

APPROVED MINUTES

The City Council held Council Meeting #1611 on Monday, August 15, 2022, in the Council Chambers at City Hall.

Call to Order:

The meeting was called to order at 7:00 pm by Mayor Peggy Williams.

The Pledge of Allegiance was completed and roll call commenced. Present were Mayor Williams, Councilors Gary Beach, Melissa Berke, Zach McNew, Kristin Smith, Hugh Taylor, Brian Zimmerman, Administrator Samuel Sikes, Clerk-Treasurer Leann Monigold, and (via Zoom) City Attorney Dean Chisholm.

Mayor Williams welcomed all present.

Approve Public Hearing (Abandonment of Millwest Road and a portions of Millwood Loop Road) Minutes dated 5 July 2022:

Councilor Beach **MADE A MOTION** to approve Public Hearing (Abandonment of Millwest Road and a portions of Millwood Loop Road) Minutes, and Councilor Smith **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Approve Council Minutes#1608 dated 5 July 2022:

Councilor Zimmerman **MADE A MOTION** to approve Council Minutes#1608 dated 5 July 2022, and Councilor Beach **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Announcements: Mayor Williams announced Igniter's Car Show will be in Libby August 17th-19th.

Committee Reports:

Administrator: Administrator Sikes reported the spoils pile was taken care of and will be seeded in fall. Road abandonment approved by Council was passed with the County and will be sent to State on August 16th. Building permits for July 2022 were 8 sold. 6 roofs, 1 garage, and 1 house siding for a total of \$1723.

Police: Chief Kessel reported for July 2022 361 calls received. 92 crimes against persons, 41 crimes against property, 115 miscellaneous, 73 traffic stops, 15 accidents, 11 city ordinance violations, and 14 animal complaints. Officer Brabo continues his field training program and one of the cruisers was hit and damaged.

Zoning/Planning: Councilor Smith announced Zoning and Planning Board meetings will be held August 29th. Planning Board will discuss latest draft of Growth Policy.

Public Comment on Non-Agenda Items: None

Old Business: None

New Business:

Cyrus Lee Bears 'n Stuff introduction to request letter of appreciation:

Cyrus Lee explained Bear 'n Stuff started before Christmas 2021 and is a Montana non-profit organization working with a Washington state prison in Walla Walla and a group of volunteer inmates named the Helping Hands who create teddy bears, quilts, crochet caps, and other items using these items to help kids and families in crisis in the community. 80 teddy bears have been given to children in foster care and hospitals. Helping Hands create quilts and caps then provides to local agencies such as Department of Family Services, Families and Partnership, Lincoln County Crisis Solutions, and United Methodist Church Basic Needs Store. Cloth and yarn have been donated to Bears n' Stuff, then shipped to the prison to create the products and with cash donations, raffles, and silent auctions from artwork produced at the prison Bears n' Stuff has been able to donate over \$2500 to local agencies like Libby Food Pantry, Senior Citizens Center, Meals on Wheels, KPFL, Troy Food Pantry, and Lincoln County Crisis Solutions. The request for the letter of appreciation is to let the inmates read about the differences they are making, and copies of the letters will be placed in the inmate files by the Department of Corrections to help grow a positive reference file when they are released and return to work and life outside of prison. Helping Hands founder was Bill Rogers, a United States Army Veteran.

Councilor Smith **MADE A MOTION** to send a letter of appreciation, and Councilor McNew **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Approve Amendment for Bar Screen Project Task Order #2:

Mayor Williams explained the request came from Mike Fraser to have an experienced engineer instead of an engineer in training to inspect the Bar Screen Project.

Councilor Zimmerman **MADE A MOTION** to approve Amendment for Bar Screen Project Task Order #2, and Councilor Smith **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Approve Ordinance #2003, Second Reading, Amending Section 14.32.010 Floodplain Regulations of Libby Municipal Code:

Mayor Williams read the ordinance and pointed out there was a slight wording change and explained it.

Councilor Zimmerman **MADE A MOTION** to approve Ordinance #2003, Second Reading, Amending Section 14.32.010 Floodplain Regulations of Libby Municipal Code, and Councilor Smith **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Approve \$20,000 expenditure from Community Development Fund for playground equipment installation:

Councilor McNew explained local contractors have been unavailable to install the equipment. The quote for \$28,000 for installation is from the company that sold the equipment and the site will be prepared by the City. From the original \$100,000 request, \$75,000 was spent on equipment and ground cover, and \$15,000 was set aside to match Zero to Five Foundation for smaller children's equipment, leaving \$10,000. The additional fund request, along with the money left, will pay for the installation.

Bruce Weatherby encouraged council to approve the funding.

Councilor Smith **MADE A MOTION** to approve \$20,000 expenditure from Community Development Fund for playground equipment installation, and Councilor Zimmerman **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Administrator Sikes was asked to contact the company and begin making arrangements to coordinate the preparation of the site and installation.

Boundary Adjustment on City/LCPA property:

Mayor Williams explained the boundary line adjustment for the City/Port Authority property near City Hall.

Approve Preliminary Budget for FY-23:

Councilor Smith **MADE A MOTION** to approve Preliminary Budget for FY-23, and Councilor Beach **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Approve all business licenses applications received to date:

J&C Delivery Service.

Councilor Smith **MADE A MOTION** to approve all business licenses applications received to date, and Councilor McNew **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Unfinished Business:

General Comments from the Council: Council discussed different possibilities of adding a walkway to access River Front Park. Mayor Williams announced Mike Fraser would be in town and agreed to take a look it to see what could be done. Councilor Smith suggested sending Joel Nelson an email outlining the idea and any other ideas and goals for items to be added to the Growth Policy.

Adjournment:

Councilor Smith **MADE A MOTION** to **Adjourn**, and Councilor Taylor **SECONDED**.

Councilors Beach, Berke, McNew, Smith, Taylor, and Zimmerman voted **FOR**.

MOTION PASSED.

Mayor Williams adjourned the meeting at 7:39 PM.

Mayor Peggy Williams

Clerk-Treasurer Leann Monigold

