

CITY OF LIBBY

952 E. SPRUCE | POST OFFICE BOX 1428

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REGULAR COUNCIL MEETING #1615

OCTOBER 17, 2022 @ 7:00PM
COUNCIL CHAMBERS – CITY HALL

CALL TO ORDER:

- Pledge of Allegiance
- Prayer by Joseph Miller
- Roll Call
- Welcome
- Approve City Council #1611 Minutes dated August 15, 2022.

ANNOUNCEMENTS:

- ARPA Water & Sewer Grant Award.
- Growth Plan Public Hearing Oct. 24th at 6pm.

COMMITTEE REPORTS:

- City Administrators Report
- Fire
- Police
- Ordinances
- Lights/Streets/Sidewalks
- Building
- Water/Sewer
- Zoning Commission
- Cemetery/Parks
- Finance- 1st quarter finance report
- City-County Board of Health
- Park District Manager of Projects

PUBLIC COMMENT ON NON-AGENDA ITEMS: This is an opportunity for the public to offer comments related to issues that are not currently on the agenda that the council has jurisdiction over. Public comment is limited to 3 minutes.

OLD BUSINESS: Each previous agenda item will be introduced by the mayor with a description of the item and explanation for the recommended action to be taken. Following council discussion on each item there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

NEW BUSINESS: The mayor will introduce each new agenda item with a description of the item and an explanation for the recommended action to be taken. Following council discussion on each item, there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. Approve Municode-CivicPlus Renewal Contract.
2. Approve Water/Sewer Committee's Recommendation, change Rules and Regulations 16 number 5-Water Shut Off Notices.
3. Approve all business licenses received to date.
 - a) Hutch's Personal Care & Maintenance, 409 Mahoney Rd., Individual, Shopping, Meal Prep, Lawn/Snow Removal, Transportation, Cleaning, & Maintenance.
 - b) Libby Tree Care LLC, 1514 Kaniksu Ave., LLC, Tree Care Services.

UNFINISHED BUSINESS: Each item will be introduced by the mayor (or assigned liaison) with a description of the item. Following council discussion on each item, there will be an opportunity for public comment. No action will be taken. Public comment is limited to 3 minutes concerning each item.

1. IP negotiations.

GENERAL COMMENTS FROM COUNCIL: Public comment will not be taken during this portion of the meeting.

ADJOURNMENT:

The manner of Addressing Council:

- Each person, not a Council member, shall address the Council at the time designated in the agenda or as directed by the Council, by stepping to the podium or microphone, giving that person's name and address in an audible tone of voice for the record, unless further time is granted by the Council, shall limit the address to the Council to three minutes.
- All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff with no personal remarks allowed.
- No person, other than the Council and the person having the floor, shall be permitted to enter any discussion either directly or through a member of the Council, without the permission of the Presiding Officer.
- Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the council meeting shall be forthwith barred from further presentation to the council by the presiding officer unless permission to continue is granted by a majority vote of the council.

ATTENTION:

To access this meeting electronically with **ZOOM**,

Dial: 253-215-8782

Meeting ID: **4042719951**

Password: **151041**

Posted: 10/13/22

OFFICE OF THE GOVERNOR
STATE OF MONTANA

GREG GIANFORTE
GOVERNOR



KRISTEN JURAS
LT. GOVERNOR

October 3, 2022

Peggy Williams, Mayor
City of Libby
952 East Spruce Street
Libby, MT 59923

RE: Notice of ARPA Water & Sewer Grant Award

Dear Mayor Williams:

On behalf of the State of Montana, it is my pleasure to notify you that the City of Libby has been conditionally approved for an ARPA Water & Sewer Minimum Allocation Grant award in the amount of \$573,492.00 for the Libby Sewer Improvements Project.

Montana is leading the nation in making critical water and sewer infrastructure investments, with more water and sewer infrastructure needs of our local communities, allowing them to prepare for long-term growth and take action to address immediate community needs. I appreciate the planning and dedication that your community has taken to advance this critical project, so that all Montana communities and families may thrive.

Please note that pursuant to section 28 of HB 632, if a local government awardee or any of its authorized agents have health regulations related to COVID-19 that are more strict than those imposed by the state in effect at the time a grant is awarded, the grant will be reduced by 20 percent. In your application, you were required to certify whether relevant regulations were in effect. Please update the Department of Natural Resources and Conservation (DNRC), in writing, if that has changed between the date you submitted your application and the date of this award letter.

Staff at the Montana Department of Natural Resources and Conservation (DNRC) will contact the City of Libby directly with more information in the upcoming weeks. In the meantime, if you have any questions, please contact Samantha Kemp, the ARPA Grant Manager at the DNRC, at (406) 444-6477 or samantha.kemp@mt.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Gianforte".

GREG GIANFORTE
Governor

CITY OF LIBBY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 22

Fund	Account	Received			Revenue	%
		Current Month	Received YTD	Estimated Revenue	To Be Received	Received
1000 GENERAL						
310000 TAXES						
311010	Real Property Taxes	3,511.96	27,454.04	414,280.00	386,825.96	7 %
311030	Motor Vehicle Taxes	0.00	834.14	0.00	-834.14	** %
312000	Penalty & Interest on Delinquent Taxes	231.09	483.95	1,504.00	1,020.05	32 %
314140	Local Option Tax	7,079.32	21,290.72	78,699.00	57,408.28	27 %
	Account Group Total:	10,822.37	50,062.85	494,483.00	444,420.15	10 %
320000 LICENSES AND PERMITS						
321020	COIN OPERATED AMUSEMENT LICENSES	0.00	0.00	300.00	300.00	0 %
322010	Alcoholic Beverage Licenses and Permits	70.00	315.00	7,500.00	7,185.00	4 %
322020	Business Licenses	90.00	1,680.00	29,730.00	28,050.00	6 %
323010	Building Permits	1,151.00	10,792.00	40,000.00	29,208.00	27 %
323050	Street Opening Permits	0.00	100.00	600.00	500.00	17 %
	Account Group Total:	1,311.00	12,887.00	78,130.00	65,243.00	16 %
330000						
331072	CDBG Growth Plan	0.00	0.00	37,500.00	37,500.00	0 %
331178	DUI TASK FORCE STEP GRANT	0.00	0.00	5,000.00	5,000.00	0 %
334002	MAIN ST Grant	0.00	0.00	8,000.00	8,000.00	0 %
335120	Video Gaming Machine Permits	0.00	400.00	21,000.00	20,600.00	2 %
335230	HB 124 Ent.	0.00	154,978.24	619,913.00	464,934.76	25 %
	Account Group Total:	0.00	155,378.24	691,413.00	536,034.76	22 %
340000						
341010	Misc. Collection	0.00	0.00	200.00	200.00	0 %
342010	LAW ENFORCEMENT FEES	0.00	0.00	5,000.00	5,000.00	0 %
343320	Sales of Cemetery Plots	350.00	5,600.00	17,100.00	11,500.00	33 %
343340	Opening & Closing Charges	570.00	3,850.00	18,000.00	14,150.00	21 %
343350	PERPETUAL CARE NICHE WALL	0.00	0.00	550.00	550.00	0 %
346040	Camping Facilities Fees	2,736.00	5,356.00	5,500.00	144.00	97 %
346050	Fireman's Park Dumping Fees	236.39	619.63	850.00	230.37	73 %
	Account Group Total:	3,892.39	15,425.63	47,200.00	31,774.37	33 %
350000						
351030	City Courts	2,690.00	11,888.00	47,000.00	35,112.00	25 %
351031	VIC WITNESS SURCHARGE-CITY	200.00	300.00	460.00	160.00	65 %
	Account Group Total:	2,890.00	12,188.00	47,460.00	35,272.00	26 %
360000 MISCELLANEOUS REVENUE						
361000	Rents/Leases	1,801.00	18,739.20	73,000.00	54,260.80	26 %
361001	LCRFD FIREHALL RENT RECIEVED	0.00	12,000.00	12,000.00	0.00	100 %
362000	Other Miscellaneous Revenue	163.15	7,713.32	5,000.00	-2,713.32	154 %
367000	Sale of Junk or Salvage	0.00	0.00	7,433.00	7,433.00	0 %
	Account Group Total:	1,964.15	38,452.52	97,433.00	58,980.48	39 %
370000						
371010	Investment Earnings	0.00	638.21	4,000.00	3,361.79	16 %
	Account Group Total:	0.00	638.21	4,000.00	3,361.79	16 %

