



## *City of Libby*

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### MEMO

**DATE:** October 6<sup>th</sup>, 2022  
**TO:** Water/Sewer Committee  
**FROM:** Brian Zimmerman, Chair  
**RE:** Discuss change in Rules and Regulations 16 number 5.

Below is a summary of the discussion from our October 6th meeting:

All committee members were present. (Brian Zimmerman; Chair, Gary Beach, Melissa Berke)  
Charlotte Luedecke and Justin Williams were present.

The Chair opened the meeting for the discussion on making changes to our Rules and Regulations 16 number 5. With our new electronic billing system it allows us to save time and sending emails, texts, or phone calls instead of issuing and delivering Water Shut Off Notices to the residences. After hearing from Charlotte and Justin on how many man hours are possibly wasted and the cost of issuing notices it is the committee's recommendation to use the new system and save the City of Libby any monies possible each month.

*The committee discussed and voted 3-0 on approving the changes to Rules and Regulations 16 number 5.*

*Meeting adjourned*