

## **APPROVED MINUTES**

The City Council held Council Meeting #1615 on Monday, October 17, 2022, in the Council Chambers at City Hall.

### **Call to Order:**

The meeting was called to order at 7:00 pm by Mayor Peggy Williams.

The Pledge of Allegiance was completed, prayer was by Marcus Girod, roll call commenced. Present were Mayor Williams, Councilors Gary Beach, Melissa Berke, Kristin Smith, Hugh Taylor, Brian Zimmerman, Administrator Samuel Sikes, Clerk-Treasurer Leann Monigold, and (via Zoom) City Attorney Dean Chisholm. Councilor Zach McNew was not in attendance.

Mayor Williams welcomed all present.

### **Approve Council Minutes#1611 dated 15 August 2022:**

Councilor Beach **MADE A MOTION** to approve Council Minutes#1611 dated 15 August 2022, and Councilor Berke **SECONDED**.

Councilors Beach, Berke, Smith, Taylor, and Zimmerman voted **FOR**.

### **MOTION PASSED.**

**Announcements:** Mayor Williams announced a letter was received from the Governor's office awarding the city ARPA grant monies of \$573,492.00 being used for wastewater projects. \$426,474 for Bar Screen and \$174,000 for PLLCs (computer controllers) and the Growth Plan Public Hearing being held by the Planning Board on Monday, October 24<sup>th</sup> at 6pm.

### **Committee Reports:**

**Administrator:** Administrator Sikes announced a new employee was hired for the Water Treatment Plant, Brad Lee, retired Army with 22 years experience. A letter was received from the DEQ called "lead service line projects request". The federal government is requesting every state to inspect all water service lines to identify lead piping, Libby still has some lead goosenecks. Montana could receive up to \$28 million in federal funding, for the city to receive any of that funding, a project request must be submitted. Building permit report for September 2022, 3 residential (2 roofs and 1 siding), 1 commercial for a credit union remodel, for a total of 18 permits totaling \$11,400.00 for fiscal year 2023.

**Fire:** Councilor Zimmerman reported 9 calls for September 2022, all in the Rural Fire District. 1 vehicle, 3 structures, 2 mutual aid with ambulance, 1 false alarm, 1 power line, and 1 miscellaneous, totaling 80 calls for 2022. The Training Center and Legion concession stand have been winterized.

**Finance:** Clerk-Treasurer Monigold reported after reviewing the first quarterly budget report everything appears to be on track. A few expenditures items were identified as slightly over from original budget; Black Mountain expenditure lines are slightly higher than budgeted due to a \$1000 price increase after the budget was created. An increase in liability property assessment insurance was accounted for in the general fund, but there was an oversight in the Water and Sewer budgets to increase that expenditure.

**Public Comment on Non-Agenda Items:** Mark Radzwion, 688 Line Butte Rd., Troy, representing the American Legion Club at 319 California, inquired about having designated handicapped parking on the street outside the club. Councilor Beach explained the correct paint has been unavailable, and there have been requests from downtown businesses to implement and remove handicapped parking. This spring, Streets/Sidewalk Committee will be working on a plan to place handicapped parking in strategic spots in downtown areas. Prior to implementing the plan, the Committee will contact downtown businesses to discuss handicapped parking options but any request for handicapped parking along California will need to be addressed by the State because it is considered highway. Council discussed delays in projects due to the back order of the special paints needed for pavement and sidewalks.

**Old Business:** None

**New Business:**

**Approve Municode-CivicPlus Renewal Contract:**

Councilor Zimmerman **MADE A MOTION** to approve Municode-CivicPlus Renewal Contract, and Councilor Smith **SECONDED**.

Councilors Beach, Berke, Smith, Taylor, and Zimmerman voted **FOR**.

**MOTION PASSED.**

**Approve Water/Sewer Committee's Recommendation, Change Rules and Regulations 16 number 5-Water Shut Off Notices:**

Mayor Williams explained because the document as a whole and other changes were passed by resolution the recommendation will need to be presented in resolution form at the next Council meeting.

**Approve all business licenses applications received to date:**

Hutch's Personal Care & Maintenance and Libby Tree Care LLC.

Councilor Smith **MADE A MOTION** to approve all business licenses applications received to date, and Councilor Berke **SECONDED**.

Councilors Beach, Berke, Smith, Taylor, and Zimmerman voted **FOR**.

**MOTION PASSED.**

**Unfinished Business:** IP Settlement, Mayor Williams stated the meeting scheduled with EPA is still on track to meet with the Subcommittee on October 26<sup>th</sup>. Prior to the City's meeting the EPA is scheduled for a public meeting with the Commissioners to give an update about the groundwater program from 9:45 am – 10:45 am.

**General Comments from the Council:** Mayor Williams explained the flyer given to Council is from a DNRC tree inventory taken August 2021, facts about replacement value and species were very informative. The health of the city trees are being addressed for care and an evaluation by an arborist to figure out what to do to have healthier trees in the future and start replanting after removing dead trees. That includes four trees in Fireman's Park, three in Riverfront Park, one along Louisiana, and several other dead trees around town that need to be removed.

Mayor Williams addressed Amy Fantozzi's request to present a Health Board update quarterly asking option of the Council. Council requested to review the contract before deciding.

Council discussed an email sent out by Kelly Lynch of the Montana League of Cities and Towns that included a written response regarding "Comments on Recommendations and Strategies to Increase the Supply of Affordable, Attainable Workforce Housing, Preliminary Draft, October 3, 2022" she submitted the letter to newspapers around the state after the Housing Advisory Committee released its recommendations for the next legislative session. Several newspapers have published the article "Housing recommendations remove local decision-making."

**Adjournment:**

Councilor Zimmerman **MADE A MOTION** to **Adjourn** and Councilor Taylor **SECONDED**.

Councilors Beach, Berke, Smith, Taylor, and Zimmerman voted **FOR**.

**MOTION PASSED.**

Mayor Williams adjourned the meeting at 7:29 PM.

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Mayor Peggy Williams

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Clerk-Treasurer Leann Monigold