Fund	Account	Received			Revenue	%
		Current Month	Received YTD	Estimated Revenue	To Be Received	Received
	Fund Total:	20,879.91	285,032.45	1,460,119.00	1,175,086.55	20 %
2386 IP SETTLEMENT						
370000						
371010	Investment Earnings	0.00	474.22	4,346.00	3,871.78	11 %
	Account Group Total:	0.00	474.22	4,346.00	3,871.78	11 %
	Fund Total:	0.00	474.22	4,346.00	3,871.78	11 %
2410 Lighting Maint.						
360000 MISCELLANEOUS REVENUE						
363010	Maintenance Assessments	372.21	2,483.45	66,000.00	63,516.55	4 %
363040	Penalty & Interest Special Assessments	21.35	52.94	300.00	247.06	18 %
	Account Group Total:	393.56	2,536.39	66,300.00	63,763.61	4 %
370000						
371010	Investment Earnings	0.00	110.08	600.00	489.92	18 %
	Account Group Total:	0.00	110.08	600.00	489.92	18 %
	Fund Total:	393.56	2,646.47	66,900.00	64,253.53	4 %
2510 STREET MAINTENANCE						
360000 MISCELLANEOUS REVENUE						
363010	Maintenance Assessments	840.00	5,604.92	150,000.00	144,395.08	4 %
363040	Penalty & Interest Special Assessments	48.20	119.55	500.00	380.45	24 %
	Account Group Total:	888.20	5,724.47	150,500.00	144,775.53	4 %
370000						
371010	Investment Earnings	0.00	63.78	300.00	236.22	21 %
	Account Group Total:	0.00	63.78	300.00	236.22	21 %
	Fund Total:	888.20	5,788.25	150,800.00	145,011.75	4 %
2820 Gas Tax						
330000						
335040	Gasoline Tax Apportionment	0.00	0.00	63,078.00	63,078.00	0 %
	Account Group Total:	0.00	0.00	63,078.00	63,078.00	0 %
370000						
371010	Investment Earnings	0.00	65.85	250.00	184.15	26 %
	Account Group Total:	0.00	65.85	250.00	184.15	26 %
	Fund Total:	0.00	65.85	63,328.00	63,262.15	0 %

Fund	Account	Received			Revenue	%
		Current Month	Received YTD	Estimated Revenue	To Be Received	Received
2821	GAS TAX HB 473 BARSSA					
330000						
	335041 HB 473 Gas tax	0.00	0.00	82,031.00	82,031.00	0 %
	Account Group Total:	0.00	0.00	82,031.00	82,031.00	0 %
	Fund Total:	0.00	0.00	82,031.00	82,031.00	0 %
2959	Community Development Fund					
370000						
	371010 Investment Earnings	0.00	17.96	400.00	382.04	4 %
	373010 Interest on Economic Development	0.00	0.00	447.00	447.00	0 %
	373020 Principal on Economic Development	0.00	0.00	1,699.00	1,699.00	0 %
	Account Group Total:	0.00	17.96	2,546.00	2,528.04	1 %
	Fund Total:	0.00	17.96	2,546.00	2,528.04	1 %
2992	American Recovery Plan Act					
330000						
	331991 American Recovery Plan Act (ARPA)	0.00	0.00	573,492.00	573,492.00	0 %
	Account Group Total:	0.00	0.00	573,492.00	573,492.00	0 %
	Fund Total:	0.00	0.00	573,492.00	573,492.00	0 %
3200	MINERAL AVE. SID PROJECT					
360000	MISCELLANEOUS REVENUE					
	363001 Mineral Avenue Special Improvement District	0.00	235.22	2,150.00	1,914.78	11 %
	363040 Penalty & Interest Special Assessments	0.00	0.00	100.00	100.00	0 %
	Account Group Total:	0.00	235.22	2,250.00	2,014.78	10 %
	Fund Total:	0.00	235.22	2,250.00	2,014.78	10 %
5210	WATER UTILITY					
340000						
	343021 Metered Water Sales	0.00	422,647.12	1,541,323.00	1,118,675.88	27 %
	343022 Unmetered Water Sales	100.00	300.00	1,200.00	900.00	25 %
	343023 Bulk Water Sales	0.00	159.43	300.00	140.57	53 %
	343028 Water Plant Investment Fees (PIF)	0.00	2,768.57	3,000.00	231.43	92 %
	Account Group Total:	100.00	425,875.12	1,545,823.00	1,119,947.88	28 %
360000	MISCELLANEOUS REVENUE					
	362000 Other Miscellaneous Revenue	180.00	180.00	531.00	351.00	34 %
	Account Group Total:	180.00	180.00	531.00	351.00	34 %

CITY OF LIBBY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 22

Fund	Account	Received			Revenue	%
		Current Month	Received YTD	Estimated Revenue	To Be Received	Received
5210 WATER UTILITY						
370000						
	371010 Investment Earnings	0.00	1,211.83	13,000.00	11,788.17	9 %
	Account Group Total:	0.00	1,211.83	13,000.00	11,788.17	9 %
	Fund Total:	280.00	427,266.95	1,559,354.00	1,132,087.05	27 %
5310 SEWER UTILITY						
330000						
	331077 DLA Grant Sewer System Bar Screen	0.00	16,720.02	478,000.00	461,279.98	3 %
	334061 MT COAL Waste Water PLC Grant	0.00	0.00	464,000.00	464,000.00	0 %
	334062 DNRC/RRGL Waste Water PLC Grant	0.00	0.00	125,000.00	125,000.00	0 %
	334063 CDBG Waste Water PLC Grant.	0.00	0.00	600,000.00	600,000.00	0 %
	Account Group Total:	0.00	16,720.02	1,667,000.00	1,650,279.98	1 %
340000						
	343031 Sewer Service Charges	0.00	193,320.13	717,000.00	523,679.87	27 %
	343034 Treatment Plant Investment Fees (PIF)	0.00	2,298.20	3,000.00	701.80	77 %
	343036 Miscellaneous Sewer Revenue	100.00	300.00	0.00	-300.00	** %
	Account Group Total:	100.00	195,918.33	720,000.00	524,081.67	27 %
360000 MISCELLANEOUS REVENUE						
	363040 Penalty & Interest Special Assessments	0.00	0.00	50.00	50.00	0 %
	Account Group Total:	0.00	0.00	50.00	50.00	0 %
370000						
	371010 Investment Earnings	0.00	239.65	3,000.00	2,760.35	8 %
	Account Group Total:	0.00	239.65	3,000.00	2,760.35	8 %
	Fund Total:	100.00	212,878.00	2,390,050.00	2,177,172.00	9 %
7120 FIRE RELIEF AGENCY FUND						
310000 TAXES						
	311010 Real Property Taxes	496.26	3,897.92	51,645.00	47,747.08	8 %
	Account Group Total:	496.26	3,897.92	51,645.00	47,747.08	8 %
	Fund Total:	496.26	3,897.92	51,645.00	47,747.08	8 %
	Grand Total:	23,037.93	938,303.29	6,406,861.00	5,468,557.71	15 %

