



## CITY OF LIBBY

### POLICE COMMISSION

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## REGULAR POLICE COMMISSION MEETING #2

MAY 9TH, 2023 @ 6:00PM

COUNCIL CHAMBERS – CITY HALL (OR OTHER LOCATION)

### CALL TO ORDER:

- Pledge of Allegiance
- Roll Call
- Welcome

**MINUTES:** The minutes from the previous meeting will be read and approved.

### PUBLIC COMMENT ON NON-AGENDA ITEMS:

This is an opportunity for the public to offer comments related to issues that are not currently on the agenda that the commission has jurisdiction over. Public comment is limited to 3 minutes. Public comment does not include commission discussion or answers unless allowed by the chairperson.

**UNFINISHED BUSINESS:** Each agenda item that was finished at previous meeting (i.e. tabled or time limited) will be introduced by the chairperson with a description of the item and explanation for the recommended action. Following commission discussion on each item will be an opportunity for public comment prior to any action taken. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. Implementation of the Police Commission email.
2. Implementation of the Police Commission webpage.

**NEW BUSINESS:** Each new agenda item will be introduced by the chairperson with a description of the item and explanation for the recommended action. Following commission discussion on each item will be an opportunity for public comment prior to any action taken. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. Review of potential police officer applicants for qualifications.

**GENERAL COMMENTS FROM COMMISSION:** Public comment will not be accepted during this section.

### ADJOURNMENT:

Notes:

The manner of Addressing Commission:

- Each person, not a Commission member, shall address the Commission at the time designated in the agenda or as directed by the Commission, by stepping to the podium or microphone, giving that person's name and address in an audible tone of voice for the record and, unless further time is granted by the Commission, shall limit the address to the Council to three minutes.
- All remarks shall be addressed to the Commission as a body and not to any member of the Commission or Staff with no personal remarks allowed.
- No person, other than the Commission and the person having the floor, shall be permitted to enter any discussion either directly or through a member of the Commission, without the permission of the Presiding Officer.
- Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the council meeting shall be forthwith barred from further presentation to the council by the presiding officer unless permission to continue by granted by a majority vote of the council.

**ATTENTION:**

To access this meeting electronically with ZOOM,

Dial: 253-215-8782

Meeting ID: 4042719951

Password: 151041

**Posted:** 07/1/21

# POLICE COMMISSION MINUTES

APRIL 11TH, 2023 @ 6:00 PM

COUNCIL CHAMBERS – CITY HALL

## CALL TO ORDER:

Seven Boyer, Chairman called the meeting to order at 6:00pm.

The Pledge of Allegiance was completed.

Present were Steven Boyer-Chairman, John Bebee-Vice Chairman, Karen Dinkins-Secretary and Sam Sikes-City Administrator.

A motion was made to accept the minutes of the March 23<sup>rd</sup>, 2023 meeting by Karen Dinkins. Second by John Bebee. **Motion passed.**

DC Orr, 1117 Nevada Ave welcomed the Commission and mentioned the Commission is an independent body from the Mayor. He also stated the mayor will try to exert influence over the Commission.

## Old Business:

A motion was made by Karen Dinkins to adopt the Police Commission Authority document. Second by John Bebee. **Motion passed.**

A motion was made by Karen Dinkins to approved the Libby Police Commission rules. Second by John Bebee. **Motion passed.**

## New Business:

A motion was made by John Bebee to approve the Police Complaint & Grievance Form. Second by Karen Dinkins. **Motion passed.**

Steven Boyer reviewed the minimum qualifications checklist for applicants to the police department. To date, one application from Cody Ercanbrack has been received. The application and supporting documentation was reviewed. Steven has contacted one of Cody's references at this point. It was determined the applicant meets the required qualifications know prior to an interview.

## Public Comment:

DC Orr, 1117 Nevada Ave stated if a quorum is present of the Police Commission, then the meeting must be open to the public. If necessary, the commission could then go into executive session.

Joshua Brabo, Oak St asked that the commission work with Sgt. Buckner as the only remaining officer on the force. He also asked the commission to reach out to the prior officers as there is a lot going on behind the scenes. He stated the City Administration will hide behind policies.

Steven Boyer responded that it outside the commission authority to reach out and that past officers can come forward to the commission.

Budget vs. Actual for the accounting period ending 4/23 was presented by Sam Sikes. The police department is on budget at the present time. John Bebee declared that public safety is a major priority and very vital to the City of Libby. It is important to ensure the police department has all the necessary tools.

A brief discussion of the Police Commission webpage occurred. Sam Sikes can work with the web administrator to have a new webpage for the Police Commission set up. Additionally, City of Libby emails will be set up for each commissioner. The email addresses will be the commission position and not the actual name of the commissioner in order to allow for email continuity as commissioners' term out and new commissioners are appointed. A motion was made to have Sam Sikes implement the new Police Commission webpage by Karen Dinkins. Second by John Bebee. **Motion passed.**

The next Police Commission meeting will be held on May 9<sup>th</sup>, 2023 at 6:00 pm.

**ADJOURNMENT:**

Karen Dinkins made a motion to adjourn. Steve Boyer seconded. **Motion passed.**

The meeting was adjourned at 6:49 pm.

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Steve Boyer, Police Commission Chairman

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John Bebee, Police Commission Vice Chair

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Karen Dinkins, Police Commission Secretary