



CITY OF LIBBY

952 E. SPRUCE | POST OFFICE BOX 1428

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REGULAR COUNCIL MEETING #1640

NOVEMBER 6, 2023 @ 7:00 PM
COUNCIL CHAMBERS – CITY HALL

CALL TO ORDER:

- Pledge of Allegiance
- Prayer
- Roll Call
- Welcome

ANNOUNCEMENTS:

Election tomorrow-polling place is Memorial Center, open 7am to 8pm.
Leaf pickup... November 8-9

COMMITTEE REPORTS:

- City Administrators Report
- Fire
- Police
- Ordinances
- Lights/Streets/Sidewalks
- Building
- Water/Sewer
- Zoning Commission
- Cemetery/Parks
- Finance
- Wildlife
- City-County Board of Health
- Park District Manager of Projects

PUBLIC COMMENT ON NON-AGENDA ITEMS: This is an opportunity for the public to offer comments related to issues that are not currently on the agenda that the council has jurisdiction over. Public comment is limited to 3 minutes.

OLD BUSINESS: Each previous agenda item will be introduced by the mayor with a description of the item and explanation for the recommended action to be taken. Following council discussion on each item there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

NEW BUSINESS: The mayor will introduce each new agenda item with a description of the item and an explanation for the recommended action to be taken. Following council discussion on each item, there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. Christ Lutheran Church's Community Forum on housing concerns.
2. Approve Resolution #2024 updating cemetery fees.
3. Approve Resolution # 2025 authorizing sale of certain property in possession of local law enforcement.
4. Approve Equal Employment Opportunity Police.
5. Discussion on names for Mineral Avenue Pocket Park.
6. Review 1st quarter budget.
7. Approve all claims received to date.
8. Approve all business licenses received to date.
 - a) Independent Consulting LLC dba Startuploans USA, 501 Mineral Ave., LLC., Web based consulting services, not a direct lender.
 - b) Kristel Montoya LLC, 336 Bolder Lane, LLC., Personal care, at home aid.

UNFINISHED BUSINESS: Each item will be introduced by the mayor (or assigned liaison) with a description of the item. Following council discussion on each item, there will be an opportunity for public comment. No action will be taken. Public comment is limited to 3 minutes concerning each item.

GENERAL COMMENTS FROM COUNCIL: Public comment will not be taken during this portion of the meeting

ADJOURNMENT:

The manner of Addressing Council:

- Each person, not a Council member, shall address the Council at the time designated in the agenda or as directed by the Council, by stepping to the podium or microphone, giving that person's name and address in an audible tone of voice for the record, unless further time is granted by the Council, shall limit the address to the Council to three minutes.
- All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff with no personal remarks allowed.
- No person, other than the Council and the person having the floor, shall be permitted to enter any discussion either directly or through a member of the Council, without the permission of the Presiding Officer.
- Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the council meeting shall be forthwith barred from further presentation to the council by the presiding officer unless permission to continue is granted by a majority vote of the council.

ATTENTION:

To access this meeting electronically with **ZOOM**,
Dial: 253-215-8782
Meeting ID: **4042719951**
Password: **151041**
Posted: 11/01/23

RESOLUTION NO. 2024

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBBY, MONTANA
APPROVING CEMETERY FEE INCREASES**

WHEREAS, the Finance Committee of the City of Libby has determined that cemetery fees have not been updated since 2007 by Resolution 1679 and lot costs have not been updated since 2005 by Resolution 1645; and

WHEREAS, the Finance Committee of the City of Libby has examined the Cemetery fees charged by the City of Libby using the cost recovery model; and

WHEREAS, the Finance Committee of the City of Libby has concluded, after examining the fees, that cemetery fees should be updated and has recommended such increases.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Libby, Montana, that the following fees be updated as indicated effective January 1, 2024:

Cemetery lots \$500.00

Cemetery Open/Close for Cremains:

Weekdays \$500.00

Weekends & Holidays \$750

Cemetery Open/Close for Burials:

Weekdays \$750

Weekends & Holidays \$1000

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LIBBY,
MONTANA**, on this 6th day of November 2023.