CITY OF LIBBY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
1000 GENERAL							
410000 GENERAL GOVERNMENT							
410200 Executive Servi cees(council)							
	110 Salaries and Wages	0.00	7,065.00	36,738.00	36,738.00	29,673.00	19 %
	140 Employer Contributions	0.00	645.45	3,474.00	3,474.00	2,828.55	19 %
	210 Office Supplies and Materials	0.00	192.77	1,300.00	1,300.00	1,107.23	15 %
	223 Grocery	0.00	143.38	500.00	500.00	356.62	29 %
	311 Postage, box rent, freight	0.00	4.50	300.00	300.00	295.50	2 %
	330 Publicity, Subscriptions &	0.00	355.09	4,000.00	4,000.00	3,644.91	9 %
	336 Public Relations	0.00	0.00	250.00	250.00	250.00	0 %
	341 Phone Utility Services	0.00	249.94	775.00	775.00	525.06	32 %
	350 Professional Services	0.00	86.25	800.00	800.00	713.75	11 %
	370 Training	0.00	519.40	1,700.00	1,700.00	1,180.60	31 %
	Account Total :	0.00	9,261.78	49,837.00	49,837.00	40,575.22	19 %
410360 City Court							
	394 Contract with Justice Court	0.00	0.00	33,673.00	33,673.00	33,673.00	0 %
	Account Total :	0.00	0.00	33,673.00	33,673.00	33,673.00	0 %
410500 Financial Services							
	110 Salaries and Wages	0.00	3,692.34	19,754.00	19,754.00	16,061.66	19 %
	140 Employer Contributions	0.00	1,298.31	7,281.00	7,281.00	5,982.69	18 %
	210 Office Supplies and Materials	0.00	383.84	1,500.00	1,500.00	1,116.16	26 %
	212 Small Items of Equipment	0.00	0.00	550.00	550.00	550.00	0 %
	311 Postage, box rent, freight	0.00	8.00	300.00	300.00	292.00	3 %
	330 Publicity, Subscriptions &	0.00	84.00	500.00	500.00	416.00	17 %
	341 Phone Utility Services	0.00	192.03	715.00	715.00	522.97	27 %
	350 Professional Services	0.00	0.00	200.00	200.00	200.00	0 %
	353 Accounting and Auditing	4,823.09	7,904.94	33,000.00	33,000.00	25,095.06	24 %
	355 Black Mountain Software	4,978.23	4,978.23	5,333.00	5,333.00	354.77	93 %
	370 Training	0.00	238.00	2,500.00	2,500.00	2,262.00	10 %
	610 Principal	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
	620 Interest	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	Account Total :	9,801.32	18,779.69	79,133.00	79,133.00	60,353.31	24 %
410600 Elections							
	359 Lincoln County Election Services	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	Account Total :	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
411030 Planning							
	354 Architectural, Engineering &	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	Account Total :	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
411100 Legal Services							
	351 Additional Legal Services	0.00	490.00	1,000.00	1,000.00	510.00	49 %
	352 Legal Contract Services	3,560.03	14,783.27	42,721.00	42,721.00	27,937.73	35 %
	Account Total :	3,560.03	15,273.27	43,721.00	43,721.00	28,447.73	35 %

CITY OF LIBBY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
1000 GENERAL							
411200	Facilities Administration(city hall)						
	210 Office Supplies and Materials	0.00	79.16	13,464.00	13,464.00	13,384.84	1 %
	223 Grocery	80.26	93.54	250.00	250.00	156.46	37 %
	224 Janitorial Supplies	183.96	1,398.07	3,200.00	3,200.00	1,801.93	44 %
	230 Repair/Maintenance supplies	257.77	3,200.41	12,000.00	12,000.00	8,799.59	27 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	0.00	0.00	600.00	600.00	600.00	0 %
	311 Postage, box rent, freight	0.00	115.77	350.00	350.00	234.23	33 %
	340 Electric Utility Services	0.00	3,477.56	33,000.00	33,000.00	29,522.44	11 %
	341 Phone Utility Services	0.00	295.54	1,100.00	1,100.00	804.46	27 %
	354 Architectural, Engineering &	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	360 Repairs/Maint Services	0.00	728.00	15,000.00	15,000.00	14,272.00	5 %
	370 Training	0.00	3,790.07	5,630.00	5,630.00	1,839.93	67 %
	388 Maintenance Service Contract Carson	0.00	0.00	2,280.00	2,280.00	2,280.00	0 %
	395 Landfill Services	65.66	189.32	650.00	650.00	460.68	29 %
	398 Maintenance contract service	1,400.00	5,600.00	16,800.00	16,800.00	11,200.00	33 %
	399 Cleaning Contracted Services	1,250.00	5,000.00	15,000.00	15,000.00	10,000.00	33 %
	Account Total:	3,237.65	23,967.44	120,324.00	120,324.00	96,356.56	20 %
411240	Facilities Improvements-City Hall Roof						
	610 Principal	0.00	0.00	3,400.00	3,400.00	3,400.00	0 %
	620 Interest	0.00	0.00	300.00	300.00	300.00	0 %
	Account Total:	0.00	0.00	3,700.00	3,700.00	3,700.00	0 %
	Account Group Total:	16,599.00	67,282.18	345,388.00	345,388.00	278,105.82	19 %
420000 PUBLIC SAFETY							
420100	Law Enforcement Services						
	110 Salaries and Wages	0.00	67,344.43	302,118.00	302,118.00	234,773.57	22 %
	140 Employer Contributions	0.00	15,836.18	107,071.00	107,071.00	91,234.82	15 %
	210 Office Supplies and Materials	0.00	378.69	3,300.00	3,300.00	2,921.31	11 %
	220 Operating Supplies	24.96	2,052.62	4,600.00	4,600.00	2,547.38	45 %
	225 Police Protective Clothing	0.00	0.00	850.00	850.00	850.00	0 %
	227 Firearm Supplies	0.00	2,987.00	1,000.00	1,000.00	-1,987.00	299 %
	230 Repair/Maintenance supplies	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	541.79	5,196.63	9,000.00	9,000.00	3,803.37	58 %
	232 Motor Vehicle Parts	0.00	898.38	5,500.00	5,500.00	4,601.62	16 %
	311 Postage, box rent, freight	0.00	8.50	400.00	400.00	391.50	2 %
	330 Publicity, Subscriptions &	0.00	177.99	2,250.00	2,250.00	2,072.01	8 %
	331 Body Camera Fee	0.00	0.00	3,650.00	3,650.00	3,650.00	0 %
	341 Phone Utility Services	0.00	1,372.98	3,880.00	3,880.00	2,507.02	35 %
	350 Professional Services	0.00	0.00	800.00	800.00	800.00	0 %
	360 Repairs/Maint Services	0.00	0.00	500.00	500.00	500.00	0 %
	370 Training	0.00	2,403.84	5,800.00	5,800.00	3,396.16	41 %
	371 Police Academy	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	388 Maintenance Service Contract Carson	0.00	0.00	713.00	713.00	713.00	0 %
	397 911 contract service	0.00	57,700.00	57,700.00	57,700.00	0.00	100 %
	Account Total:	566.75	156,357.24	513,132.00	513,132.00	356,774.76	30 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
1000 GENERAL							
420400	Fire Protection & Control						
	110 Salaries and Wages	0.00	2,350.00	12,220.00	12,220.00	9,870.00	19 %
	140 Employer Contributions	0.00	612.04	3,183.00	3,183.00	2,570.96	19 %
	210 Office Supplies and Materials	0.00	325.13	225.00	225.00	-100.13	145 %
	222 Chemical, Laboratory & Medical	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	224 Janitorial Supplies	11.99	11.99	500.00	500.00	488.01	2 %
	229 Fire Operating Equipment	0.00	1,839.50	11,000.00	11,000.00	9,160.50	17 %
	230 Repair/Maintenance supplies	0.00	232.17	3,500.00	3,500.00	3,267.83	7 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	185.49	1,345.81	6,500.00	6,500.00	5,154.19	21 %
	311 Postage, box rent, freight	0.00	0.00	500.00	500.00	500.00	0 %
	340 Electric Utility Services	0.00	377.15	5,000.00	5,000.00	4,622.85	8 %
	341 Phone Utility Services	0.00	620.52	2,200.00	2,200.00	1,579.48	28 %
	366 Building Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	388 Maintenance Service Contract Carson	0.00	0.00	713.00	713.00	713.00	0 %
	391 LINCOLN COUNTY RURAL EMPLOYEE	3,373.75	13,495.00	40,485.00	40,485.00	26,990.00	33 %
	393 Contract Fire Services	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	533 Machinery and Equipment Rental	0.00	2,500.00	2,500.00	2,500.00	0.00	100 %
	940 Machinery & Equipment	0.00	885.48	4,000.00	4,000.00	3,114.52	22 %
	Account Total:	3,571.23	24,594.79	105,526.00	105,526.00	80,931.21	23 %
420402	Fire hall roof loan intercap						
	610 Principal	0.00	0.00	2,700.00	2,700.00	2,700.00	0 %
	620 Interest	0.00	0.00	800.00	800.00	800.00	0 %
	Account Total:	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
420500	Building Inspector						
	110 Salaries and Wages	0.00	5,385.75	35,000.00	35,000.00	29,614.25	15 %
	140 Employer Contributions	0.00	481.48	3,090.00	3,090.00	2,608.52	16 %
	220 Operating Supplies	0.00	13.41	50.00	50.00	36.59	27 %
	311 Postage, box rent, freight	0.00	8.00	150.00	150.00	142.00	5 %
	330 Publicity, Subscriptions &	0.00	238.41	150.00	150.00	-88.41	159 %
	341 Phone Utility Services	0.00	304.24	1,150.00	1,150.00	845.76	26 %
	370 Training	0.00	0.00	400.00	400.00	400.00	0 %
	Account Total:	0.00	6,431.29	39,990.00	39,990.00	33,558.71	16 %
	Account Group Total:	4,137.98	187,383.32	662,148.00	662,148.00	474,764.68	28 %
430000	Public Works						
430101	Public Works Growth Plan						
	236 CDBG GRANT	0.00	22,410.01	37,500.00	37,500.00	15,089.99	60 %
	742 Main St. Grant	0.00	4,800.00	8,000.00	8,000.00	3,200.00	60 %
	743 City Portion of Grants	0.00	6,000.00	12,500.00	12,500.00	6,500.00	48 %
	Account Total:	0.00	33,210.01	58,000.00	58,000.00	24,789.99	57 %
430200	Road & Street Services						
	110 Salaries and Wages	0.00	2,003.63	9,310.00	9,310.00	7,306.37	22 %
	140 Employer Contributions	0.00	1,171.23	4,016.00	4,016.00	2,844.77	29 %
	210 Office Supplies and Materials	0.00	427.43	400.00	400.00	-27.43	107 %
	212 Small Items of Equipment	24.87	280.67	2,500.00	2,500.00	2,219.33	11 %
	220 Operating Supplies	0.00	640.02	2,500.00	2,500.00	1,859.98	26 %
	221 Agriculture & Horticulture	0.00	650.00	2,500.00	2,500.00	1,850.00	26 %

