommend that council approve the request.



Libby Volunteer Fire Department

119 East Sixth Street
P.O. Box 796
Libby, Montana 59923
Phone (406) 293-9217 Fax (406) 293-3219

July 16, 2026

To: City of Libby Council and Mayor
Re: Storage building for Vintage Apparatus Revised

Greetings,

The Libby Volunteer Fire Department has requested approval from council on providing a small parcel of land in Firemans park, 30X34, in order to construct a storage building for 2 pieces of apparatus owned by City of Libby in order to preserve them for future use.

We originally requested council members to review our "suggested" site directly across from our existing memorial monument. After very much appreciated comments and suggestions from public and city officials, we would like council to review our revised proposed site build location directly in front of the camp host site. This revised location is just a few hundred feet to the East and would give the intended "Public View" an even better location. I know this is short notice but I would ask that all members of Council please take a minute to stop by our revised site (outlined with pink ribbon again) prior to the Council meeting scheduled for the 20th, at which time LVFD will be presenting a final proposal to Council and Public.

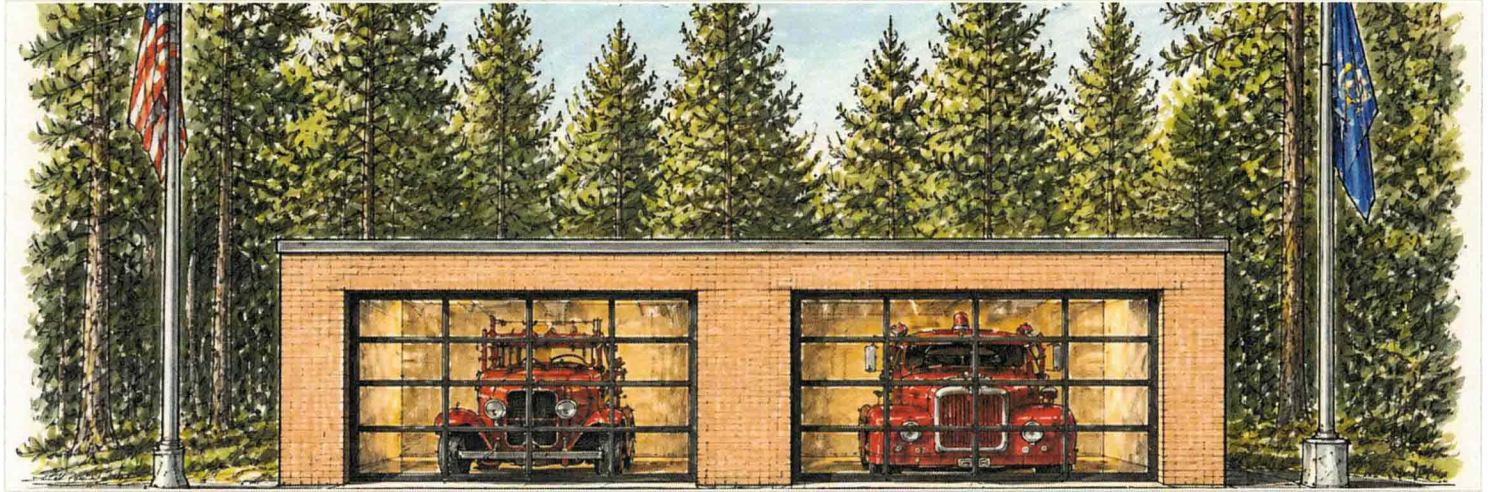


Thank you for

Steve Lauer
Fire Chief
406-283-1883

HISTORIC ENGINE DISPLAY BUILDING

Preserving Libby's firefighting heritage while improving emergency readiness



Concept rendering only; final design will be adjusted to funding, site conditions, and City requirements.

WHY THIS PROJECT

Two retired engines currently occupy valuable space in the main fire hall. Moving them to a dedicated, weather-protected display will free operational space for active emergency apparatus - including the department's extrication truck - while preserving an important piece of Libby history.

HISTORIC EQUIPMENT TO BE PRESERVED



1932 Chevrolet



1954 Mack

COMMUNITY VALUE

- **Operational readiness** - creates room for active response equipment.
- **Historic preservation** - protects both engines from weather and deterioration.
- **Public display** - makes local fire-service history visible year-round.