By: _____
Peggy Williams, Mayor

Attest: _____
Leann Monigold, Clerk/Treasurer

RESOLUTION NO. 2025

A RESOLUTION OF THE LIBBY CITY COUNCIL ADOPTED AT THE REQUEST OF THE LIBBY POLICE DEPARTMENT FOR THE PURPOSE OF COMPLYING WITH SECTION 7-8-105 MONTANA CODE ANNOTATED THAT AUTHORIZES LOCAL GOVERNMENTS TO ESTABLISH PROCEDURES TO ALLOW LOCAL LAW ENFORCEMENT TO PROVIDE FOR THE CARE, RESTITUTION, SALE, DONATION, RETURN, OR DESTRUCTION OF UNCLAIMED TANGIBLE PERSONAL PROPERTY THAT MAY COME INTO THE POSSESSION OF A PEACE OFFICER OR A LAW ENFORCEMENT ENTITY OF THE LOCAL GOVERNMENT FOR WHICH STATE LAW DOES NOT OTHERWISE PROVIDE A PROCEDURE FOR DISPOSITION.

WHEREAS, the Montana 65th Legislature enacted Section 7-8-105 Montana Code Annotated (MCA) entitled “Authorization to dispose of certain property in possession of local law enforcement”; and,

WHEREAS, pursuant to Section 7-8-105 MCA a local government may by resolution provide for the care, restitution, sale, donation, return, or destruction of unclaimed tangible personal property that may come into the possession of a peace officer or a law enforcement entity of the local government for which state law does not otherwise provide a procedure for disposition; and,

WHEREAS, Section 7-8-105 MCA requires any resolution or policy with respect to providing for the care, restitution, sale, donation, return, or destruction of unclaimed tangible personal property that the Libby Police Department has in its possession, to provide at minimum:

(a) that unclaimed property valued at \$20 or more must be held by the local government for a period of at least 3 months;

(b) a process by which the local government shall attempt to notify the legal owner of unclaimed property held in its possession;

(c) a process by which the local government may allow a finder of unclaimed personal property to take possession of that property if it remains unclaimed;

(d) that unclaimed property will be destroyed as allowed or required by local, state, or federal law, returned to the finder, donated, or otherwise sold at public auction to the highest bidder;

(e) that, at least 10 days prior to the time fixed for the destruction, return, donation, or sale at public auction of unclaimed property, notice of the planned disposal must be given by publication one time in a newspaper of general circulation; and

(f) that, upon proof of legal ownership, the local government shall restore the unclaimed property to its legal owner; and,

WHEREAS, the Libby Police Department does not have a current policy by which they provide for the care, restitution, sale, donation, return, or destruction of unclaimed tangible personal property that it has in its possession; and

WHEREAS, the Libby Police Department wishes to enact a policy with respect to the care, restitution, sale, donation, return, or destruction of unclaimed tangible personal property that it has in its possession; and

WHEREAS, the Libby Police Department has drafted a policy to provide for the care, restitution, sale, donation, return, or destruction of unclaimed tangible personal property that it has in its possession; and,

WHEREAS, the Libby Police Department needs, pursuant to Section 7-8-105 MCA, a resolution to enact its draft policy with respect to the care, restitution, sale, donation, return, or destruction of unclaimed tangible personal property that it has in its possession.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Libby, Montana at the request of the Libby Police Department hereby authorizes the Libby Police Department to enact a policy to provide for the care, restitution, sale, donation, return, or destruction of unclaimed tangible personal property that it has in its possession.

BE IT FURTHER RESOLVED that the policy enacted by the Libby Police Department shall, at minimum provide:

(a) that unclaimed property valued at \$20 or more must be held by the local government for a period of at least 3 months;

(b) a process by which the local government shall attempt to notify the legal owner of unclaimed property held in its possession;

(c) a process by which the local government may allow a finder of unclaimed personal property to take possession of that property if it remains unclaimed;

(d) that unclaimed property will be destroyed as allowed or required by local, state, or federal law, returned to the finder, donated, or otherwise sold at public auction to the highest bidder;

(e) that, at least 10 days prior to the time fixed for the destruction, return, donation, or sale at public auction of unclaimed property, notice of the planned disposal must be given by publication one time in a newspaper of general circulation; and

(f) that, upon proof of legal ownership, the local government shall restore the unclaimed property to its legal owner; and,

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LIBBY, MONTANA, on this 6th day of November 2023.

By: _____
Peggy Williams, Mayor

Attest: _____
Leann Monigold, Clerk/Treasurer

EQUAL EMPLOYMENT OPPORTUNITY POLICY

PURPOSE

To provide equal employment opportunity in direct employment with the City of Libby, Montana.

POLICY

It is the policy of the City of Libby, Montana to provide equal opportunity to all of its employees and applicants for employment and to assure that there shall be no discrimination against any person on the basis of race, color, religion, creed, national origin, sex, age, physical or mental handicap, marital status or political beliefs unless related to bona fide occupational requirement.