CITY OF LIBBY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
1000 GENERAL							
	222 Chemical, Laboratory & Medical	0.00	0.00	800.00	800.00	800.00	0 %
	223 Grocery	0.00	32.47	100.00	100.00	67.53	32 %
	224 Janitorial Supplies	12.98	253.13	1,500.00	1,500.00	1,246.87	17 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	565.75	3,712.87	23,000.00	23,000.00	19,287.13	16 %
	232 Motor Vehicle Parts	1,243.28	2,382.89	29,000.00	29,000.00	26,617.11	8 %
	234 Painting Supplies	46.16	120.04	3,000.00	3,000.00	2,879.96	4 %
	242 Sign Parts and Supplies	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	311 Postage, box rent, freight	460.56	539.05	1,500.00	1,500.00	960.95	36 %
	320 Printing, Duplicating, Typing &	0.00	112.50	1,500.00	1,500.00	1,387.50	8 %
	340 Electric Utility Services	0.00	492.08	4,700.00	4,700.00	4,207.92	10 %
	341 Phone Utility Services	0.00	1,083.53	4,150.00	4,150.00	3,066.47	26 %
	344 Propane Utility Service	0.00	0.00	6,500.00	6,500.00	6,500.00	0 %
	350 Professional Services	0.00	37.25	500.00	500.00	462.75	7 %
	354 Architectural, Engineering &	66.67	300.00	3,000.00	3,000.00	2,700.00	10 %
	360 Repairs/Maint Services	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	361 Motor Vehicle Repair and Maintenance	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
	368 Roads/ Streets/ Curb Maintenance	0.00	86.47	2,000.00	2,000.00	1,913.53	4 %
	370 Training	0.00	2,553.80	600.00	600.00	-1,953.80	426 %
	388 Maintenance Service Contract Carson	0.00	0.00	1,710.00	1,710.00	1,710.00	0 %
	478 Winter Mix	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
	479 Deicer	7,990.36	7,990.36	19,000.00	19,000.00	11,009.64	42 %
	610 Principal	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
	620 Interest	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
	931 Roads, Streets & Parking Lots	0.00	4,850.16	15,000.00	15,000.00	10,149.84	32 %
	932 Local match for HB 473	0.00	0.00	5,505.00	5,505.00	5,505.00	0 %
	940 Machinery & Equipment	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	Account Total:	10,410.63	29,719.58	164,491.00	164,491.00	134,771.42	18 %
430262 SIDEWALKS & CURBS							
	368 Roads/ Streets/ Curb Maintenance	0.00	6,333.01	45,000.00	45,000.00	38,666.99	14 %
	416 Cement & Concrete Supplies	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	Account Total:	0.00	6,333.01	50,000.00	50,000.00	43,666.99	13 %
430900 Cemetary Services							
	110 Salaries and Wages	0.00	6,791.86	33,559.00	33,559.00	26,767.14	20 %
	140 Employer Contributions	0.00	1,311.98	7,973.00	7,973.00	6,661.02	16 %
	220 Operating Supplies	0.00	375.47	800.00	800.00	424.53	47 %
	221 Agriculture & Horticulture	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	0.00	0.00	200.00	200.00	200.00	0 %
	232 Motor Vehicle Parts	0.00	31.98	2,000.00	2,000.00	1,968.02	2 %
	233 Machinery and Equipment Parts	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	311 Postage, box rent, freight	0.00	0.00	100.00	100.00	100.00	0 %
	321 Printing, Forms, etc.	0.00	0.00	600.00	600.00	600.00	0 %
	340 Electric Utility Services	0.00	170.16	1,500.00	1,500.00	1,329.84	11 %
	354 Architectural, Engineering &	0.00	0.00	400.00	400.00	400.00	0 %
	355 Black Mountain Software	2,489.11	2,489.11	1,778.00	1,778.00	-711.11	140 %
	Account Total:	2,489.11	11,170.56	52,410.00	52,410.00	41,239.44	21 %
	Account Group Total:	12,899.74	80,433.16	324,901.00	324,901.00	244,467.84	25 %