PROPOSED BUILDING

PRESERVATION

Weather-protected interior space for both retired engines.

PUBLIC DISPLAY

Large viewing doors or windows with interior lighting.

PRACTICAL DELIVERY

Simple design using volunteer labor and donated materials.

PROJECT AT A GLANCE

LOCATION

Fireman's Park

BUILDING

Approx. 30 x 34 ft.

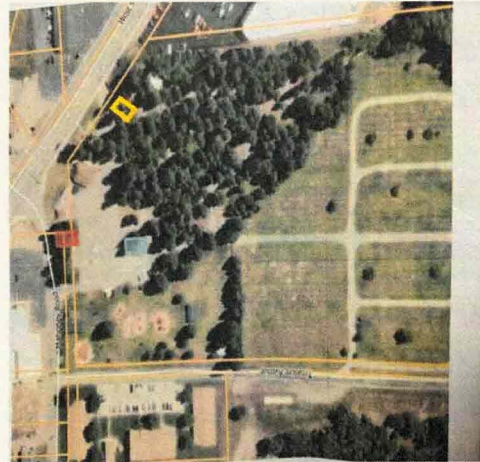
SIZE

About 1,020 sq. ft.

DISPLAY

Two illuminated bays

Volunteer-led construction and maintenance



COUNCIL ACTION REQUESTED

Authorize site evaluation and preliminary planning at Fireman's Park, subject to final Council approval of the site, design, project budget, and construction plan.

NEXT STEPS

1

Confirm site

2

Finalize design

3

Review permits

4

Confirm support

5

Final Council review

6

Volunteer build

City Council Brief

Proposed West-Side Angled Parking on Main Avenue Between 2nd Street and 5th Street – Libby, Montana

Prepared for: Libby City Council

Prepared by: Gary Beach, Deputy City Administrator

Date: 6/15/26

Purpose

This brief summarizes a proposed parking change on Main Avenue to establish angled parking on the west side of the roadway from 2nd Street to 5th Street. The purpose of the proposal is to evaluate whether angled parking could increase available downtown parking supply while maintaining reasonable roadway function.

Existing Conditions

- Main Avenue between 2nd Street and 5th Street is currently configured with a roadway width of approximately 51 feet.
- The proposal would create angled parking on the west side of Main Avenue along three block faces.
- The western side of the corridor includes a mix of adjacent buildings, access points, and a parking lot entrance associated with Youth Court Services, which reduces the amount of parking available in the 4th Street to 5th Street segment.

Proposal Summary

Segment	Proposed Parking Type	Estimated Number of Spaces
2nd Street to 3rd Street	West-side angled parking	17 spaces
3rd Street to 4th Street	West-side angled parking	17 spaces
4th Street to 5th Street	West-side angled parking	7 spaces
Total Estimated New/Converted Spaces		41 spaces VS 29 Parallel

Key Considerations

- A 51-foot roadway width provides more flexibility for angled parking than narrower downtown street sections; however, a final layout should still be field verified and striping should be prepared to confirm stall depth, opposing lane width, and turning movements.
- Any final design should account for driveways, curb access, sight distance at intersections, snow removal operations, and delivery/service vehicle use.
- The estimated reduction in spaces on the 4th Street to 5th Street block is due to the parking lot entrance serving Youth Court Services.
- If the proposal moves forward, staff should confirm whether the preferred configuration is standard head-in angled parking or another parking orientation and should prepare a final striping plan before implementation.

Map Exhibit

The following map identifies the west side of Main Avenue between 2nd Street and 5th Street, corresponding to the proposed angled parking corridor.



Figure 1. Main Avenue corridor map showing the proposed west-side angled parking area from 2nd Street to 5th Street.

Council Options

- Approve staff to further develop a striping/layout plan for angled parking on the west side of Main Avenue from 2nd Street to 5th Street.
- Direct staff to return with a final design showing stall count, stall dimensions, travel lane widths, and any signing/striping needs.
- Table the matter pending additional review of traffic flow, snow operations, access, and public input.

Suggested Motion

"I move that the City Council direct staff to prepare a final layout and implementation plan for proposed west-side angled parking on Main Avenue between 2nd Street and 5th Street, based on the estimated parking counts identified in the staff brief."