To this end, the City of Libby, Montana will take affirmative actions to equalize opportunity for employment at all levels of operation for those classes of people who have traditionally been denied equal opportunity – minority group members, women, and the handicapped; and the city of Libby, Montana recognizes an obligation to make reasonable accommodations to the known physical or mental limitations of an otherwise qualified handicapped applicant or employs unless the accommodation imposes an undue hardship.

All applicants for employment with the City of Libby, Montana will be recruited from the reasonable available labor market and evaluated on each person's individual qualifications and abilities.

All City of Libby, Montana employees shall be afforded equal employment opportunity during their terms of employment and are guaranteed protection against retaliation for exercising any legal or administrative procedures to secure rights to equal employment opportunity or testifying on behalf of someone else doing so.

Adoption of this document reaffirms the City of Libby, Montana's policy of nondiscrimination in employment, including but not limited to the following:

- recruitment
- selection
- placement
- testing
- training
- promotion
- transfer
- discipline
- demotion
- layoff and termination

All supervisory personnel are responsible for and shall be committed to achieving and promoting equal employment opportunity with the City of Libby, Montana and for implementing this equal employment opportunity policy.

ASSIGNMENT OF RESPONSIBILITY

Primary responsibility for the development, implementation and maintenance of procedures in accordance with this equal employment opportunity is assigned to Peggy Williams, Mayor, who will serve as the equal opportunity officer and will conduct periodic reviews of the City of Libby, Montana's personnel action to ensure that the policy of equal opportunity is being adhered to and will hold quarterly equal opportunity meetings with the mayor and all supervisors to apprise them of progress and of any developing problems for which remedial action would be appropriate.

The City of Libby, Montana Council hereby directs all employees of the City of Libby, Montana engaged in any phase of employment, including but not limited to the following:

- recruitment
- selection
- placement
- testing
- training
- promotion
- transfer
- discipline
- demotion
- layoff and termination

to take appropriate steps to ensure that employment opportunities with the City of Libby, Montana are offered on an equal basis to all without regard to race, color, sex, creed, religion, national origin, age, physical or mental handicap, marital status, or political beliefs unless such distinction is a bona fide occupation qualification.

IMPLEMENTATION

The City of Libby, Montana will implement this policy and Title VII of the civil rights Act of 1964, by means of Equal Employment Program outlined below. This program is drawn to the specifications and standards established by Presidential Executive Orders 11246 and 11375, which are described in Part 60-2 of the *Code of Federal Regulations* (issued by the Office of Federal contract compliance, U.S. Department of Labor) and the *Montana Human Rights Act* (Title 49 MCA).

This policy shall be comprehensive in its range. The City of Libby, Montana shall make good faith efforts to implement this policy. Procedures will include, at a minimum:

- evaluate all current employment practices for evidence of discriminatory effect. Where such practices are found to be discriminatory in their effect, they shall be modified so as to excise any discriminatory effect;
- remedy any unwarranted instances of under-utilization of women, minorities, and other individuals who have traditionally been victims of discrimination;
- develop training and upgrading procedures which will ensure full consideration for those classes of people who have traditionally been denied equal opportunity – minority group members, women, and the handicapped – in any future employment opportunities with the City of Libby, Montana;
- seek out those who have been denied equal opportunity as applicants whenever vacancies occur;
- disseminate the substance of this policy on a continual basis through written notice to all employees, recruitment sources and other interested persons and organizations;
- provide equal pay for equal work;
- apprise all contractors and subcontractors of their affirmative action responsibility in all contracts awarded by this jurisdiction;
- ensure compliance with all applicable federal and state equal employment requirements;

- include the following clause in all vacancy announcements:

We are an Equal Opportunity Employer.

- provide assistance to members of protected groups in completing applications;
- provide assistance to individuals needing help in meeting training and educational qualifications for job vacancies whenever possible;
- apprise all employment referral agencies of the substance of this policy in order to facilitate referral of qualified minorities, women and handicapped individuals;
- post EEO posters in conspicuous places on City of Libby, Montana premises;
- instruct all supervisory personnel in the required procedures following EEO compliant;
- inform all supervisory personnel of their duties and responsibilities with respect to equal employment opportunity; and
- inform all employees of the City of Libby, Montana's commitment to equal employment opportunity and of their rights and remedies under the law.

EFFECTIVE DATE

This policy was adopted and took effect upon affirmative vote of the Libby City Council on November 18, 2013.

This policy was reaffirmed by affirmative vote of the Libby City Council on November 6, 2023.