CITY OF LIBBY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL							
440000 PUBLIC HEALTH							
440600	Animal Control Services						
	390 Other Purchased Services	0.00	12,000.00	12,000.00	12,000.00	0.00	100 %
	Account Total:	0.00	12,000.00	12,000.00	12,000.00	0.00	100 %
	Account Group Total:	0.00	12,000.00	12,000.00	12,000.00	0.00	100 %
460000 CULTURE AND RECREATION							
460430 Parks							
	110 Salaries and Wages	0.00	6,791.95	33,559.00	33,559.00	26,767.05	20 %
	140 Employer Contributions	0.00	1,615.74	7,973.00	7,973.00	6,357.26	20 %
	212 Small Items of Equipment	0.00	8.40	500.00	500.00	491.60	2 %
	220 Operating Supplies	15.99	417.98	1,500.00	1,500.00	1,082.02	28 %
	221 Agriculture & Horticulture	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	222 Chemical, Laboratory & Medical	0.00	15.98	200.00	200.00	184.02	8 %
	224 Janitorial Supplies	29.94	390.01	1,200.00	1,200.00	809.99	33 %
	230 Repair/Maintenance supplies	0.00	915.01	1,500.00	1,500.00	584.99	61 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	30.12	105.09	200.00	200.00	94.91	53 %
	232 Motor Vehicle Parts	0.00	117.63	1,500.00	1,500.00	1,382.37	8 %
	233 Machinery and Equipment Parts	0.00	0.00	500.00	500.00	500.00	0 %
	311 Postage, box rent, freight	0.00	20.00	100.00	100.00	80.00	20 %
	340 Electric Utility Services	0.00	1,205.10	5,500.00	5,500.00	4,294.90	22 %
	360 Repairs/Maint Services	109.62	751.82	2,000.00	2,000.00	1,248.18	38 %
	367 Plumbing, Heating, Electrical	0.00	104.00	1,000.00	1,000.00	896.00	10 %
	392 Tennis Court Maintenance.	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	396 Camp Host Services	0.00	600.00	1,000.00	1,000.00	400.00	60 %
	936 PARK BATHROOM	0.00	0.00	700.00	700.00	700.00	0 %
	Account Total:	185.67	13,058.71	61,932.00	61,932.00	48,873.29	21 %
460437 FORESTRY & NURSERY							
	200 SUPPLIES	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	Account Total:	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
460438 DNRC - ARBOR DAY GRANT							
	740 Grant Awards and Indemnities	0.00	0.00	750.00	750.00	750.00	0 %
	Account Total:	0.00	0.00	750.00	750.00	750.00	0 %
	Account Group Total:	185.67	13,058.71	64,682.00	64,682.00	51,623.29	20 %
510000 MISCELLANEOUS							
510300 Other Unallocated Costs							
	251 miscellaneous account	0.00	850.00	1,000.00	1,000.00	150.00	85 %
	510 Insurance	0.00	46,424.17	50,000.00	50,000.00	3,575.83	93 %
	Account Total:	0.00	47,274.17	51,000.00	51,000.00	3,725.83	93 %
	Account Group Total:	0.00	47,274.17	51,000.00	51,000.00	3,725.83	93 %
	Fund Total:	33,822.39	407,431.54	1,460,119.00	1,460,119.00	1,052,687.46	28 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2386 IP SETTLEMENT							
480000 CONSERVATION OF NATURAL RESOURCES							
480200 IP Money							
	251 miscellaneous account	0.00	0.00	150,000.00	150,000.00	150,000.00	0 %
	Account Total:	0.00	0.00	150,000.00	150,000.00	150,000.00	0 %
	Account Group Total:	0.00	0.00	150,000.00	150,000.00	150,000.00	0 %
	Fund Total:	0.00	0.00	150,000.00	150,000.00	150,000.00	0 %
2410 Lighting Maint.							
430000 Public Works							
430263 Utilities							
	230 Repair/Maintenance supplies	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	340 Electric Utility Services	0.00	7,228.43	53,500.00	53,500.00	46,271.57	14 %
	360 Repairs/Maint Services	0.00	0.00	25,000.00	25,000.00	25,000.00	0 %
	Account Total:	0.00	7,228.43	83,500.00	83,500.00	76,271.57	9 %
	Account Group Total:	0.00	7,228.43	83,500.00	83,500.00	76,271.57	9 %
	Fund Total:	0.00	7,228.43	83,500.00	83,500.00	76,271.57	9 %
2510 STREET MAINTENANCE							
430000 Public Works							
430200 Road & Street Services							
	110 Salaries and Wages	0.00	20,805.86	78,090.00	78,090.00	57,284.14	27 %
	140 Employer Contributions	0.00	7,339.72	32,404.00	32,404.00	25,064.28	23 %
	230 Repair/Maintenance supplies	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	931 Roads, Streets & Parking Lots	0.00	0.00	22,963.00	22,963.00	22,963.00	0 %
	Account Total:	0.00	28,145.58	143,457.00	143,457.00	115,311.42	20 %
	Account Group Total:	0.00	28,145.58	143,457.00	143,457.00	115,311.42	20 %
	Fund Total:	0.00	28,145.58	143,457.00	143,457.00	115,311.42	20 %
2820 Gas Tax							
430000 Public Works							
430200 Road & Street Services							
	110 Salaries and Wages	0.00	8,467.52	42,975.00	42,975.00	34,507.48	20 %
	140 Employer Contributions	0.00	2,920.70	18,320.00	18,320.00	15,399.30	16 %
	Account Total:	0.00	11,388.22	61,295.00	61,295.00	49,906.78	19 %
	Account Group Total:	0.00	11,388.22	61,295.00	61,295.00	49,906.78	19 %
	Fund Total:	0.00	11,388.22	61,295.00	61,295.00	49,906.78	19 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2821	GAS TAX HB 473 BARSSA						
430000	Public Works						
430200	Road & Street Services						
900	Capital Outlay	0.00	0.00	82,031.00	82,031.00	82,031.00	0 %
	Account Total:	0.00	0.00	82,031.00	82,031.00	82,031.00	0 %
	Account Group Total:	0.00	0.00	82,031.00	82,031.00	82,031.00	0 %
	Fund Total:	0.00	0.00	82,031.00	82,031.00	82,031.00	0 %
2959	Community Development Fund						
470000	Housing and Community Development						
470300	Economic Development						
700	Grants, Contributions & Indemnities	104.99	247,255.11	629,349.00	629,349.00	382,093.89	39 %
	Account Total:	104.99	247,255.11	629,349.00	629,349.00	382,093.89	39 %
	Account Group Total:	104.99	247,255.11	629,349.00	629,349.00	382,093.89	39 %
	Fund Total:	104.99	247,255.11	629,349.00	629,349.00	382,093.89	39 %
2992	American Recovery Plan Act						
430000	Public Works						
430102	ARPA Expenditures						
947	ARPA	1,575.00	1,575.00	1,210,721.00	1,210,721.00	1,209,146.00	0 %
	Account Total:	1,575.00	1,575.00	1,210,721.00	1,210,721.00	1,209,146.00	0 %
	Account Group Total:	1,575.00	1,575.00	1,210,721.00	1,210,721.00	1,209,146.00	0 %
	Fund Total:	1,575.00	1,575.00	1,210,721.00	1,210,721.00	1,209,146.00	0 %
3200	MINERAL AVE. SID PROJECT						
490000	DEBT SERVICE						
490504	SID LOAN PAYBACK TO LADC FUND						
610	Principal	0.00	0.00	1,699.00	1,699.00	1,699.00	0 %
620	Interest	0.00	0.00	447.00	447.00	447.00	0 %
	Account Total:	0.00	0.00	2,146.00	2,146.00	2,146.00	0 %
	Account Group Total:	0.00	0.00	2,146.00	2,146.00	2,146.00	0 %
	Fund Total:	0.00	0.00	2,146.00	2,146.00	2,146.00	0 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4001 City Buildings CIP							
410000 GENERAL GOVERNMENT							
411241 City Buildings CIP							
	948 City Buildings CIP	0.00	0.00	2,612.00	2,612.00	2,612.00	0 %
	Account Total :	0.00	0.00	2,612.00	2,612.00	2,612.00	0 %
	Account Group Total :	0.00	0.00	2,612.00	2,612.00	2,612.00	0 %
	Fund Total :	0.00	0.00	2,612.00	2,612.00	2,612.00	0 %
4002 Police Department CIP							
420000 PUBLIC SAFETY							
420104 Police Department CIP							
	944 Police CIP	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
	Account Total :	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
	Account Group Total :	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
	Fund Total :	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
4003 Fire Department CIP							
420000 PUBLIC SAFETY							
420404 Fire Department CIP							
	943 Fire Department CIP	0.00	0.00	40,490.00	40,490.00	40,490.00	0 %
	Account Total :	0.00	0.00	40,490.00	40,490.00	40,490.00	0 %
	Account Group Total :	0.00	0.00	40,490.00	40,490.00	40,490.00	0 %
	Fund Total :	0.00	0.00	40,490.00	40,490.00	40,490.00	0 %
4004 Streets CIP Fund							
430000 Public Works							
430204 Streets CIP							
	942 Streets CIP	0.00	200.00	61,500.00	61,500.00	61,300.00	0 %
	Account Total :	0.00	200.00	61,500.00	61,500.00	61,300.00	0 %
	Account Group Total :	0.00	200.00	61,500.00	61,500.00	61,300.00	0 %
	Fund Total :	0.00	200.00	61,500.00	61,500.00	61,300.00	0 %
5210 WATER UTILITY							
430000 Public Works							