CPAUS
@
4 wpm

LIBBY OFFICE
PO BOX 989
Libby, MT 59923
406-283-3524

June 16, 2026

RE: 2026 / 2027 City of Libby Propane bid

Good Morning City of Libby,

CHS Mountain West Co-op Libby would like to submit a bid proposal of **\$0.59 over the national daily posted price of Conway distribution terminal**. Conway pricing fluctuates with market conditions.

Example: Conway pricing June 16, 2026 is \$0.6800 which would translate to a delivery price on that day to \$1.27 (\$0.59 over Conway terminal price)

If awarded the bid, we would re-level propane tanks as necessary and do an initial system safety check on each installation at no charge.

Thank you for your consideration

A handwritten signature in black ink, appearing to read "Rocky Bothman".

Rocky Bothman
CHS Propane
Libby MT



Your bids for the Propane, Unleaded Gasoline and Diesel Fuel must disclose the following:

	Unleaded	Diesel	Propane
Supply Rack	_____	_____	<u>Waterton</u>
Posted Price	_____	_____	<u>1.30</u>
Discount (if any)	_____	_____	<u>N/A</u>
Freight to Libby	_____	_____	<u>Included in rack</u>
State Tax	_____	_____	_____
DST Fee/Super	_____	_____	_____
Fund Fee	_____	_____	_____
Subtotal	_____	_____	_____
Minimum Mark up at 7%	_____	_____	_____
Additional Margin	_____	_____	<u>.25</u>
Total Bid	_____	_____	<u>1.55</u>

Please quote your bid for prices effective on July 1, 2026 through June 30, 2027 and include a copy of the OPTS posting for the supply rack involved.

Jim Woody
CityServiceValcon
36205 Highway 2
Libby, MT 59923
P- 406-293-5042
C- 406-283-



July 2, 2026

Mr. Sam Sikes

City of Libby
952 East Spruce Street
Libby, MT 59923

RE: Flower Creek Waste Gravel Pile Reclamation Project - Bid Recommendation

Dear Mr. Sikes,

On Tuesday, June 30, 2026 bids were received for the Flower Creek Waste Gravel Pile Reclamation project and read aloud at City Hall, 952 East Spruce Street, Libby, MT 59923. Bids from three (3) contractors were received and are summarized below:

<u>Bid Results</u>	<u>Total</u>
Noble Excavating, Inc.	\$93,691.00
Welk Excavating, Inc.	\$142,228.00
Equitable Construction, LLC	\$219,000.00

All bids were considered responsive. There were no discrepancies or abnormalities identified with any of the bids. Each company has the required background, experience and personnel to perform the work included in the Request for Bids.

In accordance with 7-5-4302, MCA, Noble Excavating, Inc. provided the lowest responsive bid, is a responsible contractor and should be awarded the project should the City choose to move forward with the project. The bid was lower than the grant received by NRDP to complete the work; therefore, I recommend awarding the contractor to Noble Excavating, Inc. and have attached a draft "Notice of Award" for execution.

Please let me know if you have any questions or need additional information to make a decision.

Sincerely,

Andrew D. Evensen, PE
Principal

Enclosure(s): Draft Notice of Award
Project No. M-Libby-26-005

NOTICE OF AWARD

Date of Issuance: July 2, 2026
Owner: City of Libby Owner's Project No.: N/A
Engineer: N/A Engineer's Project No.: N/A
Project: Flower Creek Waste Gravel Reclamation Project
Contract Name: Base Bid
Bidder: Noble Excavating, Inc.
Bidder's Address: PO Box 1592, Libby, MT 59923

You are notified that Owner has accepted your Bid dated **June 30th, 2026** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Flower Creek Waste Gravel Reclamation Project

The Contract Price of the awarded Contract is **\$93,691.00**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

One (1) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **two (2)** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contractor's insurance documentation, as specified in the Montana Public Works Standard Specifications.
3. Other conditions precedent (if any): **None**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **City of Libby**

By *(signature)*: _____

Name *(printed)*: _____

Title: _____

Copy: Engineer

Work Order #10

(Referenced to and made a part of the Master Service Agreement dated *December 6, 2022*)

Project: Lower Flower Creek Reservoir Disaster Recovery Project

Scope of Work:

WWC Engineering will provide professional engineering services for the Lower Flower Creek Reservoir Disaster Recovery Project. The work will primarily restore flood-damaged portions of the facility to pre-flood condition while incorporating targeted dam-safety improvements that address the identified overtopping, internal-erosion, seepage, and undermining failure mechanisms. Potential improvements include the northern embankment, northern retaining wall, outlet headwall and wingwall area, spillway and aprons, eastern wall apron, emergency spillway, and construction access improvements.