Signature _____

Title Council President _____

Date _____

11/01/23
09:54:06

CITY OF LIBBY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 23

Report ID: B110

1000 GENERAL

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
310000 TAXES					
311010 Real Property Taxes	14,352.80	30,100.16	441,402.00	411,301.84	7 %
311030 Motor Vehicle Tax	0.00	0.00	750.00	750.00	0 %
312000 Penalty & Interest on Delinquent Taxes	653.37	780.48	1,228.00	447.52	64 %
314140 Local Option Tax	15,265.50	23,753.53	66,225.00	42,471.47	36 %
Account Group Total:	30,271.67	54,634.17	509,605.00	454,970.83	11 %
320000 LICENSES AND PERMITS					
321020 Coin Operated Amusement Licenses	0.00	0.00	300.00	300.00	0 %
322010 Alcoholic Beverage Licenses and Permits	105.00	210.00	7,500.00	7,290.00	3 %
322020 Business Licenses	540.00	1,560.00	29,730.00	28,170.00	5 %
322025 Business Licenses Late Fee/Penalty	0.00	0.00	35.00	35.00	0 %
323020 Sidewalk Encroachment Permits	0.00	0.00	4.00	4.00	0 %
323050 Street Opening Permits	300.00	400.00	1,700.00	1,300.00	24 %
Account Group Total:	945.00	2,170.00	39,269.00	37,099.00	6 %
330000					
331072 CDBG Growth Plan	0.00	37,500.00	0.00	-37,500.00	** %
331178 DUI Task Force STEP Grant	0.00	0.00	1.00	1.00	0 %
335110 Live Card Game Table Permit	0.00	0.00	150.00	150.00	0 %
335120 Video Gaming Machine Permits	0.00	225.00	21,250.00	21,025.00	1 %
335230 HB 124 Ent.	159,427.87	159,427.87	637,712.00	478,284.13	25 %
Account Group Total:	159,427.87	197,152.87	659,113.00	461,960.13	30 %
340000					
342010 Law Enforcement Fees	0.00	0.00	2,500.00	2,500.00	0 %
343320 Sales of Cemetery Plots	0.00	3,500.00	16,350.00	12,850.00	21 %
343340 Opening & Closing Charges	860.00	3,730.00	16,000.00	12,270.00	23 %
343350 Perpetual Care Niche Wall	0.00	0.00	550.00	550.00	0 %
346040 Camping Facilities Fees	0.00	5,314.21	5,700.00	385.79	93 %
346050 Fireman's Park Dumping Fees	0.00	318.55	850.00	531.45	37 %
Account Group Total:	860.00	12,862.76	41,950.00	29,087.24	31 %
350000					
351030 City Courts	2,608.50	11,448.50	41,000.00	29,551.50	28 %
351031 Vic Witness Surcharge-City	0.00	300.00	1,000.00	700.00	30 %
Account Group Total:	2,608.50	11,748.50	42,000.00	30,251.50	28 %
360000 MISCELLANEOUS REVENUE					
361000 Rents/Leases	3,414.82	20,462.65	73,000.00	52,537.35	28 %
361001 LCRFD Firehall Rent Received	0.00	12,000.00	12,000.00	0.00	100 %
362000 Miscellaneous Revenue	2,671.99	26,329.05	31,840.00	5,510.95	83 %
362003 Tree Trimming	0.00	0.00	5,000.00	5,000.00	0 %
362004 Planning	0.00	0.00	6,500.00	6,500.00	0 %
365000 Contributions and Donations	0.00	0.00	1.00	1.00	0 %
365001 DNRC - Arbor Day Grant	0.00	0.00	850.00	850.00	0 %
367000 Sale of Junk or Salvage	0.00	0.00	7,433.00	7,433.00	0 %
Account Group Total:	6,086.81	58,791.70	136,624.00	77,832.30	43 %
370000					
371010 Investment Earnings	2,335.56	7,551.56	25,000.00	17,448.44	30 %

11/01/23
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CITY OF LIBBY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 23

Report ID: B110

1000 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
Account Group Total:	2,335.56	7,551.56	25,000.00	17,448.44	30 %
Fund Total:	202,535.41	344,911.56	1,453,561.00	1,108,649.44	24 %

2386 IP SETTLEMENT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
370000					
371010 Investment Earnings	2,552.46	7,427.58	23,000.00	15,572.42	32 %
Account Group Total:	2,552.46	7,427.58	23,000.00	15,572.42	32 %
Fund Total:	2,552.46	7,427.58	23,000.00	15,572.42	32 %

2394 Building Code Enforcement

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
320000 LICENSES AND PERMITS					
323010 Building Permits	936.00	4,767.00	66,057.00	61,290.00	7 %
Account Group Total:	936.00	4,767.00	66,057.00	61,290.00	7 %
Fund Total:	936.00	4,767.00	66,057.00	61,290.00	7 %