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
5210 WATER UTILITY							
430500	Water Operating						
	110 Salaries and Wages	0.00	78,747.83	416,904.00	416,904.00	338,156.17	19 %
	140 Employer Contributions	0.00	26,333.93	168,283.00	168,283.00	141,949.07	16 %
	210 Office Supplies and Materials	5.36	638.98	3,800.00	3,800.00	3,161.02	17 %
	221 Agriculture & Horticulture	0.00	0.00	500.00	500.00	500.00	0 %
	222 Chemical, Laboratory & Medical	1,992.66	25,642.30	64,000.00	64,000.00	38,357.70	40 %
	223 Grocery	0.00	21.96	100.00	100.00	78.04	22 %
	224 Janitorial Supplies	0.00	4.50	3,600.00	3,600.00	3,595.50	0 %
	226 Clothing and Uniforms(streets	0.00	0.00	500.00	500.00	500.00	0 %
	230 Repair/Maintenance supplies	2,274.76	3,242.30	44,500.00	44,500.00	41,257.70	7 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	1,060.47	6,703.23	18,000.00	18,000.00	11,296.77	37 %
	232 Motor Vehicle Parts	412.54	1,539.57	30,000.00	30,000.00	28,460.43	5 %
	238 Repair parts for Water or Sewer	0.00	30,439.24	65,000.00	65,000.00	34,560.76	47 %
	251 miscellaneous account	149.39	1,046.25	2,000.00	2,000.00	953.75	52 %
	311 Postage, box rent, freight	953.77	-119.02	14,000.00	14,000.00	14,119.02	-1 %
	320 Printing, Duplicating, Typing &	0.00	0.00	100.00	100.00	100.00	0 %
	330 Publicity, Subscriptions &	99.75	2,913.25	11,500.00	11,500.00	8,586.75	25 %
	340 Electric Utility Services	0.00	2,310.95	40,000.00	40,000.00	37,689.05	6 %
	341 Phone Utility Services	0.00	3,058.93	8,200.00	8,200.00	5,141.07	37 %
	344 Propane Utility Service	0.00	0.00	7,500.00	7,500.00	7,500.00	0 %
	350 Professional Services	0.00	3,384.15	13,000.00	13,000.00	9,615.85	26 %
	352 Legal Contract Services	1,780.02	7,120.08	21,361.00	21,361.00	14,240.92	33 %
	353 Accounting and Auditing	4,823.10	5,493.93	20,000.00	20,000.00	14,506.07	27 %
	354 Architectural, Engineering &	66.67	300.01	4,500.00	4,500.00	4,199.99	7 %
	355 Black Mountain Software	7,467.33	7,467.33	7,111.00	7,111.00	-356.33	105 %
	356 Montana One Call	32.76	143.42	500.00	500.00	356.58	29 %
	360 Repairs/Maint Services	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	361 Motor Vehicle Repair and Maintenance	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	366 Building Maintenance	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	368 Roads/ Streets/ Curb Maintenance	0.00	900.00	36,000.00	36,000.00	35,100.00	3 %
	370 Training	0.00	225.00	3,000.00	3,000.00	2,775.00	8 %
	388 Maintenance Service Contract Carson	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	390 Other Purchased Services	0.00	12.50	12,000.00	12,000.00	11,987.50	0 %
	471 Asphalt & Asphalt Filler	0.00	4,361.66	8,000.00	8,000.00	3,638.34	55 %
	510 Insurance	0.00	46,424.17	33,000.00	33,000.00	-13,424.17	141 %
	610 Principal	0.00	0.00	22,841.00	22,841.00	22,841.00	0 %
	620 Interest	0.00	0.00	22,841.00	22,841.00	22,841.00	0 %
	940 Machinery & Equipment	0.00	144.96	0.00	0.00	-144.96	*** %
	Account Total:	21,118.58	258,501.41	1,121,641.00	1,121,641.00	863,139.59	23 %
	Account Group Total:	21,118.58	258,501.41	1,121,641.00	1,121,641.00	863,139.59	23 %
490000 DEBT SERVICE							
490200	RD LOAN FOR WATER DISTRIBUTION PROJECT						
	610 Principal	0.00	6,590.06	39,943.00	39,943.00	33,352.94	16 %
	620 Interest	0.00	8,379.94	49,877.00	49,877.00	41,497.06	17 %
	Account Total:	0.00	14,970.00	89,820.00	89,820.00	74,850.00	17 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai lable Appropriation	% Committed
5210 WATER UTILITY							
490201	DNRC COAL SEVERANCE WATER BOND H2O DIST.						
	610 Principal	0.00	6,099.16	12,290.00	12,290.00	6,190.84	50 %
	620 Interest	0.00	2,363.82	4,636.00	4,636.00	2,272.18	51 %
	Account Total :	0.00	8,462.98	16,926.00	16,926.00	8,463.02	50 %
490202	DNRC WRF - 14298 WATER BOND LOAN						
	610 Principal	0.00	46,000.00	93,000.00	93,000.00	47,000.00	49 %
	620 Interest	0.00	18,512.50	36,450.00	36,450.00	17,937.50	51 %
	Account Total :	0.00	64,512.50	129,450.00	129,450.00	64,937.50	50 %
490203	DNRC LOAN \$800,000 FOR DAM						
	610 Principal	0.00	18,987.58	38,260.00	38,260.00	19,272.42	50 %
	620 Interest	0.00	7,754.10	15,224.00	15,224.00	7,469.90	51 %
	Account Total :	0.00	26,741.68	53,484.00	53,484.00	26,742.32	50 %
490204	RD BOND FLOWER CREEK DAM(\$3,200,00.00)						
	610 Principal	0.00	9,023.48	54,738.00	54,738.00	45,714.52	16 %
	620 Interest	0.00	12,544.52	74,671.00	74,671.00	62,126.48	17 %
	Account Total :	0.00	21,568.00	129,409.00	129,409.00	107,841.00	17 %
490205	RD BOND FLOWER CREEK DAM(\$490,000.00)						
	610 Principal	0.00	1,381.88	8,392.00	8,392.00	7,010.12	16 %
	620 Interest	0.00	1,922.12	11,432.00	11,432.00	9,509.88	17 %
	Account Total :	0.00	3,304.00	19,824.00	19,824.00	16,520.00	17 %
	Account Group Total :	0.00	139,559.16	438,913.00	438,913.00	299,353.84	32 %
	Fund Total :	21,118.58	398,060.57	1,560,554.00	1,560,554.00	1,162,493.43	26 %
5211 Water Department CIP							
430000	Public Works						
	430504 Water CIP						
	945 Water CIP	0.00	0.00	1,299,575.00	1,299,575.00	1,299,575.00	0 %
	Account Total :	0.00	0.00	1,299,575.00	1,299,575.00	1,299,575.00	0 %
	Account Group Total :	0.00	0.00	1,299,575.00	1,299,575.00	1,299,575.00	0 %
	Fund Total :	0.00	0.00	1,299,575.00	1,299,575.00	1,299,575.00	0 %
5310 SEWER UTILITY							
430000	Public Works						
	430600 Sewer Operating						
	110 Salaries and Wages	0.00	39,192.54	213,786.00	213,786.00	174,593.46	18 %
	140 Employer Contributions	0.00	12,184.48	86,791.00	86,791.00	74,606.52	14 %
	210 Office Supplies and Materials	5.34	286.81	3,200.00	3,200.00	2,913.19	9 %
	222 Chemical , Laboratory & Medical	833.45	9,973.63	41,950.00	41,950.00	31,976.37	24 %
	223 Grocery	14.97	38.91	300.00	300.00	261.09	13 %
	224 Janitorial Supplies	0.00	712.30	3,000.00	3,000.00	2,287.70	24 %