Task 1 - Engineering Design

WWC will review available records, conduct site reconnaissance, coordinate necessary survey and geotechnical information, evaluate the flood damage and failure mechanisms, and develop the recommended repair approach. All geotechnical information will be provided by others. WWC will prepare construction plans, technical specifications, quantities, and an opinion of probable construction cost. The design may include embankment reconstruction, concrete repairs, foundation treatment, filters and drainage, seepage and erosion controls, spillway and apron repairs, temporary water control, and construction access.

Task 2 - Permitting and Agency Coordination

WWC will identify applicable permits and approvals; prepare permit applications, drawings, calculations, and technical exhibits; coordinate with reviewing agencies; and respond to technical review comments.

Task 3 - Bid Assistance

WWC will prepare bid-ready documents, participate in a pre-bid meeting or site visit, respond to bidder questions, prepare addenda, review bids, provide a recommendation of award, and prepare conformed construction documents.

Task 4 - Construction Administration and Observation

WWC will provide construction administration and periodic field observation, including participation in the preconstruction conference and progress meetings; review of submittals, RFIs, payment applications, quantities, and proposed changes; coordination with the City and contractor; and substantial- and final-completion inspections.

Task 5 - Record Drawings and Closeout

WWC will prepare record drawings based on contractor redlines, approved changes, field observations, and available survey information. WWC will also compile applicable construction records, photographs, GIS location data, and project-closeout documentation.

Deliverables:

WWC will supply the CLIENT with the following deliverables:

- ◇ Draft and final repair/replacement engineering report;
- ◇ Draft and final repair/replacement construction plans and technical specifications;
- ◇ Permit applications and supporting technical documentation;

- ◇ Bid schedule, estimated quantities, and opinion of probable construction costs;
- ◇ Bid-phase documentation, including technical addenda, bid review, recommendation of award;
- ◇ Construction administration documentation, including submittal and RFI responses, field observation reports, payment-application reviews, change documentation, and completion punch lists;
- ◇ Record drawings based on contractor redlines, approved changes, field observations, and available survey information;
- ◇ Final project-closeout documentation, including applicable photographs, final quantities, permit-closeout records, and completion documentation; and
- ◇ GIS-based location data for completed improvements in a commonly compatible digital format

Anticipated Duration/Schedule:

Start Date: 7/2026

Estimated Completion Date: 3/2027

ENGINEER will perform the work on a time-and-materials basis by task in accordance with the Master Service Agreement.

The ENGINEER contact for this Work Order is: Kevin Grabinski, P.E.

The OWNER contact for this Service Agreement is: Sam Sikes, City Administrator

IN WITNESS WHEREOF, the parties hereto have executed this Work Order #10 as of July ____, 2026.

CLIENT: **City of Libby**

Signature

Date

ENGINEER: **WWC Engineering**

Signature

Date



City of Libby Libby Montana

www.cityoflibby.com

PO Box 1428
952 E. Spruce Street
Libby MT, 59923
(406) 293-2731
Fax (406) 293-4090

DATE: July 7, 2026

To: City Council

From: Gail Burger, Chair, Lights, Streets & Sidewalks Committee

Members Present: Gail Burger, Brian Zimmerman, Erica Schaefer

Subject: COMMITTEE RECOMMENDATIONS

The Lights, Streets & Sidewalks Committee met on July 7, 2026, and submits the following recommendation to the City Council:

1. Parking on Main – Create Angle Parking

The committee discussed adding angle parking on the west side of Main Street between 2nd and 5th Streets, covering the blocks from 2nd to 3rd, 3rd to 4th, and 4th to 5th. The change is expected to create approximately 41 additional parking spaces. Attached are the brief and map prepared for the Lights, Streets & Sidewalks Committee by Gary Beach, Deputy City Administrator.

RECOMMENDATION: Authorize angle parking on Main Street and the necessary pavement markings to create the spaces.

Vote: Unanimous