2410 Lighting Maint.

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUE					
363010 Maintenance Assessments	869.31	3,068.44	62,000.00	58,931.56	5 %
363040 Penalty & Interest Special Assessments	53.60	67.97	200.00	132.03	34 %
Account Group Total:	922.91	3,136.41	62,200.00	59,063.59	5 %
370000					
371010 Investment Earnings	438.85	1,701.13	5,600.00	3,898.87	30 %
Account Group Total:	438.85	1,701.13	5,600.00	3,898.87	30 %
Fund Total:	1,361.76	4,837.54	67,800.00	62,962.46	7 %

2510 Street Maint (Sprinkling)

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUE					
363010 Maintenance Assessments	1,961.94	6,925.21	140,000.00	133,074.79	5 %
363040 Penalty & Interest Special Assessments	121.18	153.65	400.00	246.35	38 %
Account Group Total:	2,083.12	7,078.86	140,400.00	133,321.14	5 %
370000					
371010 Investment Earnings	272.06	872.56	1,900.00	1,027.44	46 %
Account Group Total:	272.06	872.56	1,900.00	1,027.44	46 %
Fund Total:	2,355.18	7,951.42	142,300.00	134,348.58	6 %

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2820 Gas Tax HB 76

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
330000					
335040 Gasoline Tax Apportionment	13,059.07	25,201.51	157,500.00	132,298.49	16 %
Account Group Total:	13,059.07	25,201.51	157,500.00	132,298.49	16 %
370000					
371010 Investment Earnings	375.22	1,162.67	3,700.00	2,537.33	31 %
Account Group Total:	375.22	1,162.67	3,700.00	2,537.33	31 %
Fund Total:	13,434.29	26,364.18	161,200.00	134,835.82	16 %

2821 SB 536/HB 473 BARSSA

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
330000					
335041 SB 536/HB 473 BARSSA	0.00	455,951.88	450,867.00	-5,084.88	101 %
Account Group Total:	0.00	455,951.88	450,867.00	-5,084.88	101 %
Fund Total:	0.00	455,951.88	450,867.00	-5,084.88	101 %

2959 Community Development Fund

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
360000 MISCELLANEOUS REVENUE					
362000 Miscellaneous Revenue	0.00	0.00	1.00	1.00	0 %
Account Group Total:	0.00	0.00	1.00	1.00	0 %
370000					
371010 Investment Earnings	6,816.66	19,836.32	52,000.00	32,163.68	38 %
373010 Interest on Economic Development	0.00	0.00	375.00	375.00	0 %
Account Group Total:	6,816.66	19,836.32	52,375.00	32,538.68	38 %
Fund Total:	6,816.66	19,836.32	52,376.00	32,539.68	38 %

2992 American Recovery Plan Act

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
330000					
331991 American Recovery Plan Act (ARPA)	0.00	611,550.36	613,125.00	1,574.64	100 %
Account Group Total:	0.00	611,550.36	613,125.00	1,574.64	100 %
Fund Total:	0.00	611,550.36	613,125.00	1,574.64	100 %

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3200 MINERAL AVE. SID PROJECT

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
360000 MISCELLANEOUS REVENUE					
363001 Mineral Avenue Special Improvement District	0.00	51.72	2,150.00	2,098.28	2 %
363040 Penalty & Interest Special Assessments	0.00	0.00	100.00	100.00	0 %
Account Group Total:	0.00	51.72	2,250.00	2,198.28	2 %
Fund Total:	0.00	51.72	2,250.00	2,198.28	2 %

5210 WATER UTILITY

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
330000					
334006 MCEP - Libby Creek Community	0.00	0.00	460,000.00	460,000.00	0 %
Account Group Total:	0.00	0.00	460,000.00	460,000.00	0 %
340000					
343021 Metered Water Sales	139,779.88	432,934.65	1,541,323.00	1,108,388.35	28 %
343022 Unmetered Water Sales	100.00	200.00	1,200.00	1,000.00	17 %
343023 Bulk Water Sales	0.00	97.61	300.00	202.39	33 %
343028 Water Plant Investment Fees (PIF)	7,481.92	12,590.37	3,000.00	-9,590.37	420 %
Account Group Total:	147,361.80	445,822.63	1,545,823.00	1,100,000.37	29 %
360000 MISCELLANEOUS REVENUE					
362000 Miscellaneous Revenue	0.00	0.00	3,000.00	3,000.00	0 %
Account Group Total:	0.00	0.00	3,000.00	3,000.00	0 %
370000					
371010 Investment Earnings	8,113.20	23,641.68	61,000.00	37,358.32	39 %
Account Group Total:	8,113.20	23,641.68	61,000.00	37,358.32	39 %
Fund Total:	155,475.00	469,464.31	2,069,823.00	1,600,358.69	23 %