CITY OF LIBBY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
5310 SEWER UTILITY							
	230 Repair/Maintenance supplies	248.96	270.94	9,500.00	9,500.00	9,229.06	3 %
	231 Gas, Oil, Diesel Fuel, Grease, etc.	394.63	1,954.67	12,516.00	12,516.00	10,561.33	16 %
	232 Motor Vehicle Parts	15.04	366.32	8,000.00	8,000.00	7,633.68	5 %
	238 Repair parts for Water or Sewer	78.36	1,847.06	10,000.00	10,000.00	8,152.94	18 %
	251 miscellaneous account	0.00	16,522.54	16,000.00	16,000.00	-522.54	103 %
	311 Postage, box rent, freight	588.07	1,977.56	10,000.00	10,000.00	8,022.44	20 %
	320 Printing, Duplicating, Typing &	0.00	0.00	150.00	150.00	150.00	0 %
	330 Publicity, Subscriptions &	0.00	50.00	4,800.00	4,800.00	4,750.00	1 %
	340 Electric Utility Services	0.00	6,726.25	52,000.00	52,000.00	45,273.75	13 %
	341 Phone Utility Services	0.00	1,114.89	4,000.00	4,000.00	2,885.11	28 %
	350 Professional Services	791.60	817.35	1,000.00	1,000.00	182.65	82 %
	352 Legal Contract Services	1,780.01	7,120.05	21,361.00	21,361.00	14,240.95	33 %
	353 Accounting and Auditing	4,823.08	5,493.91	20,000.00	20,000.00	14,506.09	27 %
	354 Architectural, Engineering &	66.66	299.99	4,000.00	4,000.00	3,700.01	7 %
	355 Black Mountain Software	7,467.33	7,467.33	7,111.00	7,111.00	-356.33	105 %
	356 Montana One Call	21.84	64.06	500.00	500.00	435.94	13 %
	360 Repairs/Maint Services	274.37	1,389.37	11,000.00	11,000.00	9,610.63	13 %
	361 Motor Vehicle Repair and Maintenance	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	370 Training	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	388 Maintenance Service Contract Carson	0.00	0.00	2,565.00	2,565.00	2,565.00	0 %
	510 Insurance	0.00	46,424.16	33,000.00	33,000.00	-13,424.16	141 %
	610 Principal	0.00	0.00	16,000.00	16,000.00	16,000.00	0 %
	620 Interest	0.00	0.00	16,000.00	16,000.00	16,000.00	0 %
	Account Total:	17,403.71	162,295.12	612,530.00	612,530.00	450,234.88	26 %
430641	Sewer Improvement BAR Screen						
	741 DLA Grant	0.00	14,125.02	478,000.00	478,000.00	463,874.98	3 %
	Account Total:	0.00	14,125.02	478,000.00	478,000.00	463,874.98	3 %
430642	Sewer Improvements PLC						
	228 DNRC GRANT	0.00	0.00	125,000.00	125,000.00	125,000.00	0 %
	236 CDBG GRANT	0.00	0.00	600,000.00	600,000.00	600,000.00	0 %
	745 MT Coal Grant	0.00	0.00	464,000.00	464,000.00	464,000.00	0 %
	Account Total:	0.00	0.00	1,189,000.00	1,189,000.00	1,189,000.00	0 %
	Account Group Total:	17,403.71	176,420.14	2,279,530.00	2,279,530.00	2,103,109.86	8 %
490000 DEBT SERVICE							
490210	USDA-RD BOND LOAN PAYMENT CABINET HEIGHTS PROJECT						
	610 Principal	0.00	6,123.40	37,087.00	37,087.00	30,963.60	17 %
	620 Interest	0.00	4,940.60	29,297.00	29,297.00	24,356.40	17 %
	Account Total:	0.00	11,064.00	66,384.00	66,384.00	55,320.00	17 %
490220	USDA-RD BOND WASTE-WATER PLANT IMPROVEMENT						
	610 Principal	0.00	2,025.63	12,307.00	12,307.00	10,281.37	16 %
	620 Interest	0.00	2,830.37	16,829.00	16,829.00	13,998.63	17 %
	Account Total:	0.00	4,856.00	29,136.00	29,136.00	24,280.00	17 %

CITY OF LIBBY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
5310 SEWER UTILITY							
490503	LADC ADVANCE LOAN TO WATER & SEWER						
	610 Principal	0.00	0.00	12,000.00	12,000.00	12,000.00	0 %
	620 Interest	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
	Account Total :	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	Account Group Total :	0.00	15,920.00	110,520.00	110,520.00	94,600.00	14 %
	Fund Total :	17,403.71	192,340.14	2,390,050.00	2,390,050.00	2,197,709.86	8 %
5311 Sewer Department CIP							
430000	Public Works						
430604	Sewer CIP						
	946 Sewer CIP	0.00	8,227.13	210,391.00	210,391.00	202,163.87	4 %
	Account Total :	0.00	8,227.13	210,391.00	210,391.00	202,163.87	4 %
	Account Group Total :	0.00	8,227.13	210,391.00	210,391.00	202,163.87	4 %
	Fund Total :	0.00	8,227.13	210,391.00	210,391.00	202,163.87	4 %
	Grand Total :	74,024.67	1,301,851.72	9,422,790.00	9,422,790.00	8,120,938.28	14 %



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-29715-1

Date:

9/23/2022 6:21 PM

Expires On:

12/31/2022

Client:

Libby MT - Code and Supp

Bill To:

Libby MT - Code and Supp

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Sylvana Satterfield	x	tsatterfield@civicplus.com		Net 30

QTY	DESCRIPTION	PRODUCT TYPE
1.00	Full-Service Supplementation Subscription	Renewable
1.00	Year 1 Annual Fee Discount	Renewable
1.00	Print Supplementation will begin with the ordinances received from the municipality on an annual basis.	Renewable
1.00	Printed Copies and Freight Included - 15	Renewable
Annual Recurring Supplement Services		941.00

1. This Statement of Work ("SOW") is between the Libby Montana ("Client") and Municode, LLC, a wholly owned subsidiary of CivicPlus, LLC (collectively, the "Service Provider"), and shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"). By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.
2. At any time during the Term of this Agreement, Municode may assign its rights and obligations under this Agreement to CivicPlus, upon giving written notice to the Client. In the event of such assignment by Municode, CivicPlus shall be the sole performing party under this Agreement to the same extent as Municode prior to making such assignment.
3. This SOW shall remain in effect for an initial term ("Initial Term") starting at signing and running through the following Renewal Date (as defined below). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
4. If Client elects, by selecting the "Start at Signing" option below, the Initial Term's Annual Recurring Supplement Services will be invoiced upon the signing of this SOW and may be prorated to align with Client's Renewal Date. If Client elects, by selecting the "Start at Renewal Date" option below, the Initial Term's Annual Recurring Supplement Services will be invoiced upon the Renewal Date and Client shall continue to be billed at their current per page rate and use terms

set for the in the original supplements agreement between Client and Municode. The full Annual Recurring Supplement Services shall be invoiced each Renewal Date and shall be subject to a 5% annual increase each Renewal Term, starting on the second anniversary of the Renewal Date. Client will pay all invoices within 30 days of the date of such invoice. Additional services added throughout the Term will be pro-rated then added to the Annual Recurring Services fee.