5310 SEWER UTILITY

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
330000					
334061 MT COAL Waste Water PLC Grant	0.00	-38,823.50	464,000.00	502,823.50	-8 %
334062 DNRC/RRGL Waste Water PLC Grant	7,103.50	0.00	125,000.00	125,000.00	0 %
334063 CDBG Waste Water PLC Grant.	0.00	0.00	600,000.00	600,000.00	0 %
Account Group Total:	7,103.50	-38,823.50	1,189,000.00	1,227,823.50	-3 %
340000					
343031 Sewer Service Charges	69,338.10	211,470.47	717,000.00	505,529.53	29 %
343034 Treatment Plant Investment Fees (PIF)	5,301.22	10,513.22	3,000.00	-7,513.22	350 %
Account Group Total:	74,639.32	221,983.69	720,000.00	498,016.31	31 %
360000 MISCELLANEOUS REVENUE					
362000 Miscellaneous Revenue	100.00	200.00	1,200.00	1,000.00	17 %
363040 Penalty & Interest Special Assessments	0.00	0.00	50.00	50.00	0 %
Account Group Total:	100.00	200.00	1,250.00	1,050.00	16 %
370000					
371010 Investment Earnings	2,243.45	6,066.09	15,000.00	8,933.91	40 %
Account Group Total:	2,243.45	6,066.09	15,000.00	8,933.91	40 %
Fund Total:	84,086.27	189,426.28	1,925,250.00	1,735,823.72	10 %

11/01/23
09:54:06

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Report ID: B110

7120 FIRE RELIEF AGENCY FUND

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
310000 TAXES					
311010 Real Property Taxes	1,920.88	3,915.51	51,645.00	47,729.49	8 %
Account Group Total:	1,920.88	3,915.51	51,645.00	47,729.49	8 %
Fund Total:	1,920.88	3,915.51	51,645.00	47,729.49	8 %
Grand Total:	471,473.91	2,146,455.66	7,079,254.00	4,932,798.34	30 %

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CITY OF LIBBY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 23

Report ID: B100ZA

1000 GENERAL

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
410000 GENERAL GOVERNMENT						
410200 Executive Services(council)	4,687.03	12,817.69	52,736.00	52,736.00	39,918.31	24 %
410360 City Court	0.00	34,345.69	34,345.00	34,345.00	-0.69	100 %
410500 Financial Services	3,086.22	6,803.84	76,988.00	76,988.00	70,184.16	9 %
410600 Elections	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
411030 Planning	172.63	257.63	10,000.00	10,000.00	9,742.37	3 %
411100 Legal Services	3,735.55	12,559.65	45,827.00	45,827.00	33,267.35	27 %
411200 Facilities Administration(city hall)	7,497.92	24,705.27	161,500.00	161,500.00	136,794.73	15 %
411240 Facilities Improvements-City Hall	0.00	0.00	3,700.00	3,700.00	3,700.00	0 %
Account Group Total:	19,179.35	91,489.77	400,096.00	400,096.00	308,606.23	23 %
420000 PUBLIC SAFETY						
420100 Law Enforcement Services	34,455.26	166,901.82	542,507.00	542,507.00	375,605.18	31 %
420400 Fire Protection & Control	5,126.48	21,885.87	107,465.00	107,465.00	85,579.13	20 %
420402 Fire hall roof loan intercap	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
Account Group Total:	39,581.74	188,787.69	653,472.00	653,472.00	464,684.31	29 %
430000 Public Works						
430200 Road & Street Services	17,131.67	26,178.12	161,995.00	161,995.00	135,816.88	16 %
430262 Sidewalks & Curbs	520.00	2,610.00	50,000.00	50,000.00	47,390.00	5 %
430900 Cemetary Services	2,685.95	10,362.28	54,293.00	54,293.00	43,930.72	19 %
Account Group Total:	20,337.62	39,150.40	266,288.00	266,288.00	227,137.60	15 %
440000 PUBLIC HEALTH						
440600 Animal Control Services	0.00	12,000.00	12,000.00	12,000.00	0.00	100 %
Account Group Total:	0.00	12,000.00	12,000.00	12,000.00	0.00	100 %
460000 CULTURE AND RECREATION						
460430 Parks	4,850.84	17,487.79	62,855.00	62,855.00	45,367.21	28 %
460437 Forestry & Nursery	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
460438 DNRC - Arbor Day Grant	0.00	0.00	850.00	850.00	850.00	0 %
Account Group Total:	4,850.84	17,487.79	65,705.00	65,705.00	48,217.21	27 %
510000 MISCELLANEOUS						
510300 Other Unallocated Costs	0.00	48,393.83	56,000.00	56,000.00	7,606.17	86 %
Account Group Total:	0.00	48,393.83	56,000.00	56,000.00	7,606.17	86 %
Fund Total:	83,949.55	397,309.48	1,453,561.00	1,453,561.00	1,056,251.52	27 %