5. If Client signs this SOW in 2022, Client will receive a 20% discount on the first twelve months of service.

6. Annual Recurring Supplement Services does NOT include:

- Additional copies, reprints, binders and tab orders;
- Documents that contain tables, graphics, unique formatting requirements, or any other form-based code requirements;
- Legal work, creation of fee schedules, gender neutral review/implementation, external linking;
- Codifying complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent). This work is subject to a one-time editorial conversion fee and an increase in the annual supplement rate and online hosting fee(s). Quote provided upon receipt of material;
- Codifying a newly adopted full Chapter/Title/Appendix. This may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). Material to be reviewed upon receipt;
- Codifying a newly adopted term change legislation. This may be subject to a one-time additional editorial fee. Material to be reviewed upon receipt;
- The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent). Quotation upon request; and
- Online Code hosting and online features.

7. Client acknowledges that Service Provider may continually develop, alter, deliver, and provide to the Client ongoing innovation to the services, in the form of new features, functionality, and efficiencies. Accordingly, Service Provider reserves the right to modify the services from time to time. Any modifications or improvements to the services listed on the SOW will be provided to the Client at no additional charge. In the event that Service Provider creates new products or enhancements to the Services ("New Services"), and Client desires these New Services, then Client will have to pay Service Provider the appropriate fee for the access to and use of the New Services.

8. Client agrees to provide all necessary and correct documentation, materials and communication in a timely manner as agreed upon by the Parties following execution of this SOW and acknowledges Service Provider shall not begin work under this SOW until all necessary documentation, materials and communication is received.

9. Client acknowledges Service Provider reserves the right to ship and close out any project if no feedback to the proofs is received within 45 days.

10. Client acknowledges Service Provider does not permanently retain prior versions of the Client's legal code or any other work product.

11. Additional services, including but not limited to additional labor required because of delays, errors or omissions on the part of Client, may be purchased upon mutual written agreement between the Parties.

12. Client acknowledges that Service Provider may provide legal analysis through codification, recodification or legal review services. Unless indicated otherwise, information sent via Internet email or through our websites cannot be guaranteed to be confidential. Client further acknowledges that any legal analysis provided by Service Provider is

provided to Client's legal counsel for their use and direction. However, Client agrees the services provided for herein do not review legal codes for legal sufficiency, draw legal conclusions, provide legal advice, opinions or recommendations about Client's legal rights, remedies, defenses, options, selection of forms, or strategies, or apply the law to the facts of any particular situation or establish an attorney-client relationship. Service Provider is not a law firm and may not perform services performed by an attorney, and the services contemplated herein do not constitute a substitute for the advice or services of an attorney.

13. The Parties agree that Section 15 of the MSA shall not apply to public interpretation of legal code or work product. Service Provider shall not be responsible for the legal sufficiency or copyright infringement of any material initially or subsequently published.

14. In the event Client wishes to increase its Supplement Updates frequency, Client agrees to pay an annual increase in an amount to be agreed upon between the parties, such amount to be prorated from the time of purchase to align with Client's Renewal Date. Client shall provide CivicPlus with written notice, email is sufficient, of its intent to acquire such services. Rush Supplement requests will be assessed an additional one-time fee.

15. The Annual Recurring Supplement Services fee quoted in this SOW is exclusive of Client's existing annual fees, which may include, without limitation, Online Hosting Annual Fees, OrdBank, OrdLink, MuniDocs, SLR Linking, or other annual fee ("Existing Annual Fees"). Client understands and agrees the Existing Annual Fees will be invoiced by CivicPlus in their current renewal month previously established with Municode unless specifically added to this SOW in a line item above.

CLIENT TO FILL OUT THE FOLLOWING SECTION. PLEASE DO NOT LEAVE BLANK:

Clients selected billing and renewal month: _____ (the “Renewal Date”). If this section is left empty, Client’s Renewal Date shall be the date of signing this SOW.

You must select ONE of the following options. If this section is left blank or both options are selected, the Annual Recurring Supplement Services will Start at Signing.

	Start at Signing – As set forth in Section 4 above, by selecting this option, Client agrees to start the Annual Recurring Supplement Services upon signing this SOW, such fee to be prorated to align with Clients selected Renewal Date. For the sake of clarity, Client will no longer be billed the per page rate upon signing.
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	Start at Renewal Date - As set forth in Section 4 above, by selecting this option, Client agrees to continue paying the per page rate previously agreed upon in the original supplements agreement with Municode until the first Renewal Date, as selected by Client above. Upon the first Renewal Date, Client will be invoiced the total Annual Recurring Supplement Services.
--	--

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization URL

Street Address

Address 2

City State Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact E-Mail

Phone Ext. Fax

Billing Address

Address 2

City State Postal Code

Tax ID # Sales Tax Exempt #

Billing Terms Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N []

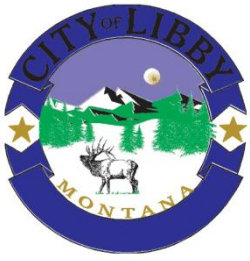
Please list all external sources: _____

Contract Contact Email

Phone Ext. Fax

Project Contact Email

Phone Ext. Fax



City of Libby

952 E. SPRUCE | POST OFFICE BOX 1428

LIBBY, MT. 59923 | Phone 406-293-2731 | Fax 406-293-4090 | Website:

www.cityoflibby.org

MEMO

DATE: October 6th, 2022
TO: Water/Sewer Committee
FROM: Brian Zimmerman, Chair
RE: Discuss change in Rules and Regulations 16 number 5.

Below is a summary of the discussion from our October 6th meeting:

All committee members were present. (Brian Zimmerman; Chair, Gary Beach, Melissa Berke) Charlotte Luedecke and Justin Williams were present.

The Chair opened the meeting for the discussion on making changes to our Rules and Regulations 16 number 5. With our new electronic billing system it allows us to save time and sending emails, texts, or phone calls instead of issuing and delivering Water Shut Off Notices to the residences. After hearing from Charlotte and Justin on how many man hours are possibly wasted and the cost of issuing notices it is the committees recommendation to use the new system and save the City of Libby any monies possible each month.

The committee discussed and voted 3-0 on approving the changes to Rules and Regulations 16 number 5.

Meeting adjourned

Rules and Regulations 16 number 5

Current Rule

Discontinuance for nonpayment. Service shall only be discontinued, for non-payment of bills, after bills become fourteen days (14) delinquent. The water bills contain lines for the “Past Due Water”, an amount due shown on this line shall be deemed adequate notice of a delinquent account. There will be a \$10.00 late fee charge to the customer for “Past Due Water” accounts. A “Notice” will be placed upon the premises, stating the customer has “(3) business days” to make payment arrangements with the water department or the water will be shut off. If the customer has not complied or made suitable arrangements with the Water Department, the Water Department shall shut off the water (3) business days after placement of the “Notice” The Water Department shall not be liable for failure of the customer to see such “Notice” or for the disappearance of such “Notice” from the premises. The Water Department shall keep record of all such “Notices”.

Updated Rule

Discontinuance for nonpayment. Service shall only be discontinued, for non-payment of bills, after bills become fourteen days (14) delinquent. The water bills contain lines for the “Past Due Water”, an amount due shown on this line shall be deemed adequate notice of a delinquent account. There will be a \$10.00 late fee charge to the customer for “Past Due Water” accounts. An “Electronic Notice” will be sent via a voicemail, text, or email to customers with electronic access stating the customer has “(3) business days” to make payment arrangements with the water department or the water will be shut off. A “Written Notice” will be placed upon the premises, stating the customer has “(3) business days” to make payment arrangements with the water department or the water will be shut off for customers without electronic access. If the customer has not complied or made suitable arrangements with the Water Department, the Water Department shall shut off the water (3) business days after placement of the “Written Notice” or the sending of an “Electronic Notice.” The Water Department shall not be liable for failure of the customer to see such “Electronic Notice” or “Written Notice” or for the disappearance of such “Written Notice” from the premises. The Water Department shall keep record of all such “Notices” to include both written and electronic.