2394 Building Code Enforcement

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000 PUBLIC SAFETY						
420531 Building Inspection	2,939.08	7,259.80	66,057.00	66,057.00	58,797.20	11 %
Account Group Total:	2,939.08	7,259.80	66,057.00	66,057.00	58,797.20	11 %
Fund Total:	2,939.08	7,259.80	66,057.00	66,057.00	58,797.20	11 %

2410 Lighting Maint.

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430263 Utilities	6,814.78	58,078.45	135,400.00	135,400.00	77,321.55	43 %
Account Group Total:	6,814.78	58,078.45	135,400.00	135,400.00	77,321.55	43 %
Fund Total:	6,814.78	58,078.45	135,400.00	135,400.00	77,321.55	43 %

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2510 Street Maint (Sprinkling)

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430200 Road & Street Services	9,368.69	26,918.62	152,025.00	152,025.00	125,106.38	18 %
Account Group Total:	9,368.69	26,918.62	152,025.00	152,025.00	125,106.38	18 %
Fund Total:	9,368.69	26,918.62	152,025.00	152,025.00	125,106.38	18 %

2820 Gas Tax HB 76

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430200 Road & Street Services	4,940.36	14,943.68	161,200.00	161,200.00	146,256.32	9 %
Account Group Total:	4,940.36	14,943.68	161,200.00	161,200.00	146,256.32	9 %
Fund Total:	4,940.36	14,943.68	161,200.00	161,200.00	146,256.32	9 %

2386 IP SETTLEMENT

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
480000 CONSERVATION OF NATURAL RESOURCES						
480200 IP Money	0.00	0.00	150,000.00	150,000.00	150,000.00	0 %
Account Group Total:	0.00	0.00	150,000.00	150,000.00	150,000.00	0 %
Fund Total:	0.00	0.00	150,000.00	150,000.00	150,000.00	0 %

2821 SB 536/HB 473 BARSSA

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430200 Road & Street Services	27,051.60	27,051.60	450,867.00	450,867.00	423,815.40	6 %
Account Group Total:	27,051.60	27,051.60	450,867.00	450,867.00	423,815.40	6 %
Fund Total:	27,051.60	27,051.60	450,867.00	450,867.00	423,815.40	6 %

2959 Community Development Fund

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
470000 Housing and Community Development						
470300 Economic Development	0.00	0.00	200,000.00	200,000.00	200,000.00	0 %
Account Group Total:	0.00	0.00	200,000.00	200,000.00	200,000.00	0 %
Fund Total:	0.00	0.00	200,000.00	200,000.00	200,000.00	0 %

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2992 American Recovery Plan Act

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430102 ARPA Expenditures	0.00	675.00	1,153,676.00	1,153,676.00	1,153,001.00	0 %
Account Group Total:	0.00	675.00	1,153,676.00	1,153,676.00	1,153,001.00	0 %
Fund Total:	0.00	675.00	1,153,676.00	1,153,676.00	1,153,001.00	0 %

3200 MINERAL AVE. SID PROJECT

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
490000 DEBT SERVICE						
490504 SID LOAN PAYBACK TO LADC FUND	0.00	0.00	2,146.00	2,146.00	2,146.00	0 %
Account Group Total:	0.00	0.00	2,146.00	2,146.00	2,146.00	0 %
Fund Total:	0.00	0.00	2,146.00	2,146.00	2,146.00	0 %

4001 City Buildings CIP

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
410000 GENERAL GOVERNMENT						
411241 City Buildings CIP	0.00	0.00	2,612.00	2,612.00	2,612.00	0 %
Account Group Total:	0.00	0.00	2,612.00	2,612.00	2,612.00	0 %
Fund Total:	0.00	0.00	2,612.00	2,612.00	2,612.00	0 %

4002 Police Department CIP

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000 PUBLIC SAFETY						
420104 Police Department CIP	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
Account Group Total:	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
Fund Total:	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %

4003 Fire Department CIP

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000 PUBLIC SAFETY						
420404 Fire Department CIP	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
Account Group Total:	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
Fund Total:	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %

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4004 Streets CIP Fund

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430204 Streets CIP	6,934.00	6,934.00	41,896.00	41,896.00	34,962.00	17 %
Account Group Total:	6,934.00	6,934.00	41,896.00	41,896.00	34,962.00	17 %
Fund Total:	6,934.00	6,934.00	41,896.00	41,896.00	34,962.00	17 %

4005 Water Plant CIP

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430504 Water CIP	0.00	0.00	1,106,286.00	1,106,286.00	1,106,286.00	0 %
Account Group Total:	0.00	0.00	1,106,286.00	1,106,286.00	1,106,286.00	0 %
Fund Total:	0.00	0.00	1,106,286.00	1,106,286.00	1,106,286.00	0 %

4006 Sewer Treatment CIP

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430604 Sewer CIP	0.00	0.00	149,536.00	149,536.00	149,536.00	0 %
Account Group Total:	0.00	0.00	149,536.00	149,536.00	149,536.00	0 %
Fund Total:	0.00	0.00	149,536.00	149,536.00	149,536.00	0 %

5210 WATER UTILITY

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430500 Water Operating	58,272.71	265,462.47	1,063,417.00	1,063,417.00	797,954.53	25 %
430594 Preliminary Engineering Report	0.00	0.00	30,000.00	30,000.00	30,000.00	0 %
430596 MCEP - Libby Creek Community	0.00	0.00	460,000.00	460,000.00	460,000.00	0 %
Account Group Total:	58,272.71	265,462.47	1,553,417.00	1,553,417.00	1,287,954.53	17 %
490000 DEBT SERVICE						
490200 RD LOAN WTR DIST. (\$2,268k)	7,485.00	26,717.90	172,585.00	172,585.00	145,867.10	15 %
490201 DNRC COAL SEVERANCE WATER BOND H2O	8,462.98	8,462.98	16,927.00	16,927.00	8,464.02	50 %
490202 DNRC WRF - 14298 WATER BOND LOAN	0.00	65,350.00	126,690.00	126,690.00	61,340.00	52 %
490203 DNRC LOAN \$800,000 FOR DAM	26,741.68	26,741.68	53,484.00	53,484.00	26,742.32	50 %
490204 RD BOND FLOWER CREEK	10,784.00	32,352.00	129,409.00	129,409.00	97,057.00	25 %
490205 RD BOND FLOWER CREEK	1,652.00	4,956.00	19,825.00	19,825.00	14,869.00	25 %
Account Group Total:	55,125.66	164,580.56	518,920.00	518,920.00	354,339.44	32 %
Fund Total:	113,398.37	430,043.03	2,072,337.00	2,072,337.00	1,642,293.97	21 %

5211 Water Department CIP

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430504 Water CIP	0.00	366.75	130,000.00	130,000.00	129,633.25	0 %
Account Group Total:	0.00	366.75	130,000.00	130,000.00	129,633.25	0 %
Fund Total:	0.00	366.75	130,000.00	130,000.00	129,633.25	0 %

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5310 SEWER UTILITY

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430600 Sewer Operating	40,085.26	158,023.25	619,957.00	619,957.00	461,933.75	25 %
430641 Sewer Improvement BAR Screen	0.00	0.00	478,000.00	478,000.00	478,000.00	0 %
430642 Sewer Improvements PLC	0.00	-38,823.50	1,189,000.00	1,189,000.00	1,227,823.50	-3 %
Account Group Total:	40,085.26	119,199.75	2,286,957.00	2,286,957.00	2,167,757.25	5 %
490000 DEBT SERVICE						
490210 USDA-RD BOND LOAN PAYMENT CABINET	5,532.00	16,596.00	66,385.00	66,385.00	49,789.00	25 %
490220 USDA-RD BOND WASTE-WATER PLANT	2,428.00	7,284.00	48,684.00	48,684.00	41,400.00	15 %
490503 LADC ADVANCE LOAN TO WATER & SEWER	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
Account Group Total:	7,960.00	23,880.00	130,069.00	130,069.00	106,189.00	18 %
Fund Total:	48,045.26	143,079.75	2,417,026.00	2,417,026.00	2,273,946.25	6 %

5311 Sewer Department CIP

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430604 Sewer CIP	0.00	3,253.97	0.00	0.00	-3,253.97	*** %
Account Group Total:	0.00	3,253.97	0.00	0.00	-3,253.97	*** %
Fund Total:	0.00	3,253.97	0.00	0.00	-3,253.97	*** %
Grand Total:	303,441.69	1,115,914.13	9,880,625.00	9,880,625.00	8,764,710.87	11 %